



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2020-2021

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MINUTES OF THE REORGANIZATIONAL/REGULAR MEETING OF JULY 8, 2020

The Reorganizational/Regular meeting of the Board of Cooperative Educational Services was held on July 8, 2020 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York and Virtually via Zoom Video Conference.

MEMBERS PRESENT

Mr. Steve Boucher, President
Mr. Russell Stewart, Vice President
Mrs. Doreen Corbin
Mrs. Evon M. Ervin – via zoom
Mrs. Elaine M. Falvo
Mrs. Charlene A. Hartman
Mr. Michael J. Moore – via zoom
Mr. Gary P. Nelson
Mr. Anthony J. Nicotera
Dr. Gary W. Porcelli
Mr. John J. Salerno

MEMBERS EXCUSED

Mrs. Michelle Anderson

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Mr. Charles Cowen
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, President, Russell Stewart, Vice President

Michelle Anderson, Doreen Corbin, Evon M. Ervin, Elaine M. Falvo, Charlene A. Hartman, Michael J. Moore, Gary P. Nelson, Anthony J. Nicotera, Dr. Gary W. Porcelli, John J. Salerno,

The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services in response to the emerging educational needs of our school districts.

ITEM I. CALL TO ORDER

A quorum was noted and the Clerk of the Board, Mrs. Kimball called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

none

ITEM IV. RECOGNITION OF VISITORS

None

REORGANIZATIONAL AGENDA ITEMS 1-68

**** OATH OF OFFICE ADMINISTERED TO ELECTED BOARD MEMBERS ****

The Clerk of the Cooperative Board administered the oath of office to the re-elected Board members: Mr. Steve Boucher, Mr. John J. Salerno. Mr. Anthony J. Nicotera was given his oath of office on July 1, 2020.

Mrs. Michelle Anderson was excused at this meeting and will take her Oath of Office within the required 30 days. Oath was administered on July 14, 2020.

1. ELECTION OF THE PRESIDENT OF THE BOARD

Deborah Kimball, Clerk of the Board, called on Mr. Moore, to present the slate for President of the Cooperative Board for 2020 – 2021. Mr. Moore indicated that Mr. Steve Boucher has been nominated to serve as President of the Oneida-Herkimer-Madison BOCES Board for 2020 – 2021. The Clerk asked if there were any additional nominations for the office of President.

There were no additional nominations.

The Clerk entertained a vote on the Office of President of the Board for 2020-2021.

Mrs. Kimball announced the results of the voting: 11 votes in favor of Mr. Steve Boucher with 1 absent and 0 abstain. Mr. Steve Boucher was elected President of the Cooperative Board for the school year 2020-21.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Evon M. Ervin Elaine M. Falvo Charlene A. Hartman Michael J. Moore Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Michelle Anderson	

Motion carried, 11-0

2. OATH OF OFFICE—PRESIDENT

The Clerk of the Cooperative Board administered the oath of office to the newly elected President of the Cooperative Board, Mr. Steve Boucher

The Clerk turned the meeting over to President, Mr. Boucher.

3. ELECTION OF THE VICE PRESIDENT OF THE BOARD

Mr. Steve Boucher, President of the Cooperative Board, called on Mr. Moore, to present the slate for Vice President of the Cooperative Board for 2020 – 2021. Mr. Moore indicated that Mr. Russell Stewart has been nominated to serve as Vice President of the Oneida-Herkimer-Madison BOCES Board for 2020 – 2021. The Board President asked if there were any additional nominations for the office of Vice President.

There were no additional nominations.

The Board President entertained a vote on the Office of Vice President of the Board for 2020-2021.

Mr. Boucher announced the results of the voting: 11 votes in favor of Mr. Russell Stewart with 1 absent and 0 abstain. Mr. Russell Stewart was elected Vice President of the Cooperative Board for the school year 2020-21.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Evon M. Ervin Elaine M. Falvo Charlene A. Hartman Michael J. Moore Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Michelle Anderson	

Motion carried, 11-0

4. OATH OF OFFICE — VICE PRESIDENT

The Clerk of the Cooperative Board administered the oath of office to the newly elected Vice President of the Cooperative Board, Mr. Russell Stewart.

The Clerk turned the meeting over to President, Mr. Boucher.

5-50. REORGANIZATIONAL RESOLUTIONS

The following motion covering Resolution Items 5-50 was made by Mrs. Corbin seconded by Mrs. Falvo Motion was carried 11-0.

5. APPOINTMENT OF THE TREASURER OF THE COOPERATIVE BOARD

That **Ms. Christine Turczyn** be and hereby is appointed the Treasurer of the Cooperative Board for the 2020-21 fiscal year, with excess faithful performance blanket bond coverage for the Treasurer in the amount of \$5 million.

6. APPOINTMENT OF THE DEPUTY TREASURER OF THE COOPERATIVE BOARD

That **Ms. Michele North** be and hereby is appointed the Deputy Treasurer of the Cooperative Board for the 2020-21 fiscal year, with excess faithful performance blanket bond coverage for the Deputy Treasurer in the amount of \$5 million.

7. APPOINTMENT OF THE CLERK OF THE COOPERATIVE BOARD

That **Ms. Deborah Kimball** be and hereby is appointed Clerk of the Cooperative Board effective July 1, 2020, at an annual salary rate of \$24,265.36.

8. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That **Mr. Donald Gerace, Esq.**, 2613 Genesee Street, Utica, be and hereby is appointed as Attorney of the Cooperative Board for the 2020-21 fiscal year at an hourly rate of \$210.00

9. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That the firm of **Ferrara, Fiorenza, P.C.**, 5010 Campuswood Drive, East Syracuse, be and hereby is appointed as Attorney of the Cooperative Board for the 2020-21 fiscal year at an hourly rate of up to \$215.00

10. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That pursuant to an executed inter-municipal agreement between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, **Attorneys employed by Madison-Oneida BOCES** are appointed as Attorneys for the Cooperative Board for the 2020-21 fiscal year at an hourly rate of up to \$110.00.

11. **APPOINTMENT OF THE DIRECTOR OF SCHOOL HEALTH SERVICES FOR THE ONEIDA-HERKIMER-MADISON BOCES**

That **Dr. Christopher Alinea** be and hereby is appointed the Director of School Health Services for the Oneida-Herkimer-Madison BOCES for the 2020-21 fiscal year, and for the supervision of the nurse practitioners at **\$965.00 per .1 FTE**.

12. **APPOINTMENT OF THE PURCHASING AGENT OF THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

That the **Assistant Superintendent for Administrative Services or the Supervisor of Central Business Office** be and hereby is appointed Purchasing Agent of the Oneida-Herkimer-Madison Board of Cooperative Educational Services for the school year 2020-21.

13. **APPOINTMENT OF THE INTERNAL CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Ms. Heidi Manzano** be and hereby is appointed the Internal Claims Auditor of the Cooperative Board for the 2020-21 fiscal year.

14. **APPOINTMENT OF THE DEPUTY CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Ms. Diana Lenahan** be and hereby is appointed the Deputy Claims Auditor of the Cooperative Board for the 2020-21 fiscal year.

15. **APPOINTMENT OF CIVIL RIGHTS COMPLIANCE OFFICER**

That **Ms. Karie Florian** be and hereby is appointed the Civil Rights Compliance Officer whose responsibility it is to ensure compliance with the various federal and state statutes and regulations prohibiting discrimination in educational programs.

16. **APPOINTMENT OF RECORDS MANAGEMENT/ACCESS OFFICER**

That **Ms. Karie Florian** be and hereby is appointed the Records Management/Access Officer to coordinate requests for access to the records consistent with law and regulation and for ensuring compliance with the Freedom of Information Laws, the Personal Privacy Protection Law, the Commissioner's Regulations and Education Law.

17. **APPOINTMENT OF RECORDS RETENTION AND DISPOSITION OFFICER**

That **Ms. Margherita Manoiero** be and hereby is appointed Records Retention and Disposition Officer to be responsible for the retention and disposition of records in accordance with state regulations.

18. **APPOINTMENT OF DESIGNATED EDUCATIONAL OFFICIAL**

That **Mr. Christopher Hill** be and hereby is appointed as Designated Educational Official to receive court notifications regarding students' sentences/adjudication in certain criminal cases and juvenile delinquency proceedings.

19. **APPOINTMENT OF DISTRICT INTEGRITY OFFICER**

That **Mr. Christopher Hill** be and hereby is appointed as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and Component districts.

20. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR TEACHERS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Ms. Ann Turner, Ms. Angela Evans, Ms. Michelle Hall, Ms. Elizabeth Hartnett, Ms. Ellen Mahanna, Ms. Lisa Rizzo, Mr. Timothy Rowland, Ms. Erica Schoff, Ms. Jamie Sitera, Mr. Greg Smith, Mr. David Stayton, Ms. Mary Lourdes Tangorra and Mr. Vince Tripodi** be and hereby are appointed as the Certified Lead Evaluators for Teachers of the Oneida-Herkimer-Madison BOCES.

21. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR PRINCIPALS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Mr. Scott Morris, and Ms. Ann Turner** be and hereby are appointed as the Certified Lead Evaluators for Principals of the Oneida-Herkimer-Madison BOCES.

22. **APPOINTMENT OF DIGNITY ACT COORDINATOR**

That **Mr. David Stayton, Ms. Ellen Mahanna, and Ms. Mary Lourdes Tangorra** be and hereby are appointed as Dignity Act Coordinator(s) of the Oneida-Herkimer-Madison BOCES.

23. **APPOINTMENT OF DISTRICT AUDITOR**

That the firm of **WEST & Company**, 97 N. Main Street, P. O. Box 1219, Gloversville, be and hereby is appointed the District Auditor of the Cooperative Board for the fiscal year 2020-21 at the rate not to exceed \$17,000 to audit financial records for 2019-20.

24. **APPOINTMENT OF CENTRAL TREASURER, EXTRA-CURRICULAR ACTIVITY ACCOUNT**

That **Ms. Carol Orsino** be and hereby is appointed the Central Treasurer, Extra-curricular Activity Account, for the 2020-21 fiscal year, with faithful performance blanket bond coverage in the amount of \$25,000.

25. **APPOINTMENT OF FOOD CLERKS**

That **Ms. Peggy Calogero** be and hereby is appointed as Food Clerk for the 2020-21 fiscal year, with faithful performance blanket bond coverage in the amount of \$500,000.

26. **APPOINTMENT OF BOARD CLERK PRO TEMPORE**

That **Patricia N. Kilburn, Ed.D. or designee** be and hereby is appointed as Board Clerk Pro Tempore for the 2020-21 fiscal year in the absence of the Board Appointed Clerk whose responsibility it is to ensure compliance regarding minutes taking at the board meeting.

27. **APPOINTMENT OF MEDICAID COMPLIANCE OFFICER**

That **Ms. Karie Florian** be and hereby is appointed as Medicaid Compliance Officer for the 2020-21 fiscal year.

28. **DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

That the **Bank of America, the J. P. Morgan Chase Bank, the (M & T) Manufacturers and Traders Trust Company, Citizens Bank, First Niagara Bank and the (NBT) National Bank & Trust Company of the Mohawk Valley Region** be designated as official depositories of the Cooperative Board and that in addition for investment and borrowing purposes **HSBC (Marine Midland Bank,) Key Bank, Bank of New York, and Albany Commercial Bank** be designated as official depositories for the school year 2020-21. Revenue anticipation note borrowing may result in institutions not on this list be used for borrowing purposes.

29. **DESIGNATION OF OFFICIAL NEWSPAPER**

That the **Utica Observer-Dispatch** be designated as the official newspaper of the Cooperative Board during the school year 2020-21 for the publication of all legal notices and such other data as is required to be published by law for which the same may be qualified to act.

30. **DESIGNATION OF REGULAR MONTHLY MEETING DATES**

That the regular monthly meetings of the Cooperative Board be designated for the **second Wednesday of each month at 4:30 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road** (unless otherwise noted) with the option of changing the time of the meeting with proper advance notification. The calendar of meetings will be as follows:

July 8, 2020 – reorg./reg.
August 12, 2020
September 9, 2020
October 14, 2020
*November 18, 2020
December 9, 2020

January 13, 2021
February 10, 2021
March 10, 2021
April 14, 2021 - annual
*April 21, 2021 - regular
May 12, 2021

June 9, 2021

31. **AUTHORIZATION OF APPOINTMENT OF STAFF ON AN INTERIM BASIS**

That the **District Superintendent or designee** be and hereby is authorized to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

32. **AUTHORIZATION FOR CERTIFICATION OF PAYROLLS**

That the **District Superintendent or the Assistant Superintendent for Administrative Services** be and hereby is authorized to certify all payrolls prepared on behalf of the Cooperative Board for the 2020-21 fiscal year.

33. **AUTHORIZATION FOR DISPOSAL OF EXCESS EQUIPMENT**

That the **District Superintendent or the Assistant Superintendent for Administrative Services** be and hereby is authorized to dispose of excess equipment for the 2020-21 fiscal year.

34. **AUTHORIZATION FOR USAGE OF CREDIT CARD ACCOUNT**

That the **District Superintendent or designee and the Assistant Superintendent for Administrative Services** be and hereby is authorized to use for legitimate business expenditures credit card account with credit limit of \$10,000 each for the 2020-21 fiscal year.

35. **AUTHORIZATION FOR USAGE OF GASOLINE CREDIT CARDS**

That the attached list of individuals in the **District Office, Operations & Maintenance Department** and in the **Information & Technology Division** be and hereby is authorized to use the gasoline credit cards for the 2020-2021 school year.

36. **AUTHORIZATION FOR USAGE OF BOCES CELL PHONE**

That the attached list of individuals in the **District Office, Operations & Maintenance Department** and in the **Information & Technology Division** be and hereby is authorized to use the gasoline credit cards for the 2020-2021 school year.

37. **AUTHORIZATION OF PURCHASING AGENT**

That the **Assistant Superintendent for Administrative Services or the Supervisor of Central Business Office** be and hereby is authorized to purchase supplies, and equipment and enter into contracts on behalf of the Cooperative Board for services as provided in the 2020-21 budget.

38. **AUTHORIZATION OF PETTY CASH FUNDS**

That the attached list of individuals in **Administration, Career & Technical Education, Special Education, Science Center, and Information and Technology Division** be and hereby is authorized to use Petty Cash funds in the amount of \$100.00 each for the purpose of emergency purchases of items less than \$20.00 with proof of receipt.

39. **AUTHORIZATION FOR STAFF TRAVEL AND CONFERENCE**

That the **District Superintendent or designee** be and hereby is authorized to approve requests of staff personnel to attend conferences, workshops, meetings and seminars, and to conduct workshops, seminars, and meetings for BOCES and Supervisory District personnel within the limits of the budget or appropriations within the special grants.

40. **DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS**

That the **Treasurer and Deputy Treasurer** be and hereby are authorized to sign by electronic signature for the disbursement of all funds of the Cooperative Board from the checking accounts.

41. **AUTHORIZATION FOR APPROVAL OF BUDGET TRANSFERS**

That the **District Superintendent or designee** be and hereby is authorized to make transfers of appropriations within the budget of each program or service, and a summary document of budget transfers will be provided on a monthly basis as part of the Treasurer's report showing the reasons for the adjustments to contract and the amounts (plus or minus.)

42. **AUTHORIZATION TO INVEST FUNDS**

That the **District Superintendent or the Assistant Superintendent for Administrative Services** be and hereby is authorized to invest available monies in accordance with the Education Law and any other pertinent regulations.

43. **AUTHORIZATION TO TRANSFER FUNDS BETWEEN INTEREST AND CHECKING ACCOUNTS**

That the **Assistant Superintendent for Administrative Services or the Treasurer** be and hereby is authorized to make transfers between the interest and checking accounts.

44. **AUTHORIZATION TO LOAN FUNDS**

That the **District Superintendent or the Assistant Superintendent for Administrative Services** be and hereby is authorized to loan from the General Fund to the Federal funds such sums as are necessary, to be repaid to the General Fund when revenues are received from the respective funds.

45. **AUTHORIZATION FOR REVENUE ANTICIPATION NOTES**

That the **Cooperative Board** shall issue and sell Revenue Anticipation Notes, as needed, not to exceed **\$15.0 million**, in anticipation of the collection of revenues other than real estate taxes or assessments, namely, monies to be received from the State of New York, and contractual payments due from its component school districts, which are due and payable in the fiscal year July 1, 2020 to June 30, 2021.

46. **AUTHORIZATION FOR COMPONENT SCHOOL DISTRICTS TO DESIGNATE BOCES CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL FOR SERVICE TO THEIR DISTRICTS**

That the **Cooperative Board** authorizes any component school district seeking the services of the BOCES Career and Technical Education Advisory Council to receive those services based on the submission of a formal resolution from the component Board.

47. **AUTHORIZATION FOR COOPERATIVE BIDDING**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly school supplies, equipment, food products, etc.; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 103; in particular, the Cooperative Board is desirous of participating in the cooperative purchasing CO-SER's of both Madison-Oneida BOCES and Herkimer-Hamilton-Fulton-Oswego BOCES. The Board of Cooperative Educational Services also wishes to participate to the maximum extent possible in cooperative bids awarded by other Agencies, i.e. County, State or Federal as outlined in General Municipal Law, Section 103.

48. **AUTHORIZATION FOR BOCES EDUCATIONAL CONSORTIUM**

That the **Cooperative Board** authorizes the expenditure of \$4,543.50 for the 2020-2021 school year as the membership fee for the "BOCES Educational Consortium," an association formed by boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy, oversight, and membership with the Association of Educational Service Agencies.

49. **AUTHORIZATION FOR CASUALTY AND LIABILITY INSURANCE**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly casualty and liability insurance; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the casualty and liability insurance mentioned above; and the Board authorizes a Regional Committee of Administrators to represent it in all matters leading to the purchase of casualty and liability insurance.

50. **READOPTION OF BOARD POLICIES AND BYLAWS**

That the **Cooperative Board** readopts all policies and bylaws contained in the BOCES HANDBOOK OF POLICIES AND BYLAWS.

The following motion covering Resolution Item 51 was made by Mr. Nelson and seconded by Mr. Stewart. Motion was carried 11-0.

51. **STATEMENT OF CONFLICT OF INTEREST**

That the **Cooperative Board** members submit a Conflict of Interest Statement.

The following motion covering Resolution Items 52-55 was made by Mr. Nelson seconded by Mr. Stewart. Motion was carried 11-0.

52. **MEMBERSHIP IN CHAMBER OF COMMERCE**

That the Cooperative Board approves the renewal of its membership in the **Greater Utica Chamber of Commerce** for the period of January 1, 2021 to December 31, 2022 at an annual dues of \$500.00.

53. **MEMBERSHIP IN NYSSBA**

That the Cooperative Board approves the renewal of its membership in the **New York State School Boards Association** for calendar year 2021 at an annual dues of \$10,108.00.

54. **MEMBERSHIP IN NSBA**

That the Cooperative Board approves the renewal of its membership in the **National School Boards Association** for the school year 2020-21 at an annual dues in the amount of \$2,700.

55. **MEMBERSHIP IN RURAL SCHOOLS**

That the Cooperative Board approves the renewal of its membership in the **Rural Schools Association of New York State** for the period July 1, 2020 to June 30, 2021 at an annual dues of \$750.00.

The following motion covering Resolution Item 56 was made by Mrs. Corbin and seconded by Mr. Stewart. Motion was carried 11-0.

56. **REPRESENTATIVE TO THE BOCES CONSORTIUM OF CONTINUING EDUCATION**

That the Board selects Mr. Nelson and Mr. Salerno as representatives to the **BOCES Consortium of Continuing Education Policy Board**, with Mr. Stewart to serve as alternate.

The following motion covering Resolution Item 57 was made by Mrs. Corbin and seconded by Mr. Stewart. Motion was carried 11-0.

57. **REPRESENTATIVE ON THE CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL**

That the Board selects Mrs. Corbin as representative to the **Career and Technical Education Advisory Council**, with Mr. Nicotera, Mr. Salerno and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 58 was made by Dr. Porcelli and seconded by Mrs. Hartman. Motion was carried 11-0.

58. **REPRESENTATIVE ON THE EXECUTIVE COMMITTEE OF THE ONEIDA-MADISON-HERKIMER COUNTIES SCHOOL BOARDS INSTITUTE**

That the Board selects Mr. Boucher as representative to the **Oneida-Madison-Herkimer Counties School Boards Institute Executive Committee**, with Mr. Nicotera and Dr. Porcelli to serve as alternates.

The following motion covering Resolution Item 59 was made by Mrs. Falvo and seconded by Mr. Nelson. Motion was carried 11-0.

59. **VOTING DELEGATE TO THE NYSSBA CONVENTION**

That the Board selects Mr. Moore as delegate to the **Voting Delegate to the NYSSBA Convention**, with Mrs. Ervin to serve as alternate.

The following motion covering Resolution Item 60 was made by Dr. Porcelli and seconded by Mrs. Corbin. Motion was carried 11-0.

60. **REPRESENTATIVE ON THE SCHOOL AND BUSINESS ALLIANCE DEVELOPMENT ADVISORY COMMITTEE**

That the Board selects Mrs. Falvo as representative to the **School and Business Alliance Development Advisory Committee**, with Mr. Boucher, Mr. Salerno and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 61 was made by Mr. Stewart and seconded by Mr. Nicotera. Motion was carried 11-0.

61. **SELECTION OF REPRESENTATIVE ON THE ALTERNATIVE EDUCATION ADVISORY COMMITTEE**

That the Board selects Mrs. Falvo as representative to the **Alternative Education Advisory Committee**, with Mr. Moore, Mr. Nelson and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 62 was made by Mrs. Corbin and seconded by Dr. Porcelli. Motion was carried 11-0.

62. **SELECTION OF REPRESENTATIVE ON THE AUDIT COMMITTEE**

That the Board selects Mrs. Falvo, Mrs. Hartman, Mr. Nelson and Dr. Porcelli as representatives with Mrs. Ervin as alternate to the **Audit Committee**.

The following motion covering Resolution Item 63 was made by Mrs. Corbin and seconded by Dr. Porcelli. Motion was carried 11-0.

63. **SELECTION OF REPRESENTATIVES ON WELLNESS COMMITTEE**

That the Board selects Mr. Nelson and Mr. Stewart as representatives to the **Wellness Committee** with Mrs. Ervin and Mrs. Hartman as alternates.

The following motion covering Resolution Item 64 was made by Mr. Stewart and seconded by Mrs. Falvo. Motion was carried 11-0.

64. **CAPITAL PROJECT COMMITTEE**

That the Board selects Mr. Boucher, Mrs. Falvo, Mr. Salerno and Mr. Stewart as representatives to the **Capital Project Committee**.

The following motion covering Resolution Item 65 was made by Dr. Porcelli and seconded by Mr. Stewart. Motion was carried 11-0.

65. **NEGOTIATIONS COMMITTEE**

That the Board selects Mrs. Falvo, Mr. Nelson, Dr. Porcelli and Mr. Stewart as representatives to the **Negotiations Committee** with Mr. Moore as the alternate.

The following motion covering Resolution Item 66 was made by Dr. Porcelli and seconded by Mrs. Hartman. Motion was carried 11-0.

66. **BOARD HANDBOOK COMMITTEE**

That the Board selects Mr. Moore as representative to the **Board Handbook Committee** with Mr. Boucher as alternate.

The following motion covering Resolution Item 67 was made by Mrs. Corbin and seconded by Mrs. Hartman. Motion was carried 11-0.

67. **POLICY COMMITTEE**

That the Board selects Mrs. Anderson, Mr. Moore, as representatives to the **Board Policy Committee** with Mr. Boucher as alternate.

The following motion covering Resolution Item 68 was made by Mrs. Corbin and seconded by Mr. Stewart. Motion was carried 11-0.

68. DISTRICT-WIDE SAFETY COMMITTEE

That the Board selects Mr. Nicotera as representatives to the **District-Wide Safety Committee** with Mrs. Ervin and Mr. Stewart as alternates

MOTION TO ADJOURN THE REORGANIZATIONAL MEETING

Motion by: Mrs. Corbin
Seconded by: Dr. Porcelli

Motion to adjourn the Reorganizational Meeting at 5:36 p.m.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

MOTION TO CALL THE REGULAR MEETING TO ORDER

Motion by: Mrs. Hartman
Seconded by: Dr. Porcelli

Motion to call the Regular Meeting to order at 5:38 p.m.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

- Cooperative Board Retreat Dates (Fall 2020)

The Board agreed on the following dates for the Cooperative Board Retreat
Friday, September 18, 2020 – Saturday, September 19, 2020.

- Committee Chairpersons (point of contact)

The Board had a discussion regarding Committee Chairpersons – point of contact

ITEM V. B. Correspondence

- October NYSSBA Convention in New York City

The following Board members would like to sign up for the NYSSBA Convention
Mr. Stewart, Mr. Moore, Mrs. Ervin and possibly Mr. Boucher.

ITEM VI. A. DISTRICT SUPERINTENDENT REPORTS

- **Updates** – Dr. Kilburn shared updates on the following:
 - o State to Release Guidance for School Opening
 - o Employee Guidance Document – shared the document
 - o Highlights Video of Virtual Ceremonies

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 10, 2020 AND ITEM VII. A. 2. MOTION TO ACCEPT THE BOARD CLERK’S REPORT, JULY 1, 2020

Motion by: Mrs. Falvo
Seconded by: Mr. Salerno

Moved, that, the minutes of the Regular Meeting of June 10, 2020 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved and Moved, that, the Board Clerk’s Report, Swearing in of Mr. Anthony J. Nicotera on July 1, 2020 is accepted.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

(with the following change: Move Items VII. C. d. 2. a. 1,2,3, out of the Consent Agenda and place it after the Consent Agenda for a separate vote)

Motion by: Mrs. Corbin
 Seconded by: Mr. Stewart

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for May 2020 and the Budget Adjustment Report for May 2020 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MAY 2020

Report of the Treasurer for May 2020

Capital	943,415.77
General	14,531,411.48
School Lunch	9,860.62
Special Aid	796.80
Trust/Agency	62,480.20
Trust/Expand	<u>79,145.39</u>
Total	\$15,627,110.26

and the Treasurer's Report for the Extra-Curricular Fund for May 2020 showing a fund balance of \$9,738.81.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2019-2020 BUDGET ADJUSTMENT REPORT FOR MAY 2020

**Budget Revisions—2019-20
May 2020 Report**

2019-20 Adopted Budget	\$65,252,103
Commitment Changes	7,738,263
Net Changes	+ <u>9,978,032</u>
Total	\$82,968,398

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	REGINA M. BEVIVINO	TEACHER OF ENGLISH (.2 FTE)	10/16/2017	06/30/2020
2.	LYNNE J. BURR	TEACHER ASSISTANT	05/12/1999	07/31/2020

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	LISA A. HUTCHINSON	TEACHER ASSISTANT	09/25/2017	06/30/2020
2.	KYLE T. LEVATINO	TEACHING ASSISTANT	09/01/2017	06/30/2020

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JOHN HURTEAU	COMPUTER EDUCATION COORDINATOR	11/07/2017	06/30/2020
2.	JASMINE L. PECK	PBIS COORDINATOR	06/19/2017	08/27/2020

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	SANTHYEEA PICH	TEACHER ASSISTANT	09/01/2020	12/31/2020	Education

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **KYLE T. LEVATINO** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Programs, at the Center for a four year probationary appointment in the General Special Education Program tenure area, commencing September 01, 2020 and ending August 31, 2024 at an annual salary rate of \$44,935.00.

Certification:

- * Internship certificate in Students with Disabilities 7-12
- * Level I certificate in Teaching Assistant

Education:

- * Bachelor's Degree in Psychology from SUNY Oswego
- * Master of Science in Special Education

Work Experience:

- * From September, 2019 through the present as a long-term substitute teacher of Special Education at Oneida-Herkimer-Madison BOCES
- * From August, 2018 through the present as a summer school teaching assistant at Oneida-Herkimer-Madison BOCES
- * From September, 2017 through June, 2019 as a teaching assistant in Special Education at Oneida-Herkimer-Madison BOCES
- * From June, 2016 through July, 2017 as a sales associate at John G. Huller & Sons
- * From May, 2014 through August, 2015 as a front desk clerk at Villages RV Park at the Turning Stone Casino
- * From May, 2011 through June, 2013 as a sales associate at Olympia Sports

2. Recommend that **KALIANA L. SOBOLEWSKI** be appointed as a **TEACHER ASSISTANT** in the Bridges Program, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2020 and ending August 31, 2024 at an annual salary rate of \$16,751.00.

Certification:

* Level I certificate in Teaching Assistant

Education:

* Graduate of New York Mills Union Free School District

Work Experience:

* From September, 2019 through the present as a long term substitute at Oneida-Herkimer-Madison BOCES

* From January, 2019 through September, 2019 as a substitute teaching assistant at Oneida-Herkimer-Madison BOCES

* From July, 2018 through March, 2019 as a laborer at Oneida-Herkimer-Madison BOCES

b. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	HEATHER L. BANEK	English 7-12	10/16/2020
2.	ANGELA M. EVANS	Supervisor Special Education	10/11/2020
3.	DAWN E. HARVEY	School Psychologist	10/16/2020
4.	MEGAN ROBERTS	General Special Education Program	10/22/2020
5.	NATHAN F. WHITE	English as a Second Language	10/06/2020

2. Non-Instructional/Classified Staff

- a.** Recommendation to abolish Word Processing Equipment Operator position PBOH-062 effective July 1, 2020 as this position is now obsolete with Civil Service and the employee that holds this position is retiring effective June 30, 2020.

- b. Whereas,** the Oneida-Herkimer-Madison BOCES currently has two civil service positions for Assistant Director of Personnel; and

Whereas, the BOCES is realigning its administrative structure for the personnel department;

Now, therefore, be it resolved that the Board of Education hereby abolishes both Assistant Director of Personnel positions, effective August 8, 2020. One such position has been vacant and the person currently serving in this title, Karie Florian, is hereby laid off effective August 8, 2020. Pursuant to Section 81 of the Civil Service Law, the BOCES will request the Oneida County Department of Personnel to place her on a preferred list for filling certain vacancies which occur within four years from such date.

b. RECOMMENDATION FOR TEMPORARY APPOINTMENT - NON-COMPETITIVE CIVIL SERVICE

1. Recommend that **DAVID P. SIMMONS'** temporary appointment as a **MOTOR VEHICLE OPERATOR - HOURLY** in the Operations and Maintenance Department be extended, commencing July 01, 2020 and ending June 30, 2021 at a salary rate of \$25.00 per hour.

c. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **RUBEN J. ABREU** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing June 03, 2020 and ending June 30, 2021 at a salary rate of at a salary rate of \$11.80 per hour (19-20) and \$12.50 per hour (eff: December 31, 2020).

RUBEN J. ABREU meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Sauquoit Valley Central School District

Work Experience:

* From June, 2019 through October, 2019 as a laborer at Oneida-Herkimer-Madison BOCES

* From September, 2018 through June, 2019 as a laborer at Staffworks

* From July, 2015 through October, 2016 as a production line worker at Critical Imaging

2. Recommend that **TERESA FOBARE'S** temporary appointment as a **BUSINESS MANAGER** in the Administrative Services Division, be extended commencing July 01, 2020 and ending June 30, 2021 at a salary rate of \$300.00/day.
3. Recommend that **CHARLES L. MOWER's** temporary appointment as a **BUSINESS MANAGER** in various component districts, be extended commencing July 01, 2020 and ending June 30, 2021 at a salary rate of \$500.00/day.

4. Recommend that **KYLE L. NORDSTROM** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing June 3, 2020 and ending June 30, 2021 at a salary rate of \$11.80 per hour (19-20) and \$12.50 per hour (eff: December 31, 2020).

KYLE L. NORDSTROM meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of New Hartford Central School District
- * Attending Mohawk Valley Community College for Computer Science

Work Experience:

- * From June, 2018 through the present as an Audio Visual Aide at Oneida-Herkimer-Madison BOCES
- * From May, 2017 through June, 2018 as a clerk at the Oneida-Herkimer-Madison BOCES
- * From 2013 through 2017 as a student assistant to the Network Administrator

5. Recommend that **PATRICIA A. SERVICE's** temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in the Administrative Services Division, be extended commencing July 01, 2020 and ending June 30, 2021 at a salary rate of \$500.00/day.

d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	KATHERINE M. SMITH	ASSISTANT COOK	01/06/2020

e. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

		Title	Start Date	End Date	Salary
1.	MERISSA L. MARTHAGE	LABORER	07/01/2020	06/30/2021	\$13.24/hr.
2.	EVERETT M. PILBEAM	LABORER	07/01/2020	06/30/2021	\$11.80/hr. 19-20, \$12.50/hr eff: 12/31/2020
3.	KATE E. RUNNINGER	LABORER	07/01/2020	06/30/2021	\$13.24/hr

		Title	Start Date	End Date	Salary
4.	ROBERT C. WENNER	CLERK HOURLY	07/01/2020	06/30/2021	\$11.80/hr. 19-20, \$12.50/hr eff: 12/31/2020

f. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **ROBERT F. HARRIS JR** be appointed to an additional assignment as a **CLERK OF THE WORKS** in the Administrative Services Division, commencing July 1, 2020 and ending August 31, 2020 at a salary rate of \$5,000.00.

e. ABOLISHMENT OF POSITIONS

1. Teaching/Certified Staff

- a. **RECOMMENDATION FOR THE ABOLISHMENT OF POSITIONS UNDER EDUCATION LAW 2510.3 AND RECOMMENDATION FOR INVOLUNTARY REDUCTIONS IN SERVICES**

WHEREAS the Oneida BOCES Board of Cooperative Educational Services in preparing the budget for the 2020-2021 school year, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions; and

WHEREAS Part 30.13 of the Rules of the Board of Regents require that any actions taken to abolish professional education positions be taken in accordance with the provisions therein; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Position in the following tenure area be and hereby is abolished effective 12:01 a.m. June 30, 2020:

Cosmetology (1.0 position)

Section 2. It is hereby determined that the following person is the person with the least seniority in the respective tenure area.

RECOMMENDATION FOR REDUCTIONS IN STAFF FOR THE 2020-2021 SCHOOL YEAR

The following reduction in staff is effective June 30, 2020 and will be placed on preferred eligible list:

<u>Name</u>	<u>From FTE</u>	<u>To FTE</u>	<u>Tenure Area</u>
Brittany Keefer	1.0	0	Cosmetology

Section 3. The person named in Section 2. above shall be, and hereby is, pursuant to Education Law 2510.3, placed upon a Preferred Eligible list for any vacancies in the same or similar positions to the position which he/she held prior to the abolition of such position pursuant to this resolution.

Section 4. The Superintendent of Schools is hereby directed to notify, in writing, all persons of the information set forth in this resolution, including his/her placement on the Preferred Eligible list for re-employment when a vacancy arises.

f. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION
Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	KELLY A. COLANTUONI	Mathematics	07/01/2020	08/31/2020	Instructor, summer camp	\$26.00/hr
2.	LINDSAY M. GIRUZZI	English 7-12	07/01/2020	08/31/2020	Instructor, summer camp	\$26.00/hr
3.	MICHAEL P. HOOVER	Social Studies	07/01/2020	08/31/2020	Instructor, summer camp	\$26.00/hr
4.	ALLISON M. KOVACS	Science	07/01/2020	08/31/2020	Instructor, summer camp	\$26.00/hr
5.	JACQUELINE A. LAPERTOSA	Guidance	07/01/2020	08/31/2020	12	\$91,199
6.	TIFFANY A. PIATKOWSKI	P-TECH	07/01/2020	08/31/2020	Instructor, summer camp	\$26.00/hr
7.	LAURA PONIKTERA	Cosmetology	07/06/2020	08/07/2020	25	\$79,889
8.	CHRISTINA M. WARNER	Guidance	07/01/2020	08/31/2020	12	\$56,549
9.	MICHELE WEAKLEY	Cosmetology	07/06/2020	08/07/2020	25	\$85,687
10.	KIMBERLY WHEELLOCK	Guidance	07/01/2020	08/31/2020	12 days	\$67,334

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	ANNAMARIA L. MIRZA	Prog. for Speech & Hearing Handicapped	07/06/2020	08/14/2020	12	\$51,856

c. RECOMMENDATION FOR EXTRA ASSIGNMENTS - ALTERNATIVE EDUCATION STAFF
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JEAN M. BAKER	School Social Worker	07/01/2020	08/30/2020	6	\$ 85,797
2.	JAIME L. KNOUT	School Social Worker	07/01/2020	08/30/2020	6	\$ 48,236
3.	CAROLYN MANCUSO-LASALLE	Guidance	07/01/2020	08/31/2020	20	\$ 60,345
4.	SUZANNE J. O'BRIEN	Guidance	07/01/2020	08/31/2020	20	\$ 57,086
5.	STACY M. SARDINA	School Social Worker	07/01/2020	08/30/2020	6	\$ 85,557

d. RECOMMENDATION FOR EXTRA ASSIGNMENTS - SPECIAL EDUCATION STAFF
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	DIANNA CIANFROCCO	School Social Worker	07/01/2020	08/31/2020	15	\$87,917
2.	STEVEN PENGE	Guidance	07/01/2020	08/31/2020	20	\$66,958
3.	JAMES B. RYAN	School Psychologist	07/01/2020	08/31/2020	11	\$63,472
4.	SARAH D. WALKER	General Special Education Program	07/01/2020	08/31/2020	22	\$73,986

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF LEASE AGREEMENT WITH JEFFERSON-LEWIS-HAMILTON-HERKIMER-BOCES

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the attached lease agreement for the 2020-2021 school year in the amount of \$10,000.

ITEM VII. D. 2. APPROVAL OF COOPERATIVE BOARD HANDBOOK

Moved, that the Cooperative Board approves the current and most updated version of the Cooperative Board Member Handbook dated July 8, 2020.

ITEM VII. D. 3. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 4500 General Procurement Standards
- 4501 Competitive Bidding
- 4502 Non-Bid Purchasing
- 4503 Purchase Orders
- 4504 Sale and Disposal of OHM BOCES Property
- 4505 Accepting Gifts from the Public
- 4506 Procurement: Uniform Grant guidance for Federal Awards
- 4600 Petty Cash Management
- 4601 Activity Funds
- 4602 Accountability of Funds
- 4603 Accounting of Fixed Assets
- 4604 Special Projects Contracts
- 4700 Expense Reimbursements (Employees)
- 4701 Meals and Refreshments at OHM BOCES Functions
- 4702 Use of Credit Card
- 4703 Use of Phones

ITEM VII. D. 4. APPROVAL OF COOPERATIVE BOARD PURSUIT OF RACIAL UNDERSTANDING, JUSTICE AND EQUITY

**Resolution of the Cooperative Board of the Oneida-Herkimer-Madison BOCES
on the Pursuit of Racial Understanding, Justice and Equity**

Whereas we, the Oneida-Herkimer-Madison BOCES, along with our respective communities and the nation stand as witness to persistent systemic racial prejudice, injustice and consequent tragedy; and

Whereas we seek deeper understanding of the anger, pain and hope in the social unrest and civil disobedience erupting within our villages, towns and cities; and

Whereas we are compelled to plan and act for and with our students to create a community of inclusion and equity based in our common humanity; and an environment of appreciation grounded in diversity and cultural pride;

Now, therefore, we pledge and commit to the following:

“We, the Cooperative Board of the Oneida-Herkimer-Madison BOCES, stand in solidarity with the fight against systemic racism and the oppression of the Black community. We share the frustration and disappointment that our society does not always live up to its ideals of equality and justice.

We are committed to this work – not only because it’s the right thing to do, but because until we take actionable steps forward to fight for racial justice, we will fall short of our mission to provide leadership in response to the emerging needs of our school districts. As leaders of an education institution, we bear a great responsibility for shaping society. Our teachers and staff have the unique privilege of working with children and young people as they are forming their values and world view. We also have the great responsibility of responding with compassion, courage and conviction as our children witness history in real time, as they have these past weeks.

We must take assertive action to identify, acknowledge and break down oppressive racist systems that harm our staff members, stifle our students and corrode our community. Across our organization, we acknowledge that we do not have all of the answers, but we are wholly committed to beginning a deeper look inward.

We recognize that as individuals and as an organization, our understanding of systemic racism cannot compare to the personal experiences of people of color in this country. We are missing essential perspectives, both within our organization and throughout the education community to effectively drive communication and solutions. We can, and we must, do better. We are choosing to be an organization that is actively conscious about race and racism and takes actions to understand privilege and end racial inequities in our daily lives. We believe that racism is everyone’s problem and that we all have a role to play in stopping it. We are dedicated to beginning the important conversations of social awareness, acceptance and the celebration of uniqueness that make us all stronger together.

Most importantly, we have a responsibility to work for a better, fairer and more just world for our students to inherit from us. Our students are the next generation and it is our duty to not only educate them but to also educate ourselves and each other.”

ITEM VII. D. 5. APPROVAL OF CONTRACTS

None

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin			
Evon M. Ervin			
Elaine M. Falvo			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

MOTION TO APPROVE ITEMS VII C. d. 2. a. 1, 2, 3

Motion by: Mrs. Corbin
Seconded by: Mrs. Hartman

a. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **NANCY C. BELLO** be appointed to a part-time appointment as a **CLERK HOURLY** in the Administrative Services Division, commencing July 01, 2020 through June 30, 2021 at an hourly salary rate of \$36.35.
2. Recommend that **CHRISTINE M. CLARK** be appointed to a part-time appointment as a **CLERK HOURLY** in the Administrative Services Division, commencing July 01, 2020 through June 30, 2021 at an hourly salary rate of \$30.48.
3. Recommend that **DIANE MC NAMARA** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing July 01, 2020 at an hourly salary rate of \$22.21.

DIANE MC NAMARA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Work Experience:

* From 1996 through the present as an assistant cook at the Oneida-Herkimer-Madison BOCES (retired)

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Evon M. Ervin Charlene A. Hartman Michael J. Moore Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno	Elaine M. Falvo Russell Stewart	Michelle Anderson	

Motion carried, 9-2

(Mrs. Ervin left at 6:30 p.m.)

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Action Item # D4 – it was requested to review and have further discussion on this item. The Board has requested that Dr. Kilburn revise the document per their recommendations.

Motion by: Mrs. Corbin
Seconded by: Dr. Porcelli

Motion to Amend Action Item VII. D. 4. APPROVAL OF COOPERATIVE BOARD PURSUIT OF RACIAL UNDERSTANDING, JUSTICE AND EQUITY

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Evon M. Ervin	
Elaine M. Falvo			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 10-0

Dr. Kilburn reviewed the BOCES re-entry plans as requested. She also shared information regarding the Mission Statement timeline.

Regionalization and assistance for districts was also discussed.

ITEM IX. OLD BUSINESS

(Mr. Moore left at 6:45 p.m.)

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Stewart
Seconded by: Mr. Nelson

Moved, that the Board enter Executive Session at 6:57 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

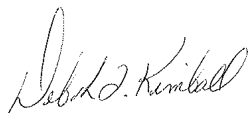
The Board returned to General Session at 7:36 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII.)

none

MOTION TO ADJOURN

Without further objection, there being no further business to come before the Cooperative Board, Mr. Boucher adjourned the meeting at 7:36 p.m.

A handwritten signature in cursive script, appearing to read "Deborah Kimball".

Deborah Kimball
Clerk of the Board
July 8, 2020