



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2021-2022

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MINUTES OF THE REGULAR MEETING OF MARCH 9, 2022

The Regular meeting of the Board of Cooperative Educational Services was held on March 9, 2022 in The Howard D. Mettelman Learning Center

MEMBERS PRESENT

Mr. Steve Boucher, President
Mr. Russell Stewart, Vice President
Mrs. Michelle Anderson
Mrs. Doreen Corbin
Mrs. Elaine M. Falvo
Mrs. Heather Johnson
Mr. Anthony J. Nicotera
Gary W. Porcelli, Ed.D.
Mr. John J. Salerno
Mr. Timothy Thomas

MEMBERS EXCUSED

Mr. Joseph H. Hobika, Jr.
Mr. Gary P. Nelson

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*
Michelle Anderson, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

OTHERS PRESENT - STUDENT PRESENTERS

David Stayton, Principal
Kimberly Petronella, CTE teacher and SkillsUSA Advisor
Marissya Davis, student
John Egresits, student
Hailey Jenkins, student
Diana Giffune, BTA President
Kevin Scranton, BTA Vice President
Judy Franz, BTA
Christen Simmons, BTA

ITEM I. CALL TO ORDER

A quorum was noted and Board President, Mr. Steve Boucher called the meeting to order at 4:33 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

Career and Technical Education Program

ITEM IV. RECOGNITION OF VISITORS

Mr. Stayton introduced Ms. Petronella, SKILLS USA Advisor. Ms. Petronella thanks the Cooperative Board for their continued support. She shared that three students present tonight recently competed in the SkillsUSA regionals at SUNY Morrisville. They are also preparing for the State conference in Syracuse in April and then hope to continue to the National Conference in Atlanta, Georgia. Ms. Petronella introduced the students.

Marissya Davis attends the New Visions Health Professions program and is from Holland Patent Central School District. She placed first in the Medical Terminology competition at the recent SkillsUSA regionals at SUNY Morrisville. She explained to the Board what the competition entailed. Marissya intends to attend the nursing program at Hartwick College.

John Egresits attends the Criminal Justice program and is from Whitesboro Central School District. John place first in the Criminal Justice competition at the SkillsUSA regionals at SUNY Morrisville. John explained the skills he needed to complete which included writing accident reports for the competition. He plans to attend MVCC and the SUNY Polytechnic Institute or Utica University to study cybersecurity.

Hailey Jenkins attends the Nursing Assistant program and is from Remsen Central School District. Hailey placed first in the Nurse Assisting competition at the SkillsUSA regionals at SUNY Morrisville. Hailey also explained the skills competition. She intends to attend St. Elizabeth College of Nursing and SUNY Polytechnic Institute to seek licensure as a registered nurse.

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

For those attending the NSBA Conference, please stay after the meeting for updates.

B. CORRESPONDENCE

The Cooperative Board received correspondence from the BTA regarding the 2022-2023 BOCES Calendar

ITEM VI. DISTRICT SUPERINTENDENT REPORT

Recommended changes to COVID-19 reopening plan:

Dr. Kilburn explained the resolution regarding the Modification of COVID-19 Measures and also reviewed the updated changes to the COVID-19 reopening plan.

Internal Audit Obligations:

Mr. Morris reviewed the new state requirement regarding the Internal Audit obligations.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 9, 2022

Motion by: Mrs. Corbin
Seconded by: Mr. Salerno

Moved, that, the minutes of the Regular Meeting of February 9, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin			
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried 10-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mrs. Falvo
Seconded by: Mr. Stewart

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for January 2022 and the Budget Adjustment Report for January 2022 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JANUARY 2022

Report of the Treasurer for January 2022

Capital	7,891.97
General	8,808,570.76
School Lunch	43,558.48
Special Aid	-
Trust/Agency	75,220.85
Extra-Curricular	16,311.02
Total	\$ 8,951,553.08

and the Treasurer's Report for the Extra-Curricular Fund for January 2022 showing a fund balance of \$16,311.02

ITEM VII. B. 2. MOTION TO ACCEPT THE 2021-2022 BUDGET ADJUSTMENT REPORT FOR JANUARY 2022

**Budget Revisions—2021-22
January 2022 Report**

2021-22 Adopted Budget	\$73,239,223
Commitment Changes	4,514,456
Net Changes	8,827,656
Total	\$86,581,334

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	MARY E. SAINSBURY	CLERK	09/01/1987	06/30/2022

b. RESIGNATIONS

1. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	FRANCHETTE L. ABEL	FOOD SERVICE HELPER	09/04/2018	02/17/2022 (verbal)
2.	AMY ALLEN	FOOD SERVICE HELPER	09/10/2021	02/17/2022 (verbal)
3.	SAMANTHA A. BAIERLEIN	FOOD SERVICE HELPER	08/30/2021	02/17/2022 (verbal)
4.	MARIE ELENA BUNCE	FOOD SERVICE HELPER	03/02/2020	02/17/2022 (verbal)
5.	ADA M. BURNETT	FOOD SERVICE HELPER	08/30/2021	02/17/2022 (verbal)
6.	ANTHONY DEBERNARDIS	FOOD SERVICE HELPER	04/12/2021	02/17/2022 (verbal)
7.	MELISSA A. GARGUILO	FOOD SERVICE HELPER	09/02/2021	02/17/2022 (verbal)
8.	KIMBERLY L. HUTCHINGS	FOOD SERVICE HELPER	10/10/2017	02/17/2022 (verbal)
9.	EMILY A. KLEIN	FOOD SERVICE HELPER	09/17/2021	02/17/2022 (verbal)
10.	REBECCA A. MOORE-SALLUSTIO	FOOD SERVICE HELPER	09/01/2016	02/25/2022
11.	HEATHER S. O'BRIEN	FOOD SERVICE HELPER	10/21/2019	02/17/2022 (verbal)
12.	ALYSSA A. SACCO	PUBLIC RELATIONS ASSISTANT	09/21/2020	03/02/2022
13.	DAWN I. WENDELL	FOOD SERVICE HELPER	09/01/2015	02/25/2022

c. APPOINTMENTS

1. Teaching/Certified Staff

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **JACLYN M. BOGDAN** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy for a four year probationary appointment in the School Social Worker tenure area, commencing February 28, 2022 and ending February 27, 2026 at an annual salary rate of \$46,887.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Whitesboro High School
- * Associate of Applied Science in Human Services from Herkimer County Community College
- * Bachelor of Social Work from SUNY Plattsburgh
- * Master of Social Work from SUNY Buffalo

Work Experience:

- * From 2018 through the present as a primary therapist (social worker) at The House of the Good Shepherd
- * From 2013 through 2018 as a Medicaid service coordinator at the Family Advocacy Center

2. Recommend that **TRACEY A. BURRIS** be appointed as an **ATTENDANCE TEACHER** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Middle Settlement Academy and Utica City School District for a four year probationary appointment in the Attendance Teacher tenure area, commencing February 14, 2022 and ending February 13, 2026 at an annual salary rate of \$51,112.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Rome Free Academy
- * Associates Degree in Physical Education from Herkimer Community College
- * Bachelor of Science in Physical Education from Brockport State
- * Master of Education, General Education from the University of New England

Work Experience:

- * From March, 2017 through the present as a special education teacher at Upstate Cerebral Palsy
- * From January, 2004 through March, 2017 as a physical education teacher at Rome City School District
- * From September, 2002 through December, 2004 as a substitute physical education teacher at Rome City School District
- * From September, 1992 through June, 2002 as a physical education teacher at Rome Parochial Schools

3. Recommend that **BRANDEE A. COLLINS** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy, for a four year probationary appointment in the Teaching Assistant tenure area, commencing February 14, 2022 and ending February 13, 2026 at an annual salary rate of \$19,331.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Utica Senior Academy
- * Associate of Applied Science in Computer Information Systems from Mohawk Valley Community College
- * Bachelor of Science in Organizational Management from Keuka College
- * Masters of Education, Elementary Education from Grand Canyon University

Work Experience:

- * From August, 2021 through the present as a teacher intervention support K-6 at the Utica Academy of Science
- * From October, 2017 through September, 2021 as an academic intervention TA at Utica City School District
- * From May, 2014 through September, 2017 as a retail sales associate at TJ MAXX

4. Recommend that **RHIANNON L. DACUNHA** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy for a four year probationary appointment in the English 7-12 tenure area, commencing March 03, 2022 and ending March 02, 2026 at an annual salary rate of \$42,539.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New Hartford Central School District
- * Master's Degree in English Literature from the University of Edinburgh, UK
- * Master's Degree in Art & Cultural Management from Queen Margaret University, UK

Work Experience:

- * From January 2019 through the present as an adjunct instructor at SUNY Morrisville
- * From September, 2018 through the present as an alumni engagement coordinator at SUNY Morrisville
- * From December, 2016 through June, 2018 as an administrative manager, lecturer at Scottish Universities' International Summer School, University of Edinburgh
- * From September, 2015 through June, 2018 as a tutorED, at Tutor Me UK, University of Edinburgh
- * From April, 2016 through September, 2016 as a summer resident manager at Student Housing Company, Edinburgh
- * From August, 2012 through December, 2015 as a server, supervisor at Heller's Kitchen, Edinburgh
- * From January, 2012 through April, 2015 as an administrative assistant at Scottish Universities' International Summer Schools, University of Edinburgh

5. Recommend that **CODY A. HART** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy, for a four year probationary appointment in the Teaching Assistant tenure area, commencing February 14, 2022 and ending February 13, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Westmoreland High School

Work Experience:

- * From August, 2021 through the present as a bulk order filler at Family Dollar Distribution
- * From July, 2017 through June 2021 as a security officer at Securitas Security
- * From June, 2015 through July, 2017 as a shift manager at Sunoco Gas Stations

6. Recommend that **JENNIFER A. WARD** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center, for a four year probationary appointment in the Teaching Assistant tenure area, commencing February 14, 2022 and ending February 13, 2026 at an annual salary rate of \$18,151.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New Hartford High School
- * Bachelor of Business Administration from the University of Miami
- * Master of Business Administration from California State University

Work Experience:

- * From September, 2021 through the present as a teacher aide at New Hartford Central School
- * From 2020 through the present as a part time COVID administrative assistant at Oneida County Health Department
- * From 2009 through 2015 founded the Evolve Discovery Center
- * From 2007 through 2009 as a platelet recruiter at the American Red Cross

b. RECOMMENDATION FOR INCREASE IN FTE

			Date	FTE
1.	JEREMIAH T. MALLOY	TEACHER OF SOCIAL STUDIES	01/31/2022	0.5

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **REBECCA A. MOORE-SALLUSTIO** be appointed to a probationary appointment as an **ASSISTANT COOK** in SUPPORT SERVICES, School Lunch Program, commencing February 26, 2022 at an hourly salary rate of \$16.94.

REBECCA A. MOORE-SALLUSTIO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **REBECCA A. MOORE-SALLUSTIO** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Sauquoit Valley Central High School
- * Associates Degree in Retail Business Management from Mohawk Valley Community College
- * Bachelor's Degree in Marketing from SUNY Oswego

Work Experience:

- * From November, 2016 through the present as a part-time food service helper at Oneida-Herkimer-Madison BOCES
- * From February, 2016 through November, 2016 started as a substitute food service helper at Oneida-Herkimer-Madison BOCES
- * From June, 1995 through February, 2016 as an assistant visual manager at Macys

2. Recommend that **DAWN I. WENDELL** be appointed to a probationary appointment as an **ASSISTANT COOK** in SUPPORT SERVICES, School Lunch Program, commencing February 26, 2022 at an hourly salary rate of \$16.94.

DAWN I. WENDELL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **DAWN I. WENDELL** will be required to serve a twenty-six week probationary period.

Education:

- * Graduated from Sauquoit Valley Central School District

Work Experience:

- * From May, 2016 through the present as a part-time food service helper at Oneida-Herkimer-Madison BOCES
- * September, 2003 through May, 2016 started as substitute food service helper at Oneida-Herkimer-Madison BOCES.

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **SHANLING CHEN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing February 02, 2022 at an hourly salary rate of \$13.20.

SHANLING CHEN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of HuangPi Senior High School
- * Diploma in Computer Application from Hubei Radio & TV University
- * Diploma in Logistics Management from Singapore Cornell Business School
- * Esthetics Degree from New York Beauty School

Work Experience:

- * From November, 2019 through the present as owner/operator of Lucky 7 Nail & Spa
- * From May, 2017 through August, 2019 as a beautician at Royal Beauty Spa

2. Recommend that **CHERIE L. LEWIS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing February 09, 2022 at an hourly rate of \$13.20.

CHERIE L. LEWIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Notre Dame High School

Work Experience:

- * From 1997 through the present as a dance teacher at Dancemania
- * From 2012 through 2018 as a server / food preparation at Mohawk Station Restaurant
- * From 2013 through 2015 as a lunch aide at Utica City School District
- * From 2008 through 2015 as a pre-K aide at First Nursery School

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	MICHELE K. NELSON	ASSISTANT COOK	09/01/2021
2.	JENNIFER M. RUBINO	PBIS COORDINATOR	09/09/2021
3.	JODY L. SCHOLL	OFFICE SPECIALIST I	08/30/2021
4.	JESSICA L. VANDRESAR	ASSISTANT COOK	08/30/2021

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF UNITED WAY OF THE MOHAWK VALLEY CONTRACT


Moved, that the Cooperative Board approves the agreement between United Way of the Mohawk Valley and the Oneida-Herkimer-Madison BOCES effective immediately.

ITEM VII. D. 2. APPROVAL OF WIDE AREA NETWORK BID FOR ONEIDA-HERKIMER-MADISON BOCES

Moved, that the Cooperative Board awards the bid to Northland Communications for services provided by each as highlighted on the attached spreadsheet with a 3-year option and to continue with Spectrum/Time/Warner/Charter on a temporary month-to-month service until we can go out to bid again later this year with the Mohawk Regional Information Center (MORIC).

Oneida BOCES Regional Wired Telecommunications Bid Analysis

Site Location	OPTIONS (IF ANY)	TIME WARNER 3 YR		NORTHLAND 3 YR	
		1 GIG	10 GIG	1 GIG	10GIG
Oneida-Herkimer-Madison BOCES					
OHM BOCES - Middle Settlement Road 4747 Middle Settlement Road, Box 70 New Hartford, NY 13413					
OHM BOCES - Court Street 502 Court Street, 3rd floor Utica, NY 13502		\$856.00		\$635.00	
Brookfield Central School District					
Brookfield Central School 1910 Fairground Road Brookfield, NY 13314	*	\$730.00		No Bid	
Clinton Central School District					
Clinton Central School District 75 Chenango Avenue Clinton, NY 13323		\$730.00		\$635.00	
Holland Patent School District					
Holland Patent High School 8079 Thompson Road Holland Patent, NY 13354	*	\$660.00		\$635.00	
New Hartford Central School District					
New Hartford Senior High School 33 Oxford Road New Hartford, NY 13413		\$487.00		\$635.00	
New York Mills Union Free School District					
New York Mills Union Free School District 1 Marauder Boulevard New York Mills, NY 13417		\$687.00		\$635.00	
Oriskany Central School District					
Oriskany Junior-Senior High School 1312 Ulica Street Oriskany, NY 13491	*	\$487.00		No Bid	
Remsen Central School District					
Remsen Junior-Senior High School 9733 Main Street Remsen, NY 13438	*	\$687.00		No Bid	
Sauquoit Valley School District					
Sauquoit Valley Senior High School 2601 Oneida Street Sauquoit, NY 13456	*	\$687.00		No Bid	
Utica City School District					
Thomas R. Proctor 1203 Hilton Avenue Utica, NY 13501			\$1,795.00		\$1,000.00
Waterville Central School District					
Waterville Junior-Senior High School 381 Madison Street Waterville, NY 13480		\$487.00		No Bid	
Westmoreland Central School District					
Westmoreland High School 5176 Route 233 Westmoreland, NY 13490		\$535.00		No Bid	
Whitesboro Central School District					
Whitesboro High School 6000 State Route 291 Marcy, NY 13403		\$487.00		\$635.00	

 - won lowest bid for that site

Vendor Submissions with No Bid Pricing on the above Locations:

FirstLight
 Development Authority of the North Country
 Crown Castle

ITEM VII. D. 3. APPROVAL OF FOOD SERVICE SALARY SCHEDULE

Moved, that the Oneida-Herkimer-Madison Cooperative Board adopt the new salary schedules for Food Service Helper, Assistant Cook, Cook Manager, Cook, and Part Time Laborer effective July 1, 2022 and that the “off step” employees that did not receive the step increase in 2020-2021 and/or 2021-2022 receive a three percent increase retroactive to July 1, 2020 and continue for the next four years.

2022-2023

Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
FS	15.00	15.19	15.38	15.57	15.76	15.96	16.16	16.36	16.57	16.77	16.98	17.20	17.41	17.63	17.85
LABOR	15.00	15.19	15.38	15.57	15.76	15.96	16.16	16.36	16.57	16.77	16.98	17.20	17.41	17.63	17.85
AC	16.00	16.20	16.40	16.61	16.82	17.03	17.24	17.45	17.67	17.89	18.12	18.34	18.57	18.80	19.04
COOK	16.60	16.71	16.92	17.13	17.34	17.56	17.78	18.00	18.22	18.45	18.68	18.92	19.15	19.39	19.63
CM	17.00	17.21	17.43	17.65	17.87	18.09	18.32	18.54	18.78	19.01	19.25	19.49	19.73	19.98	20.23

2023-2024

Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
FS	15.19	15.45	15.64	15.84	16.04	16.24	16.44	16.65	16.85	17.06	17.28	17.49	17.71	17.93	18.16
LABOR	15.19	15.45	15.64	15.84	16.04	16.24	16.44	16.65	16.85	17.06	17.28	17.49	17.71	17.93	18.16
AC	16.20	16.48	16.69	16.89	17.11	17.32	17.54	17.76	17.98	18.20	18.43	18.66	18.89	19.13	19.37
COOK	16.71	17.00	17.21	17.42	17.64	17.86	18.08	18.31	18.54	18.77	19.01	19.24	19.48	19.73	19.97
CM	17.21	17.51	17.73	17.95	18.17	18.40	18.63	18.86	19.10	19.34	19.58	19.83	20.07	20.32	20.58

2024-2025

Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
FS	15.45	15.65	15.91	16.11	16.31	16.52	16.72	16.93	17.14	17.36	17.58	17.80	18.02	18.24	18.47
LABOR	15.45	15.65	15.91	16.11	16.31	16.52	16.72	16.93	17.14	17.36	17.58	17.80	18.02	18.24	18.47
AC	16.48	16.69	16.97	17.19	17.40	17.62	17.84	18.06	18.29	18.52	18.75	18.98	19.22	19.46	19.70
COOK	17.00	17.21	17.50	17.72	17.95	18.17	18.40	18.63	18.86	19.10	19.33	19.58	19.82	20.07	20.32
CM	17.51	17.73	18.04	18.26	18.49	18.72	18.95	19.19	19.43	19.67	19.92	20.17	20.42	20.68	20.93

2025-2026

Group	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
FS	15.65	15.91	16.12	16.39	16.60	16.80	17.01	17.23	17.44	17.66	17.88	18.10	18.33	18.56	18.79
LABOR	15.65	15.91	16.12	16.39	16.60	16.80	17.01	17.23	17.44	17.66	17.88	18.10	18.33	18.56	18.79
AC	16.69	16.97	17.19	17.48	17.70	17.92	18.15	18.37	18.60	18.84	19.07	19.31	19.55	19.80	20.04
COOK	17.21	17.51	17.73	18.03	18.26	18.48	18.71	18.95	19.19	19.43	19.67	19.91	20.16	20.41	20.67
CM	17.73	18.04	18.26	18.58	18.81	19.04	19.28	19.52	19.77	20.01	20.26	20.52	20.77	21.03	21.30

FS: Food Service Helper
 LABOR: Laborer
 AC: Assistant Cook
 COOK: Cook
 CM: Cook Manager

ITEM VII. D. 4. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(Second Reading)** (having been approved at two successive meetings, this item was adopted effective March 9, 2022.)

0000 General Commitments

- 0015 Equal Opportunity and Prohibition of Discrimination and Harassment Including Sexual Harassment
- 0016 Instruction and Employment of Human Immunodeficiency Virus-HIV Infected Individuals
- 0017 Defense and Indemnification of Board Members and Employees
- 0020 Tobacco, Nicotine and E-Cigarette Use Prohibited
- 0030 Code of Ethics for all Board of Cooperative Educational Services

ITEM VII. D. 5. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(First Reading)** (due to all members not present, this item will be presented for the second time at the April 20, 2022 meeting.)

5000 Support Operations

- 5001 District-Wide Safety Plans and Building-Level Emergency Response Plans
- 5006 Closing of Facilities
- 5007 Closing Board of Cooperative Educational Services Programs

Deletion of Policies:

- 5007 Evaluating Existing Buildings (DELETE)

ITEM VII. D. 6. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin			
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried 10-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

- The Cooperative Board will have some time to revisit the recent retreat in terms of what was presented and what discussions occurred.
- Additionally, time will be provided to the Cooperative Board to share their insights and questions regarding the Cooperative Board Self-Assessment Survey results.
- The objective of this discussion is to listen to each other's thoughts, to identify areas of consensus and to use this information to establish agreed upon tenants of board membership and opportunities for professional growth and development.

A question was brought up regarding the BTA 2022-2023 Calendar correspondence and Dr. Kilburn addressed the question.

ITEM IX. OLD BUSINESS

None

ITEM X. EXECUTIVE SESSION

None

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

Motion by: Mr. Stewart
Seconded by: Mr. Salerno

Cooperative Board Resolution Regarding Modification of COVID-19 Measures.

WHEREAS, the COVID-19 pandemic has required the local county department of health, State Department of Health, and State Education Department, respectively, to issue periodic health and safety requirements and guidance related to the mitigation of the spread of COVID-19 in New York's public schools; and

WHEREAS, the requirements to date have included the appropriate use of face coverings for students, employees, and visitors to school buildings; and

WHEREAS, the Governor of the State of New York and the Commissioner of Health have declared that face coverings are no longer mandated to be universally worn in school buildings in New York State effective March 2, 2022; and

WHEREAS, the Board previously approved the OHM BOCES COVID-19 Reopening Plan, which included the wearing of face coverings for all students, employees, and visitors in school buildings unless certain exemptions applied; and

NOW, THEREFORE, the Board of Education hereby resolves as follows:

1. Appropriate face coverings are no longer required but recommended as a mitigation measure to prevent the spread of COVID-19 for students, employees and visitors to the District's school buildings, unless ordered by the County Department of Health and/or County Executive/Administrator.
2. Recognizing a comprehensive review and update of the BOCES' reopening plan is forthcoming, the Board directs the District Superintendent to modify the BOCES' reopening plan to reflect that face coverings are not mandated in school settings effective March 2, 2022. Before the update of the reopening plan is finalized, all other mitigation measures to minimize the spread of COVID-19 will remain in effect from the reopening plan, unless they have been repealed by policy or practice.
3. The Board shall continue to make informed decisions on COVID-19 mitigation measures upon consultation with the County Director of Health.
4. This resolution shall take effect retroactively (effective March 2, 2022).

Yes

No

Excused

Abstain

Michelle Anderson
Steve Boucher
Doreen Corbin
Elaine M. Falvo
Heather Johnson
Anthony J. Nicotera
Gary W. Porcelli, Ed.D.
John J. Salerno
Russell Stewart
Timothy Thomas


Joseph H. Hobika, Jr.
Gary P. Nelson

Motion carried 10-0

MOTION TO ADJOURN

Motion by: Mrs. Corbin
Seconded by: Mr. Stewart

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:13 p.m.


Deborah Kimball
Clerk of the Board
March 9, 2022