

Oneida/Herkimer BOCES School Library System

Coordinator's Report – Friday September 29, 2017

1. Element 1 - RESOURCE SHARING: CCD, Union Catalog (ILL & EILL), VRL, Delivery

- a. Last year we had 155 CCD units purchased and filled. This year we have 150 units purchased. We would like to make more administrators aware of this valuable service
- b. SEARCH for Success updates- more cross over between Search and SNAP. All students and teachers have been entered into SNAP and Overdrive.
- c. Nothing new in EILL or ILL- some requests are hard to fill when they are for newly published books due to lending restrictions in place at some libraries
- d. Worked to revamp the courier service- making a more efficient back room for more same-day delivery of packages and the ability to accommodate the delivery of science kits.

2. Element 2 - SPECIAL CLIENT GROUPS: ESL, GT, Special Ed

- a. This year's Leatherstocking Conference will have Sandra Uwiringiyimana as our featured speaker. She is a refugee and author who will speak about her experiences. This will be of especial appeal to our Utica librarians who deal with the refugee special client population daily.
- b. Looking to expand our services to special client groups. Trying to support Utica schools further this way.

3. Element 3 - PROFESSIONAL DEVELOPMENT AND CONTINUING EDUCATION

- a. We offered a handful of well attended sessions over the summer.
- b. Worked with a class at Ptech on using Search and SNAP for research
- c. Working on curriculum and lesson development for library
- d. We sent 7 librarians to NYLA-SSL; this year NYLA –SSL is on Long Island and may be too far for travel. Option of sending librarians to NYSCATE instead.
- e. Coordinator attended :
 - i. OPALS user group

4. Element 4 - CONSULTING AND DEVELOPMENT SERVICES

- a. Waterville Research Continuum
- b. Holland Patent librarian wants advice on moving immovable furniture
- c. House of Good Shephard has found a certified librarian. We went and worked with her on several of the products we offer through the SLS
- d. NY Mills, Mount Markham and Herkimer asked for help finding a certified LMS.
- e. NY Mills – has asked for help with collection development in the lack of presence of a certified LMS

5. Element 5 - COORDINATED SERVICES and Element 8 - COOPERATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS

- a. Working with MO BOCES and ONC BOCES on Leatherstocking Conference
- b. Planning to work with both library systems on future PD and Bridging the Gap

6. Element 6 - AWARENESS AND ADVOCACY

- a. Developing region-wide skills and curriculum
- b. Presented skills to administrators from Waterville
- c. Student rate for Leatherstocking and working with local colleges to try to recruit more librarians to the area. Not enough school certified librarians to fill all the jobs in the region

7. Element 7 - COMMUNICATIONS AMONG MEMBER LIBRARIES

- a. Updated website
- b. Updating SLS directory
- c. Beginning of Year Packets assembled and distributed
- d. Putting more documents in the Learning Management System as an easy to organize and secure platform.
- e. Last year's PLC was appreciated by the people who participated- we will offer again this year

8. Element 9 - OTHER : Curriculum Development

- a. Team of librarians worked to create matrix of skills for grades k-6. They also developed a set of 20 lessons summaries that would cover the skills for each grade level k-6
- b. Utica librarians have put SLOs in Buzz to meet APPR requirements. More training and revision needed. This may be an opportunity to work with the Utica admins on evaluation of librarians- common complaint from Utica librarians.