



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413

www.oneida-boces.org

Cooperative Board 2021-2022
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**MINUTES OF THE REGULAR
MEETING OF JANUARY 12, 2022**

The Regular meeting of the Board of Cooperative Educational Services was held on January 12, 2022 in The Howard D. Mettelman Learning Center and Virtually via Zoom Video Conference.

MEMBERS PRESENT

Mr. Steve Boucher, President
Mr. Russell Stewart, Vice President
Mrs. Doreen Corbin
Mr. Joseph H. Hobika, Jr.
Mrs. Heather Johnson
Mr. Gary P. Nelson
Mr. Anthony J. Nicotera
Gary W. Porcelli, Ed.D.
Mr. John J. Salerno
Mr. Timothy Thomas

MEMBERS EXCUSED

Mrs. Michelle Anderson
Mrs. Elaine M. Falvo

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Deborah Kimball
Mr. David Stayton
Mrs. Erica Schoff
Mrs. Michelle Hall

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*
Michelle Anderson, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

ITEM I. CALL TO ORDER

A quorum was noted and Board President, Mr. Steve Boucher called the meeting to order at 4:36 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Deb Kimball conducted a roll call.

ITEM III. RECOGNITION

none

ITEM IV. RECOGNITION OF VISITORS

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

Request for tours – Dr. Kilburn asked the Cooperative Board members to email Deb Kimball if they would like to request a tour of the BOCES.

B. CORRESPONDENCE

Capital Conference, Albany – February, 2, 2022, Virtual only 8:30 – 12:45 p.m. Please let Deb know if you would like to register.

Rural Schools Conference, Cooperstown – Save the date - July 10 – 12, 2022

ITEM VI. DISTRICT SUPERINTENDENT REPORT

Dr. Kilburn shared that staff at BOCES sent out COVID testing kits to local school districts over the weekend. She also reviewed the State and Oneida County guidelines for quarantine and isolation if someone has COVID or has been exposed.

Dr. Kilburn also explained the Test to Stay at work initiative that BOCES plans to implement. She also noted that a letter explaining the initiative will be sent out to all staff. A Board Policy may need to be required and it might be necessary to have a Special Meeting of the Cooperative Board for approval of the policy.

Dr. Kilburn reported out regarding Governor Hochul's State of the State address. She shared some of the highlights of the address: School Lunch program will now go to the Department of Agriculture and not SED, fully funded Foundation Aide in 2023-2024, mental health grants, expand access to college level campus, and expand TAP Assistance to part time students. She also

noted that Governor Hochul addressed the teacher shortage and some of proposals that she is aiming to focus on like waiving the income gap for retirees so they can go back into the classroom, accelerate the teacher certification process, and teacher residence programs to name a few.

Career Based Education Presentation

Erica Schoff, Principal P-TECH OHM, shared an overview of the P-TECH Program. She spoke about the collaboration with local school districts, Mohawk Valley Community College and Mohawk Valley Edge, college and career readiness for students, local workforce development and future developments. She also noted they may be expanding 9th grade entrance from 30 students to 60 students and possibly opening a second campus. We are also adding additional degree pathways in Civil Engineering Technologies and Piloted Aircraft Systems. She shared retention information, student population, spoke about graduates and the different Cohorts.

David Stayton, Principal of Career and Technical Education, shared information about the Career and Technical Education Center and how businesses today need trained and skilled employees. He spoke about the importance of college and career ready students and how the program collaborates with 100+ business partners and the types of experiences students receive with internships on and off campus. He shared some future developments like the 4/6 year CTE sequence, mechatronics and promotional activities.

Michelle Hall, Director of School to Career Programs also shared an overview of the School to Career Programs; SABA and Regional Program for Excellence. She shared information on the collaboration between the SABA Board, component districts and local businesses and colleges. She spoke about how they provide students with college and career readiness through career development, career speakers, career fairs, internships, shadowing and the 21st Century Skills for Success. She also spoke about future developments, local workforce development and secondary education partnerships.

CTE Programming Update

Chris Hill, Assistant Superintendent for Instructional Programs and Professional Learning shared an analysis of Utica Central School Districts impact on Instructional Programs and Professional Learning. He shared strategies for how OHM BOCES will be able to adapt to the impact and what classes are significantly, moderately or mildly impacted. He noted that the situation may help with waitlists issues that some of the classes have. Some options for CTE would be to maximize the current offerings, reduce expenses or increase costs.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 8, 2021

Motion by: Mrs. Corbin
Seconded by: Dr. Porcelli

Moved, that, the minutes of the Regular Meeting of December 8, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Elaine M. Falvo	
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried 10-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Stewart
Seconded by: Mr. Salerno

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for November 2021 and the Budget Adjustment Report for November 2021 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR NOVEMBER 2021

Report of the Treasurer for November 2021

Capital	7,891.31
General	11,674,410.32
School Lunch	13,630.55
Special Aid	-
Trust/Agency	74,061.53
Extra-Curricular	13,330.72
Total	\$11,783,327.43

and the Treasurer's Report for the Extra-Curricular Fund
for November 2021 showing a fund balance of \$13,330.72

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2021-2022 BUDGET ADJUSTMENT REPORT
FOR NOVEMBER 2021**

**Budget Revisions—2021-22
November 2021 Report**

2021-22 Adopted Budget	\$73,239,223
Commitment Changes	4,514,456
Net Changes	7,064,384
Total	\$84,818,062

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	DANIEL J. DYGERT	TEACHER ASSISTANT	02/24/2020	01/02/2022
2.	KIMBERLY A. STEATES	TEACHER ASSISTANT	11/04/2010	01/14/2022
3.	CHRISTOPHER D. SUNDERLIN	TEACHER OF ESL	09/01/2019	01/06/2022

b. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **CHRISTOPHER L. ALLEN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 03, 2022 and ending January 02, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Currently working toward certification

Education:

- * Graduate of New Hartford High School
- * Associates Degree in General Studies/Education from Mohawk Valley Community College

Work Experience:

- * From 2020 through 2021 as a remote customer service representative at CenterOne Financial Services
- * From 2015 through 2018 as a cashier/customer service representative at Hannaford Supermarket

2. Recommend that **FRANCINE M. CARDONE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 03, 2022 and ending January 02, 2026 at an annual salary rate of \$19,346.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of John F. Kennedy High School

Work Experience:

- * From July, 2005 through September, 2021 as a teacher assistant at Upstate Cerebral Palsy, Tradewinds Education Center
- * From February, 1996 through July, 2005 as a resident counselor at Upstate Cerebral Palsy

3. Recommend that **DANIEL J. DYGERT** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the General Special Education Program tenure area, commencing January 03, 2022 and ending January 02, 2026 at an annual salary rate of \$44,221.00, prorated.

Certification:

- * Currently working toward certification

Education:

- * Graduate of Holland Patent Central School
- * Bachelor's degree in Professional Studies from Cazenovia College

Work Experience:

- * From September, 2021 through the present as a long term substitute special education teacher at Oneida-Herkimer-Madison BOCES
- * From February, 2020 through June 2021 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- * From August, 2015 through the present as a soccer coach at Holland Patent Central School
- * From September, 2019 through January, 2020 as a temp employee at Express Employment Professionals
- * From May, 2018 through August, 2018 as a cashier at Stittville Fill, Grill and Chill
- * From November, 2015 through August, 2016 as a stock person at Nassar Food Center

4. Recommend that **KAIA J. GRAVES** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Perry Jr. High for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 03, 2022 and ending January 02, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Currently working toward certification

Education:

- * Graduate Sauquoit Valley High School
- * Cosmetology certificate from Oneida-Herkimer-Madison BOCES

Work Experience:

- * From June, 2020 through January, 2021 as food prep associate at Byrne Dairy
- * From September, 2019 through August, 2020 as a hostess at Zebbs
- * From October, 2018 through August, 2019 as a cashier at Target

5. Recommend that **JEANNE C. HERBERT** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE Virtual for a four year probationary appointment in the General Special Education Program tenure area, commencing November 29, 2021 and ending November 28, 2025 at an annual salary rate of \$57,521.00, prorated.

Certification:

- * Permanent certificate in Special Education

Education:

- * Graduate of Dixie Hollins High School
- * Associate Degree in Business from Central Florida Community College
- * Bachelor of Science in Special Education from Nova SE University, Florida
- * Masters of Education in Educational Administration from University of Florida
- * Education Specialist Degree in Educational Administration from Old Dominion University, Virginia

Work Experience:

- * From 2020 through 2021 as a special education teacher at Washington County Schools, (WCDE) TN
- * From 2018 through 2019 as a STEM teacher at Johnson City Public Schools, TN
- * From 2005 through 2018 as a special education/CTE teacher at various public schools in NC
- * From 1998 through 2001 as a special education director/SETRC trainer at various New York public schools
- * From 1992 through 1998 as a special education teacher at various Florida Public Schools

6. Recommend that **MU LWEE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 10, 2022 and ending January 09, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Currently working toward certification

Education:

- * Graduate of proctor High School
- * Associates Degree in Childhood Education from Mohawk Valley Community College

Work Experience:

- * From 2020 through the present as an associate at Walmart
- * Prior to 2020 as kitchen/dietary at the Presbyterian Home

7. Recommend that **DANIELLE N. MOORE** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy and Proctor High School for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing January 03, 2022 and ending January 02, 2026 at an annual salary rate of \$48,075.00, prorated.

Certification:

- * Provisional certificate in Attendance Teacher

Education:

- * Graduate of Thomas R. Proctor High School
- * Associates Degree in Childhood Education from Mohawk Valley Community College
- * Bachelor's Degree in Childhood Education 1-6 from SUNY Potsdam
- * Master of Education in Special Education 1-6 from Utica College

Work Experience:

- * From September, 2021 through December, 2021 as a special education teacher at John F. Hughes Elementary School
- * From October, 2018 through August, 2021 as an attendance teacher at Oneida-Herkimer-Madison BOCES
- * From August, 2014 through October, 2018 as a teacher at the House of Good Shepherd
- * From June, 2014 through August, 2014 as a teacher assistant at the House of Good Shepherd
- * From February, 2014 through June, 2014 as a bridges to health worker at the House of Good Shepherd
- * From March, 2013 through February, 2014 as a critical childcare worker at the House of Good Shepherd
- * From February, 2013 through May, 2013 as a supervisor at Adopt-A-Bear program, SUNY Potsdam
- * From May, 2008 through 2013 as a substitute teacher at the Utica City School District
- * From September, 2010 through October, 2010 as a student teacher at Robert L. Bradley Elementary School
- * From October, 2010 through December, 2010 as a student teacher at Gouverneur East Side School

8. Recommend that **CAITLIN A. ROBERTS** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 06, 2022 and ending January 05, 2026 at an annual salary rate of \$17,036.00, prorated.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Vernon-Verona-Sherrill Central School District
- * Currently attending Mohawk Valley Community College, General Studies

Work Experience:

- * From September, 2019 through October, 2021 as a teacher assistant at Rome Free Academy
- * From December, 2018 through September, 2019 as a teacher assistant at the Oneida-Herkimer-Madison BOCES
- * From March, 2018 through October, 2018 as a photo lab associate at Walmart
- * From March, 2016 through September, 2016 as a floral designer at Olney's Flower Pot

9. Recommend that **JOHN C. TOMEI** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PRORAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing December 09, 2021 and ending December 08, 2025 at an annual salary rate of \$19,648.00, prorated.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Associates Degree in Early Childhood Education from Mohawk Valley Community College
- * Bachelor of Science in Human Services from SUNY Empire

Work Experience:

- * From September, 2021 through December, 2021 as a teaching assistant at Homer Junior High School
- * From July, 2019 through July 2021 as a children's care manager at Catholic Charities of Cortland County
- * From April, 2019 through July, 2019 as a teaching assistant at Onondaga-Cortland-Madison BOCES
- * From November, 2018 through March, 2019 as a youth counselor I at MacCormick Secure Center
- * From September, 2017 through November, 2018 as a family support worker at Herkimer County PINS
- * From September, 2016 through September, 2017 as a teaching assistant at Oneida-Herkimer-Madison BOCES

10. Recommend that **GEORGE J. VARRE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 13, 2022 and ending January 12, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Canastota High School
- * Bachelor of Science in Education from Indiana University of Pennsylvania

Work Experience:

- * From January, 2021 through the present as a strength coach at Title Town Fight Club
- * From 2019 through the present as a group fitness instructor at the YMCA
- * From August, 2018 through the present as an owner/operator of Viking Fitness Training Systems
- * From June, 2010 through October, 2018 as a krav maga instructor at Wright Fitness Center

- b. **RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **LEANN L. DUNCKEL** be appointed as a **SCHOOL PSYCHOLOGIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Oriskany Central School District and the Center, for a part-time (.5 FTE) appointment commencing January 18, 2022 at an annual salary rate of \$31,508.00, prorated.

Certification:

- * Permanent certificate in School Psychologist

Education:

- * Graduate of Beaver River Central School District
- * Bachelor of Science in Personnel and Industrial Relations from Syracuse University
- * Master of Science in Human Services/School Psychology at SUNY Oswego

Work Experience:

- * From September, 2018 through September, 2021 as a consultant school psychologist
- * From September 2004 through the present as a part-time/long-term substitute at several school districts - South Jefferson, Watertown City, Jefferson-Lewis BOCES, Beaver River and St. Lawrence-Lewis BOCES
- * From 2000 - 2004 as CSE/CPSE chair/testing and evaluation at South Lewis Central School District
- * From 1998 through 2000 as CSE/CPSE chair testing and evaluation, counseling at Clifton-Fine Central School District

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **MAUREEN A. GRAY** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PPL, for a temporary appointment commencing December 01, 2021 and ending June 30, 2022 at a salary rate of \$300.00 per day or \$50.00 per hour. Curriculum Supervisors are provided at district request.

d. RECOMMENDATION FOR DECREASE IN FTE

			Date	FTE
1.	JAMES B. RYAN	SCHOOL PSYCHOLOGIST	11/29/2021	0.5

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **BRITTANY E. FIORENZA-HOUSE** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education Itinerants, commencing January 03, 2022 at an annual salary rate of \$30,159.00, prorated.

BRITTANY E. FIORENZA-HOUSE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

- * Graduate of Holland Patent High School

Work Experience:

- * From March, 2021 through the present as a secretary at Rome Health Chestnut Commons Therapy Center
- * From November, 2020 through March, 2021 as a short term disability claim specialist at MetLife
- * From October, 2014 through November, 2020 as a direct support aide at Central New York DDSO
- * From November, 2010 through April, 2012 as an assistant manager at My Favorite Muffin and Bagel Cafe
- * From June, 2009 through October, 2010 as a substitute teacher at Eastern Star Daycare

2. Recommend that **MELISSA M. YOUNGHANZ** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy, commencing January 03, 2022 at an annual salary rate of \$30,159.00, prorated.

MELISSA M. YOUNGHANZ has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

- * Graduate of Frankfort Schuyler High School

Work Experience:

- * From November, 2021 through the present as a customer service representative at U-Haul Moving and Packing
- * From October, 2021 through the present as a parking lot attendant/customer service at Adirondack Bank Center
- * From August, 2019 through October, 2019 as a sales assistant at Men's Wearhouse
- * From August, 2003 through May, 2015 as a resident aide and receptionist at Masonic Care Community

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **DENNIS J. GEER** be appointed to a part-time appointment as a **CLERK (part-time)** in SUPPORT SERVICES, at Facilities Department and Oriskany Central School District commencing December 06, 2021 at an hourly salary rate of \$29.00.

DENNIS J. GEER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK (PART-TIME)**.

Education:

- * Graduate of Holland Patent Central School
- * Associates Degree in Business Administration from Mohawk Valley Community College

Work Experience:

- * From 2001 through 2018 in facilities management at Holland Patent CSD, Oriskany CSD and Mac Clark Restaurants

2. Recommend that **ERICA L. YOX** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program commencing December 09, 2021 at an hourly salary rate of \$12.50, as needed.

ERICA L. YOX has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Clinton Central School District
- * Bachelor of Science in Biochemistry from Tufts University

Work Experience:

- * From October, 2021 through the present as a hostess at Symeon's Greek Restaurant

- c. **RECOMMENDATION FOR TEMPORARY APPOINTMENT - NON-COMPETITIVE CIVIL SERVICE**

1. Recommend that **TESSA R. STAYTON** be appointed to a temporary appointment as a **LABORER** in SUPPORT SERVICES, Instructional Support Services, commencing December 21, 2021 and ending June 30, 2022 at a salary rate of \$12.50 per.

TESSA R. STAYTON meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Sauquoit Valley High School

Work Experience:

- * From July, 2019 through July, 2021 as an organist at St. David's Episcopal Church
- * From July, 2020 through August 2021 as a serve at Wendy's Diner

d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	TYLER J. SLOAN	COMPUTER OPERATOR	07/19/2021
2.	TONYA S. TONER	ASSISTANT COOK	07/05/2021
3.	CONNOR T. UTESCH	ACCOUNT CLERK	06/28/2021

c. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	JENNIFER G. MAYNARD	TEACHER OF SPECIAL EDUCATION	12/01/2021 - 06/30/2022	\$1,200.00 mentor (prorated)
2.	KEVIN SCRANTON	TEACHER OF PHYSICAL EDUCATION	12/01/2021 - 06/30/2022	\$1,200.00 mentor (prorated)

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF CREATION OF VIDEO PRODUCTION TECHNICIAN POSITION

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approves the creation of the Video Production Technician position for the Oneida-Herkimer-Madison BOCES.

ITEM VII. D. 2. APPROVAL OF SALVEO HEALTHCARE SOLUTIONS CONTRACT

Moved, that the Cooperative Board approves the agreement between Salveo Healthcare Solutions Inc. and the Oneida-Herkimer-Madison BOCES effective immediately.

ITEM VII. D. 3. APPROVAL OF SHARED DECISION MAKING (CR100.11) BIENNIAL REPORT

Moved, that the Cooperative Board adopt the Shared Decision Making Biennial Report of the District Plan for School-based Planning and Shared Decision Making for 2022.

ITEM VII. D. 4. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. ***(First Reading)***

1000 Community Relations

1101 Public Complaints

1103 Solicitation of Charitable Donations from Children on OHM BOCES Premises

1200 Policy on Constitutionally Protected Prayer in the Schools

1300 Records Management and Access

1400 Policy for Handling and Disseminating Identifying Information Received Regarding Sex Offenders

6000 Personnel

6202 Drug and Alcohol Testing (Transportation)

6303 Employee Assistance Program (EAP)

Deletion of Policies:

6202 Drug and Alcohol Testing (DELETE)

ITEM VII. D. 4. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Gary W. Porcelli, Ed.D. John J. Salerno Russell Stewart Timothy Thomas		Michelle Anderson Elaine M. Falvo	

Motion carried 10-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

A. Board Committees Follow-Up

Dr. Kilburn handed shared the Board Committee list and noted that some of the Committees have the chairperson position open – if you would like to take on that role or serve on a committee, please let Dr. Kilburn know. Also, the Board would like further discussion on how might the Cooperative Board create opportunities for new members to participate in committees.

B. Mentoring Follow-Up

Please email Mr. Boucher if you would like a mentor and if you have someone in mind.

ITEM IX. OLD BUSINESS

ITEM X. EXECUTIVE SESSION


None

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Motion by: Mrs. Corbin
Seconded by: Mr. Salerno

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:21 p.m.


Deborah Kimball
Clerk of the Board
January 12, 2022