



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2018-2019

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MINUTES OF THE REGULAR MEETING OF SEPTEMBER 12, 2018

The Regular meeting of the Board of Cooperative Educational Services was held on September 12, 2018 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Mr. Steve Boucher, Vice President
Mrs. Michelle Anderson
Mrs. Doreen Corbin
Mrs. Evon M. Ervin
Mr. John A. Griffin
Mrs. Charlene A. Hartman
Mr. Gary P. Nelson
Mr. Russell Stewart

MEMBERS EXCUSED

Mrs. Elaine M. Falvo, President
Mr. Michael J. Moore
Dr. Gary W. Porcelli
Mr. John J. Salerno

OTHERS PRESENT

Mr. Jack J. Boak, Jr.
Mr. Charles Cowen
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Elaine M. Falvo, *President*, Steve Boucher, *Vice President*,
Michelle Anderson, Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services
in response to the emerging educational needs of our school districts.*

OTHERS PRESENT – STUDENT PRESENTERS

Susan Carlson, Director SABA, Regional Program for Excellence
Kelsie Potts, RPE Program Coordinator
Maygan Deep, student
Cassidy Welsh, student
Andrea Welsh, parent
Jodi Deep, parent

ITEM I. CALL TO ORDER

A quorum was noted and the meeting was called to order at 4:35 p.m. by Vice President Boucher.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

School to Careers: Regional Program for Excellence

Mrs. Carlson introduced Mrs. Potts who described the program and what has taken place over the summer. Mrs. Potts noted that there were 34 students who were placed in internships over the summer. Mrs. Potts then introduced the student presenters.

Maygan Deep, a senior at Whitesboro Central School District, is a hopeful, future college level English Professor, Ms. Deep already exhibits the essential traits for the career to which she aspires. Her teachers describe her as a “model student,” and a young lady of uncommon maturity, sensitivity, and depth. During her time interning under an English Instructor at MVCC, Ms. Deep had the opportunity to carry out many of the functions that one is tasked with in this career, including teaching lessons and guiding class discussions. She would later proclaim that, “this internship absolutely solidified my career path,” which fulfilled one of her primary goals for the internship. Ms. Deep would like to attend College of St. Rose, Albany for teaching.

Cassidy Welsh, a senior at Waterville Central School District, has a passion for medicine and helping others and this is showcased across the pages of her application essay, where she confesses her dream of one day becoming a neurosurgeon. Ms. Welsh’s internship placed her in the operating room of a major surgical center, where she was able to witness surgeries of a staggering variety. At the end of her internship, Ms. Welsh attested that she had, “an amazing time and this program is the greatest thing ever!!” Ms. Welsh would like to attend Syracuse University and major in neuroscience.

ITEM IV. RECOGNITION OF VISITORS

None

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

ITEM V. B. Correspondence

- SBI “School Safety: Proactive and Reactive Strategies to Protect Students, Staff, and Our School Communities” – September 20, 2018

ITEM VI. A. MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2018

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

Moved, that, the minutes of the Regular Meeting of August 8, 2018, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Michelle Anderson		Elaine M. Falvo	
Steve Boucher		Michael J. Moore	
Doreen Corbin		Gary W. Porcelli	
Evon M. Ervin		John J. Salerno	
John A. Griffin			
Charlene A. Hartman			
Gary P. Nelson			
Russell Stewart			

Motion carried, 8-0

ITEM VI. APPROVAL OF CONSENT AGENDA (B., C., D.)

**MOTION TO AMEND THE CONSENT AGENDA
(with the following change: Move Item VI. C.d.1.a.1. out of the Consent Agenda and place it after the Executive Session for a separate vote)**

Motion by: Mr. Stewart
Seconded by: Mrs. Ervin

MOTION TO APPROVE THE AMENDED CONSENT AGENDA

Motion by: Mrs. Corbin
Seconded by: Mrs. Ervin

FINANCIAL REPORTS/AWARDING OF CONTRACTS

ITEM VI – B. FINANCIAL REPORTS/AWARDING OF CONTRACTS

ITEM VI. B. 1. MOTION TO ACCEPT THE BUDGET ADJUSTMENT REPORT, JUNE, 2018

Moved, that the Cooperative Board accepts the Budget Adjustment Report for June 2018; all as shown below:

**Budget Revisions—2017-18
June 2018 Report**

2017-18 Adopted Budget	\$62,217,686
Commitment Changes	3,060,371
Net Changes	<u>+ 7,610,777</u>
Total	\$72,888,834

ITEM VI. B. 2. MOTION TO ACCEPT REPORT OF TREASURER FOR JULY 2018

Report of the Treasurer for July 2018

Capital	927,464.12
General	14,634,280.77
School Lunch	27,132.80
Special Aid	0.00
Trust/Agency	16,829.88
Trust/Expand	<u>69,824.27</u>
Total	\$15,675,531.84

And the Treasurer's Report for the Extra-Curricular Fund for July 2018 showing a fund balance of \$5,615.87.

ITEM VI. B. 3. MOTION TO ACCEPT THE BUDGET ADJUSTMENT REPORT, JULY, 2018

Moved, that the Cooperative Board accepts the Budget Adjustment Report for July 2018; all as shown below:

**Budget Revisions—2018-19
 July 2018 Report**

2018-19 Adopted Budget	\$63,899,734
Commitment Changes	5,491,212
Net Changes	-
Total	<u>\$69,390,947</u>

ITEM VI. B. 4. APPROVAL OF 2017-2018 SHARED SERVICE CONTRACTS FINAL (BUYER) WITH OTHER BOCES

2017-2018 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Erie 1 BOCES	\$ 11,600.00	Final contract for all BOCES services for 2017 – 2018
Erie 2 BOCES	\$ 2,095.28	
Herkimer-Fulton BOCES	\$390,300.41	
Monroe 1 BOCES	\$ 55,074.14	
Monroe 2 BOCES	\$ 15,150.73	
Otsego-Northern Catskills BOCES	\$ 10,439.00	
Oswego (CiTi) BOCES	\$ 14,856.25	
Putnam/Northern Westchester BOCES	\$ 62,339.00	

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Erie 1 BOCES, Erie 2 BOCES, Herkimer-Fulton BOCES, Monroe 1 BOCES, Monroe 2 BOCES, Otsego-Northern Catskills, Oswego(Citi) BOCES and Putnam Northern Westchester BOCES for the 2017-2018 school year.

ITEM VI. B. 5. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2018-2019 Shared Service Contractor (Seller) with Schools

Oneida BOCES Contractor (Seller) With Schools

Brookfield	\$ 1,169,069.03	Initial contract for all BOCES services for 2018-2019 including administration, career & technical education, handicapped services, alternative education
New York Mills	\$ 3,074,586.61	
Remsen	\$ 1,879,765.31	
Sauquoit	\$ 3,649,201.77	
Utica	\$20,286,099.30	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Brookfield Central School, New York Mills UFSD, Remsen Central School, Sauquoit Central School, and Utica Central School for the 2018-2019 school year.

ITEM VI. B. 6. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2018-2019 Shared Service Contractor (Seller) with Other BOCES

Oneida BOCES Contractor (Seller) With Other BOCES

Jefferson-Lewis BOCES	\$223,770.71	Initial contract for all BOCES services for 2018-19 including coop. music, portable planetarium, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, web-based Chinese, ed. comm., LOTE, AV repair, micro comp repair, interconnect, EA, record retention, telecommunications
Otsego-Northern-Catskills BOCES	\$ 14,883.14	
St. Lawrence Lewis BOCES	\$ 19,647.03	

Moved, that the Cooperative Board approves the contract between Oneida-Herkimer-Madison BOCES and Jefferson-Lewis BOCES, Otsego-Northern-Catskill BOCES and St. Lawrence-Lewis BOCES for the 2018-2019 school year.

ITEM VI. B. 7. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2018-2019 Shared Service Contractee (Buyer) With Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Questar III BOCES	\$ 77,148.46	Initial contract for all BOCES services for 2018-2019
Clinton-Essex BOCES	\$ 15,450.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Questar III BOCES and Clinton-Essex BOCES for the 2018-2019 school year.

ITEM VI. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	SALLY BOGAN	FOOD SERVICE HELPER	07/01/1993	09/01/2018
2.	LINDA M. KINSELLA	WORD PROCESSOR	10/17/1988	10/31/2018
3.	HAL SMITH	FOOD SERVICE HELPER	08/01/2003	07/23/2018

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	RENEE M. ANDRE	TEACHER OF SPECIAL EDUCATION	03/27/2017	08/31/2018
2.	JORDYN B. CARNEY	TEACHER ASSISTANT	03/13/2017	09/01/2018
3.	ZHUPING CHE	TEACHER OF FOREIGN LANGUAGE	09/19/2011	09/01/2018
4.	LOREN M. DACHARY	SUMMER HIGH SCHOOL TEACHER	07/05/2018	07/25/2018
5.	MICHELLE A. HALL	SUMMER SCHOOL ASSISTANT PRINCIPAL	07/05/2018	08/08/2018
6.	KIMBERLY L. LINDSAY	SUMMER TEACHING ASSISTANT	07/05/2018	08/02/2018
7.	ERIN K. LOPICCOLO	TEACHER ASSISTANT	03/30/2016	08/31/2018
8.	DOMINICK STEWART	SCHOOL SOCIAL WORKER	09/01/2008	09/10/2018
9.	STEPHANIE M. STRZEPEK	SCHOOL SOCIAL WORKER	02/05/2018	08/31/2018
10.	KIMBERLY A. TRUMBLE	TEACHER ASSISTANT	07/06/2015	08/22/2018
11.	LINDSAY J. WENZEL	TEACHING ASSISTANT	01/28/2008	07/24/2018
12.	ETHAN J. WOJCIK	TEACHER OF MUSIC	10/10/2017	09/01/2018
13.	CASSIE WRIGHT	TEACHER ASSISTANT	09/01/2006	08/31/2018

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	SHAUN J. KALETA	PUBLIC RELATIONS ASSISTANT	01/12/2015	08/08/2018
2.	PAMELA S. LOFTIS	FOOD SERVICE HELPER	01/09/2007	06/30/2018 (verbal)

			Hire Date	Resign Date
3.	JOHN L. OBERNESSER	AUDIO VISUAL AIDE	06/22/2018	09/22/2018
4.	MICHAEL J. WILKOSZ	PHYSICAL THERAPIST	09/01/2017	08/06/2018

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	LEO SMITH	SCHOOL PSYCHOLOGIST	09/01/2018	12/02/2018	personal reasons
2.	SARAH VABER	SCHOOL SOCIAL WORKER	09/01/2018	06/26/2019 (extended)	Child care

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	JORDAN S. EZMAN	COMPUTER TECHNICAL ASSISTANT	08/05/2018	TBD	new probationary appointment

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 1.
2. Recommend that **MINDY S. BROWNE** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 05, 2018 and ending September 04, 2022 at an annual salary rate of \$17,042.00, prorated.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of New Milford High School, CT
- * Certificate in Architectural Drafting and Design from Porter and Chester Institute, CT
- * Currently attending Mohawk Valley Community College for Human Services/Business Manager

Work Experience:

- * From July, 2012 through the present as a teaching assistant at Upstate Cerebral Palsy
- * From April, 2010 through February, 2013 as a residence counselor at ARC of Oneida-Lewis
- * From February, 2008 through February, 2010 as a drafter at Kohler Ronan Engineering
- * From February, 2008 through February, 2010 as a drafter at Kohler Ronan Engineering

3. Recommend that **BRIANA M. CARMAN** be appointed as a **TEACHER SPEECH/HEARING** in the Academic Itinerant Programs, for a four year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$51,320.00.

Certification:

- * Initial certificate in Speech and Language Disabilities

Education:

- * Bachelor of Science, Communication Sciences and Disorder with a minor in Education from Syracuse University
- * Master of Science in Speech-Language Pathology from Syracuse University

Work Experience:

- * From June, 2011 through the present as a speech language pathologist at Children's Therapy Network
- * From January, 2011 through May, 2011 as a speech language pathologist externship at Ridge Mills Elementary School
- * From September, 2010 through December, 2011 as a speech language pathologist externship at Presbyterian Home and Services
- * From August, 2009 through May, 2010 as a speech language pathologist clinical at Gebbie Speech-Language Hearing Clinics
- * From January, 2009 through May, 2009 as a speech language pathologist at Elmwood Elementary School

4. Recommend that **ALICIA A. CASTLE** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$15,627.00.

Certification:

- * Currently working toward certification

Education:

- * Graduate of Waterville Central School District
- * Attended Mohawk Valley Community College for General Studies

Work Experience:

- * From 2006 through the present as an office representative and referral specialist at Mohawk Valley Health System

5. Recommend that **AMY L. CROSSMAN** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$15,627.00.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Rome Free Academy

Work Experience:

- * From July, 2006 through April, 2017 as an administrative assistant at Fitness Forum Physical Therapy
- * From September, 2004 through March, 2006 as a receptionist at Mohawk Valley Women's Health
- * From February, 2001 through September, 2004 as a scheduling representative at Rome Memorial Hospital
- * From September, 1997 through June, 1999 as a cashier/dining attendant at Turning Stone Casino

6. Recommend that **CHARMAINE B. DONATO** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$16,527.00.

Certification:

- * Currently working toward certification

Education:

- * Graduate of Whitesboro Central School District
- * Associates Degree in Early Childhood Education from Herkimer County Community College

Work Experience:

- * From March, 1988 through the present as a self-employed owner of a professional house cleaning business
- * From July, 2018 through August, 2018 as a summer school teaching assistant

7. Recommend that **KAITLIN M. ESFORD** be appointed as a **TEACHER OF MUSIC** in the Academic Itinerant Programs, for a four year probationary appointment in the Music tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$48,726.00.

Certification:

- * Professional certificate in Music

Education:

- * Bachelor of Science in Music Education from Hartwick College
- * Master of Education in ESL Education from the University of North Dakota

Work Experience:

- * From September, 2016 through the present as a part-time Music Teacher at Oneida-Herkimer-Madison BOCES
- * From 2012 through August, 2016 as a Vocal Music Teacher Pre K-12 at Oppenheim-Ephratah-St. Johnsville School District
- * From 2010 through 2012 as a substitute Teacher at Herkimer BOCES and Oneida-Herkimer-Madison BOCES
- * From 2009 through 2010 as a Vocal Music Teacher at Cooperstown Central Schools

8. Recommend that **HEATHER A. GAETANO** be appointed as a **SUPERVISOR - SPECIAL EDUCATION** in the Program and Professional Development Division, for a four year probationary appointment in the Coordinator Special Education tenure area, commencing September 24, 2018 and ending September 23, 2022 at an annual salary rate of \$79,000.00, prorated.

Certification:

- * Permanent certificate in Special Education

Education:

- * Bachelor's Degree in Psychology from Utica College
- * Master's Degree in Special Education from College of Saint Rose
- * Certificate of Advanced Study in School Building Leader from Niagara University

Work Experience:

- * From April, 2017 through the present as a committee on special education chairperson at the House of the Good Shepherd
- * From December, 2014 through April, 2017 as a development associate at the Arc, NYSARC Oneida Lewis Chapter
- * From January, 2012 through March, 2014 as an education director (interim) at Tradewinds Education Center
- * From June, 2011 through December, 2011 as a teacher on special assignment at Tradewinds Education Center
- * From January, 2000 through 2011 as a senior special education teacher at Tradewinds Education Center

9. Recommend that **MICHELLE A. HALL's** appointment as an **ASSISTANT PRINCIPAL-CTE** in Career & Technical Education Programs, be revised to a four year probationary appointment in the Assistant Principal for Career and Technical Education tenure area, commencing August 09, 2018 and ending August 08, 2022 at an annual salary rate of \$79,900.00, prorated.

10. Recommend that **JULIANNE M. LARAMIE-NORDSTROM** be appointed as a **TEACHER ASSISTANT** in the Career & Technical Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$15,627.00.

Certification:

* Level I certificate in Teaching Assistant

Education:

* Graduate of Utica Senior Academy

* Attended Niagara County Community College for Theater Arts

Work Experience:

* From September, 1999 through June, 2018 as a self-employed home daycare provider

11. Recommend that **PHYLLIS LARK** be appointed as a **TEACHER ASSISTANT** in Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$18,752.00, prorated.

Certification:

* Currently working toward certification

Education:

* Bachelor of Fine Arts - English Language and Literature and Art History from Eastern Michigan University

Work Experience:

* From September, 2011 through the present as a paraprofessional at Toledo Public Schools, Ohio

* From January, 2003 through April, 2009 as a marketing manager at Crown Mats and Matting div. Ludlow Composites Corporation, Ohio

* From January, 1987 through January, 2003 as a director of the art department at Tolco Corporation, Ohio

12. Recommend that **ELIZABETH A. PETRILLO** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$15,627.00.

Certification:

- * Currently working toward certification

Education:

- * Graduate of New Hartford Central School District
- * Currently attending Utica College for Criminal Justice/Psychology

Work Experience:

- * From August, 2015 through the present as a teaching assistant at the House of the Good Shepherd
- * From July, 2018 through August, 2018 as a summer school teaching assistant at Oneida-Herkimer-Madison BOCES
- * From July, 2015 through August, 2015 as a summer school teaching assistant at Oneida-Herkimer-Madison BOCES

13. Recommend that **KRISTIN L. REESE** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Alternative Education Programs, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$50,038.00.

Certification:

- * Professional certificate in SWD B-2
- * Professional certificate in SWD 1-6
- * Professional certificate in Childhood Ed 1-6
- * Professional certificate in Literacy 5-12
- * Professional certificate in Literacy B-6

Education:

- * Bachelor of Arts in Education from Buffalo State College
- * Master of Science in Literacy from Touro College

Work Experience:

- * From July, 2005 through the present as a special education teacher at Upstate Cerebral Palsy

14. Recommend that **TIMOTHY ROWLAND's** appointment as a **SUPERVISOR - SPECIAL EDUCATION** in the Special Education Programs, be revised to a four year probationary appointment in the Supervisor Special Education tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$79,900.00.

15. Recommend that **ERICA K. SHAW** be appointed as a **TEACHER SPEECH/HEARING** in the Academic Itinerant Program, for a four year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$53,807.00.

Certification:

- * Initial certificate in Speech and Language Disabilities

Education:

- * Bachelor of Arts in Anthropology from Hamilton College
- * Master of Science in Communication Science and Disabilities from Syracuse University

Work Experience:

- * From September, 2015 through the present as a speech team leader at Children's Therapy Network
- * From October 2013 through the present as a preschool speech-language evaluator at Children's Therapy Network
- * From September, 2006 through the present as a speech-language pathologist at Children's Therapy Network
- * From January, 2005 through August, 2006 as a speech-language pathologist at Interactive Therapy Group
- * From September, 2004 through December, 2004 for a pediatric internship at Interactive Therapy Group
- * From June, 2004 through August, 2004 for an adult internship at Interactive Therapy Group

16. Recommend that **MELISSA A. SPERRY** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$17,849.00.

Certification:

- * Level III certificate in Teaching Assistant

Education:

- * Associates Degree in General Studies from Herkimer County Community College
- * Bachelor's Degree in Education from SUNY Empire State College

Work Experience:

- * From 2012 through the present as a library clerk at Herkimer County Community College
- * Summer 2018 as a teaching assistant at Herkimer-Fulton-Hamilton-Otsego BOCES
- * From 2013 through 2015 as a teacher assistant and substitute teacher at Central Valley Academy
- * From 2011 through 2013 as a teacher assistant at Ilion Central school district
- * From 2010 through 2011 as a substitute teacher at Herkimer-Fulton-Hamilton-Otsego BOCES

17. Recommend that **KELSEY A. STEVENS'** probationary appointment be corrected with the title of **TEACHER OF FOREIGN LANGUAGE** in the Information & Technology, for a four year probationary appointment in the Foreign Language tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$39,916.00, prorated.

18. Recommend that **SHIH-HAN WANG** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in the Information & Technology Division, for a four year probationary appointment in the Foreign Language tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$49,681.00.

Certification:

- * Currently working toward certification

Education:

- * Bachelor of Arts in Radio, Television and Film from Shih Hsin University, Taipei, Taiwan
- * Master of Science in Education in Teaching English to Speakers of Other Languages
- * Master of Arts in Chinese Language and Literature
- * Currently attending Columbia University for Teaching Chinese to Speakers of Other Languages

Work Experience:

- * From August, 2017 through the present as a mandarin instructor at Misericordia University, PA
- * From January, 2018 through the present as an online mandarin instructor at Columbia University
- * From August, 2015 through July, 2017 as a visiting scholar & instructor at the University of Scranton, PA
- * From August, 2015 through July, 2017 as a mandarin teacher at Howard Gardner MI Charter School, PA
- * From August, 2012 through August, 2015 as a mandarin private tutor at Mandarin Private Language Teacher, Taipei, Taiwan
- * From July, 2015 through August, 2015 as a mandarin instructor at Tamkang University, Taipei, Taiwan

19. Recommend that **PATRICIA A. WILLIAMS** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$15,627.00.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Clinton Central School District

Work Experience:

- * From November, 2011 through the present as a substitute teacher at Waterville Central School District
- * From September, 2017 through November, 2017 as a food service helper at Oneida-Herkimer-Madison BOCES
- * From 2012 through 2014 as co-owner and cook at the Deansboro Hotel

20. Recommend that **CASSIE WRIGHT** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Programs, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$39,916.00.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Associates Degree in Liberal Arts and Sciences from Mohawk Valley Community College
- * Bachelor of Arts in Elementary and Special Education from Grand Canyon University

Work Experience:

- * From September, 2006 through the present as a teaching assistant at Oneida-Herkimer-Madison BOCES
- * From 2015 through the present as a server at Jill's Hotel

b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)

1. Recommend that **JACOB A. POHL** be appointed as a **TEACHER OF SOCIAL STUDIES** in the Academic Itinerant Programs for a part-time (.6 FTE) appointment commencing September 01, 2018 at an annual salary rate of \$26,290.80.

Certification:

* Initial certificate in Social Studies 7-12

Education:

* Associate of Liberal Arts and Humanities from Mohawk Valley Community College

* Bachelor of Science in History from University at Buffalo

* Master of Science in Adolescent Education from Utica College

Work Experience:

* From May, 2016 through March, 2018 as a substitute teacher at Rome City School District and Vernon-Verona Sherrill School District

* From June, 2017 through August, 2017 as a center camp director at Rome Art and Community Center

* From July, 2013 through August, 2016 as a camp counselor at Hamilton College

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **DEBORAH Y. BAUDER** be appointed as a **PROGRAM SPECIALIST** in the Information and Technology Division, for a temporary appointment commencing July 01, 2018 and ending June 30, 2019 at a rate of \$33.00 per hour.
2. Recommend that **MARY A. DANELLA** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment, commencing September 13, 2018 and ending June 30, 2019 at a salary rate of \$300.00/day.
3. Recommend that **DEBORAH S. FLACK** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment commencing, September 13, 2018 and ending June 30, 2019 at a salary rate of \$300.00/day.
4. Recommend that **KENNETH M. FORD** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment, commencing September 13, 2018 and ending June 30, 2019 at a salary rate of \$300.00/day.

5. Recommend that **KATHY HOUGHTON** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment, commencing September 13, 2018 and ending June 30, 2019 at a salary rate of \$300.00/day.

6. Recommend that **ANTHONY J. NICOTERA** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment, commencing September 13, 2018 and ending June 30, 2019 at a salary rate of \$450.00/day.

7. Recommend that **JOANN OTTMAN's** temporary appointment as a **CURRICULUM SPECIALIST**, in the Program and Professional Development Division, be extended commencing July 01, 2018 and ending June 30, 2019 at a daily salary rate of \$300.00.

8. Recommend that **SUSAN D. SYNAKOWSKI** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment, commencing September 13, 2018 and ending June 30, 2019 at a salary rate of \$300.00/day.

9. Recommend that **JAMES VANWORMER** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment commencing August 15, 2018 and ending June 30, 2019 at a daily salary rate of \$400.00.

d. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	MARGARET BECK	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
2.	JACK J. BOAK JR.	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
3.	MARY A. DANELLA	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
4.	MARK R. DUNN	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
5.	KATHY HOUGHTON	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
6.	JAMES G. KRAMER	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00
7.	SUSAN D. SYNAKOWSKI	COACH/MENTOR	09/13/2018	06/30/2019	\$40.00

2. Non-Instructional/Classified Staff

- a. Recommendation for the creation of 1 Senior Account Clerk position
- a.a Recommendation to abolish position PBOH-157 Word Processing Equipment Operator
- a.a.a Recommendation to reclassify one (1) Word Processing Equipment Operator position to one (1) Office Specialist I position, as civil service no longer is using the Word Processing Equipment Operator title

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

- 1. Recommend that **JOHN B. BULLIS** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in the Regional Program for Excellence program, commencing August 27, 2018 at an annual salary rate of \$31,562.00, prorated.

JOHN B. BULLIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

Education:

* Bachelor of Science in Business Administration from SUNY Polytechnic

Work Experience:

- * From June, 2017 through June, 2018 as an English teacher and a foreign language teacher at N. Kyoiku School, Toyohashi City, Aichi, Japan
- * From March, 2013 through June, 2017 as a warehouse clerk at Howland Pump & Supply Corporation
- * From May, 2009 through March, 2013 as an aviation operations specialist in the United States Maine Corps

2. Recommend that **JOHN L. OBERNESSER** be appointed to a provisional appointment as a **COMPUTER OPERATOR** in the Information and Technology Division, commencing September 17, 2018 at an annual salary rate of \$28,000.00, prorated.

JOHN L. OBERNESSER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR**, until the results of the next civil service exam are known.

Education:

- * Graduate of New Hartford Central School District
- * Associates Degree in Computer Information Systems from Mohawk Valley Community College

Work Experience:

- * From June, 2018 through the present as an audio visual aide at Oneida-Herkimer-Madison BOCES
- * From June, 2017 through June, 2018 as a laborer at Oneida-Herkimer-Madison BOCES
- * From 2016 through June, 2017 as a part time cleaner at New Hartford Central School and Upstate Cerebral Palsy
- * From 2015 through 2016 as an I.T. intern at Fiber Instruments and Sales

3. Recommend that **TAMMY M. RASCIC** be appointed to a provisional appointment as a **NURSE PRACTITIONER** in the Special Education Itinerant Programs, commencing September 26, 2018 at an annual salary rate of \$54,673.00, prorated.

TAMMY M. RASCIC has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **NURSE PRACTITIONER**, until the results of the next civil service exam are known.

Education:

- * Graduate of New Hartford Central School District
- * Associate of Applied Science in Nursing from St. Elizabeth's College of Nursing
- * Bachelor of Science in Nursing from SUNY Poly
- * Master of Science in Nursing from SUNY Poly

Work Experience:

- * From August, 2015 through the present as a nurse practitioner at Slocum Dickson Medical Group
- * From January, 2011 through January, 2017 as a registered nurse in pediatric surgery at Upstate University Hospital
- * From May, 2010 through August, 2015 as a registered nurse nursing supervisor at Heritage Healthcare Center

4. Recommend that **SAMANTHA B. STRATMAN** be appointed to a provisional appointment as an **OCCUPATIONAL THERAPIST** in the Itinerant Programs, commencing September 01, 2018 at an annual salary rate of \$43,423.00.

SAMANTHA B. STRATMAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OCCUPATIONAL THERAPIST**, until the results of the next civil service exam are known.

Education:

- * Bachelor of Science in Occupational Therapy from Utica College

Work Experience:

- * From April, 2018 through the present as an occupational therapist at Developmental Therapy Associates
- * From April, 2017 through the present as an occupational therapist at Faxton-St. Luke's Healthcare
- * From April, 2008 through August, 2011 as an occupational therapist at Mease Dunedin Hospital, Florida
- * From July, 2006 through April, 2008 as an occupational therapist at Cross Country TravCorp, Florida
- * From, December, 2005 through June, 2006 as an occupational therapist at Independent Living, Inc., Florida
- * From January, 2005 through May, 2005 as an adjunct professor - Introduction of Health Professions at Utica College
- * From March, 2004 through November, 2005 as an occupational therapist at Communicare Therapy Services, Sherrill
- * From May, 2003 through February, 2004 as an occupational therapist at the Central Association for the Blind and Visually Impaired
- * From December, 2002 through May, 2003 as an occupational therapist at the Folt's Homes
- * From July, 2001 through October, 2003 as an occupational therapist at Burke Rehabilitation Center

5. Recommend that **GREGORY M. WICKMAN** be appointed to a provisional appointment as a **STOREKEEPER** in the Information and Technology Division, commencing August 13, 2018 at an annual salary rate of \$24,366.00, prorated.

GREGORY M. WICKMAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

Education:

- * Graduate of Whitesboro Central School District
- * Attended Mohawk Valley Community College

Work Experience:

- * From August, 2013 through the present as a stage hand at Maslow Media Group (Broadway Theater League)
- * 2013 as a store manager at Subway
- * From 2009 through 2010 as a shift supervisor at Subway
- * From 2006 through 2007 as a stock clerk at Harbor Freight Tools
- * From 2005 through 2006 as a clerk at Subway

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **PATRICIA A. CERIO** be appointed to a probationary appointment as a **SAFETY COORDINATOR** in the Administrative Services Division, Safety Office, with a revised start date commencing September 17, 2018 at an annual salary rate of \$82,000.00 prorated.
2. Recommend that **JORDAN S. EZMAN** be appointed to a probationary appointment as a **NETWORK ADMINISTRATOR II** in the Information and Technology Division commencing August 06, 2018 at an annual salary rate of \$44,000.00 prorated.

JORDAN S. EZMAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **NETWORK ADMINISTRATOR II**. **JORDAN S. EZMAN** will be required to serve a twenty-six week probationary period.

Education:

- * Bachelor's Degree in Information Studies and Technology from Syracuse University

Work Experience:

- * From May, 2016 through the present as a computer technical assistant at Oneida-Herkimer-Madison BOCES
- * From March, 2015 through May, 2016 as a help desk analyst at Dumac Business Systems
- * From November, 2012 through June, 2014 as a computer specialist at Madison Oneida BOCES
- * From August, 2007 through May, 2012 as an usher/production operations at Syracuse University Carrier Dome

3. Recommend that **MICHELE E. MISIASZEK** be appointed to a probationary appointment as a **SABA SCHOOL NURSE INSTRUCTOR** in the School and Business Alliance programs, commencing September 01, 2018 at an annual salary rate of \$31,892.00.

MICHELE E. MISIASZEK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SABA SCHOOL NURSE INSTRUCTOR**. **MICHELE E. MISIASZEK** will be required to serve a twenty-six week probationary period.

Education:

- * Bachelor of Science in Nursing from Niagara University
- * Adult Nurse Practitioner Certification Program from Community Memorial Hospital
- * NYS License as a Register Nurse

Work Experience:

- * From 2012 through the present as an adult nurse practitioner at Hematology Oncology CNY, Syracuse
- * From 2000 through 2012 as an adult nurse practitioner in hematology/oncology at Dr. Butala's practice
- * From 1996 through 2000 as a senior staff nurse at Faxton Hospital

4. Recommend that **KRISSANN M. TENBRINK** be appointed to a probationary appointment as an **ASSISTANT COOK** in the School Lunch Program, commencing September 01, 2018 at an hourly salary rate of \$14.91.

KRISSANN M. TENBRINK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **ASSISTANT COOK**. **KRISSANN M. TENBRINK** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Central High, Providence, R.I.
- * Attended Utica School of Commerce for Legal Certificate and Associate Medical Administration

Work Experience:

- * From December, 2011 through the present as a substitute Food Service Helper at Oneida-Herkimer-Madison BOCES
- * From July, 2018 through June, 2019 as a cleaner at Oneida-Herkimer-Madison BOCES
- * From 2014 through 2015 as a child care provider at the YMCA
- * From 2013 through 2014 as a cashier at Five Below
- * From 2012 through 2013 as a hostess/waitress at Packy's Pub

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **FRANCHETTE L. ABEL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

FRANCHETTE L. ABEL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Proctor High School

Work Experience:

- * From September, 2018 through December, 2018 as a food service worker at Hamilton College
- * From February, 2015 through September, 2017 as a bartender at Vernon Downs
- * From 2005 through 2015 as a stay at home mother
- * From 1999 through 2005 as a head bartender at Baha's Sport Bar
- * From 1995 through 1999 as a bartender/server at Mr. McGills

2. Recommend that **JESSICA L. BIAMONTE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

JESSICA L. BIAMONTE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Sauquoit Valley Central School District
- * Attended Mohawk Valley Community College for Criminal Justice

Work Experience:

- * From May, 2015 through April, 2017 as a home health aide at The Barrington, Florida
- * From July, 2012 through May, 2015 as a home health aide at the Presbyterian Home

3. Recommend that **JANET M. DINITTO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

JANET M. DINITTO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of New Hartford Central School District
- * Associates Degree in Human Services from Mohawk Valley Community College

Work Experience:

- * From 2005 through 2018 as an activity aide at the Oneida Center Rehabilitation and Nursing
- * From 1980's to 1990's worked various places through Manpower Temp Services

4. Recommend that **COURTNEY N. FARGNOLI** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

COURTNEY N. FARGNOLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Sherburne-Earlville Central School District

Work Experience:

- * From October, 2016 through April, 2018 sandwich maker at Subway
- * From August, 2006 through January, 2013 as a medical assistant at Slocum Dickson Medical Group
- * From June, 2002 through August, 2006 as a certified nursing assistant at Oneida Extended Care
- * From August, 1999 through August, 2000 as a sandwich maker at Fort Richardson Military Base, Alaska

5. Recommend that **COLLEEN M. GEORGE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

COLLEEN M. GEORGE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Proctor High School

Work Experience:

* From May, 2001 through March, 2018 as a veterinary assistant at Burrstone Animal Hospital

6. Recommend that **CAROL HOWARD** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

CAROL HOWARD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Proctor High School

Work Experience:

* From 2003 through 2017 as a customer service representative at The Hartford

* From 2000 through 2003 as a receptionist at Prominent Internet Service

* From 1994 through 2000 as a food service helper at Oneida-Herkimer-Madison BOCES

7. Recommend that **JACQUELINE E. SMITH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 04, 2018 at an hourly salary rate of \$12.00.

JACQUELINE E. SMITH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Remsen Central School District

Work Experience:

* From January, 2007 through January, 2013 as a toddler teacher at
Sitrin Child Care

* From March, 2006 through January, 2007 as a day care teacher at
A Child's Academy, Florida

* From November, 2005 through March, 2006 as a cashier at Petro, Florida

* From July, 2003 through September, 2005 as an activities assistant
at Catholic Charities

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **KASEY L. BARRETT** be appointed to a temporary appointment as a **CLERK HOURLY** in the Special Education Programs, commencing August 30, 2018 and ending October 12, 2018 at an hourly salary rate of \$13.93.

KASEY L. BARRETT meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Morrisville-Eaton Central School District

* Associates Degree in Liberal Arts and Science from Morrisville State
College

Work Experience:

* From January, 2018 through the present as a daycare provider at
Three Bears Daycare

* From August, 2011 through December, 2017 as an office assistant
at Hamilton Orthopedic Surgery and Sports Medicine

* From June, 2013 through August, 2017 as a childcare provider at
Catania Chiropractic

2. Recommend that **JACOB A. CIRCELLI** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing July 20, 2018 and ending June 30, 2019 at a salary rate of \$10.48 per hour.

JACOB A. CIRCELLI meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of New Hartford Central School District
- * Currently attending Hamilton College for Biochemistry

Work Experience:

- * From June, 2016 through January, 2018 as a Laborer at Oneida-Herkimer-Madison BOCES
- * From 2015 through 2016 as a Tutor at Midtown Utica Community Center
- * From 2014 through 2016 as a 3rd grade Religious Education Teacher at St. John the Evangelist Church
- * From 2013 through 2014 provided childcare

3. Recommend that **PRESTON W. HART** be appointed to a temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing July 30, 2018 and ending June 30, 2019 at a salary rate of \$13.20 per hour.

PRESTON W. HART meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Poland Central School District
- * Attended Mohawk Valley Community College

Work Experience:

- * From July, 2016 through January, 2017 copying and inventory at Poland Library

4. Recommend that **MARISSA K. HENCE** be appointed to a temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing August 13, 2018 and ending June 30, 2019 at a salary rate of \$13.20 per hour.

MARISSA K. HENCE meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Westmoreland High School

Work Experience:

- * From February, 2016 through the present as a client representative at BNY Mellon
- * From January, 2016 through June, 2016 as a temporary laborer at Oneida-Herkimer-Madison BOCES
- * From May, 2015 through January, 2016 as an assistant supervisor at Adam & Eve, Fayetteville, NC
- * From October, 2014 through August, 2015 as a sales associate at Target, Fayetteville, NC
- * From June, 2012 through June, 2013 as a temporary laborer at Oneida-Herkimer-Madison BOCES
- * From July, 2011 through September, 2011 as a Freight/Sales Associate at Vanity, Sangertown Square Mall, New Hartford

5. Recommend that **CATHERINE F. MASSOUD** be appointed to a temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing July 19, 2018 and ending June 30, 2019 at a salary rate of \$13.20 per hour.

CATHERINE F. MASSOUD meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Associates Degree in Human Services from Mohawk Valley Community College
- * Associates Degree in Office Technology from Mohawk Valley Community College
- * Bachelor's Degree in Criminal Justice/Psychology from Utica College

Work Experience:

- * From 2000 through the present as an administrative assistant to the Director of Technology at the Utica City School District
- * From 1999 through 2003 as a part time then full time addiction counselor at Catholic Charities
- * From 1999 through 2000 as a part time visit supervisor at the Family Nurturing Center
- * From 1990 through 2000 as an administrative assistant for the Special Education department at the Utica City School District

6. Recommend that **WILLIAM R. WILSON** be appointed to a temporary appointment as a **CAREER EXPLORATION SPECIALIST - HOURLY** in the SABA Program, commencing September 04, 2018 and ending November 30, 2018 at a salary rate of \$18.00 per hour.

WILLIAM R. WILSON meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduated from Knoch Senior High School, Saxonburg, PA
- * Bachelor's Degree in Sociology from Allegheny College, Meadville, PA

Work Experience:

- * From February, 2017 through March, 2017 and from September, 2016 through October, 2016 and from March, 2016 through May, 2016 and from September, 2015 through October, 2015 and from September, 2014 through December, 2014 and from August, 2013 through October, 2013 as a temporary Career Exploration Specialist at Oneida BOCES
- * From September, 2010 through December, 2012, as a substitute teacher for the Oneida BOCES and Sauquoit Valley High School
- * From September, 2008 through March, 2009, as a Career Exploration Specialist for the Oneida BOCES
- * From December, 1991 through October, 2007, as a VP and Manager for Rich Plan Corp., Yorkville, NY
- * From January, 1989 through December, 1991, as an Independent Real Estate Appraiser
- * From November, 1975 through December 1988, as an Assistant VP and Branch Manager for Rome Savings Bank, Rome, NY

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	JILL A. MACDONALD	NURSE PRACTITIONER	01/02/2018
2.	ROBIN R. MASTERS	SENIOR ACCOUNT CLERK	06/14/2018
3.	FELICIA A. TALARICO	CLEANER	03/19/2018

f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

	Title	Start Date	End Date	Salary	
1.	LUKE C. KRAMER	AUDIO VISUAL AIDE	06/07/2018	09/07/2018	\$11.42 (REVISED)

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
2.	WENDY J. BOLOS	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
3.	LYNNE J. BURR	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
4.	JOHN G. CASTELLO	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
5.	ANTHONY CURTACCI	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
6.	OSCAR J. GRIMES	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
7.	HENRY W. HAAS, JR	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00
8.	XIUYAN HUO	TEACHER OF FOREIGN LANGUAGE	09/01/2018 - 06/30/2019	\$1,200.00
9.	TERRY L. JONES	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
10.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
11.	CHAD M. LUSBY	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
12.	SARAH R. MEAD	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
13.	FRANK M. MENDOZA	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
14.	JENNIFER L. MESNARD	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
15.	ERIN L. MURRAY	AMERICAN SIGN LANGUAGE	07/01/2018 - 06/30/2019	\$1,200.00 (mentor)

			Date	Stipend
16.	BRANDIE F. REID	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
17.	STEPHANIE A. SMITH	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
18.	KIMBERLY A. STEATES	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
19.	MICHAEL J. STONE	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
20.	ROXANN TESTAMARK	TEACHER ASSISTANT	09/01/2018 - 06/26/2019	\$3,500.00
21.	KRISTEN A. TILLSON	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)
22.	FRANCIS G. WILLIAMS	TEACHER ASSISTANT	09/01/2018 - 06/30/2019	\$3,500.00 (student mgmt.)

f. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2018, for the period indicated. The actual need for any individual will not be determined until July 1, 2018. The decisions will be based upon enrollments at that time. Assignments may be for one period (\$1496.50) or two periods (\$2993) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5986) for a full class load.

		Title	Start Date	End Date	Salary
1.	MARY E. CORIGLIANO	Elementary	07/09/2018	08/02/2018	\$1,496.50
2.	SARA M. ENGELL	Special Education	07/30/2018	08/17/2018	\$2,993
3.	MARK T. PAULEY	Teaching Assistant	08/16/2018	08/17/2018	\$13.24/hr
4.	LAUREN K. WILLIAMS	Teaching Assistant	08/16/2018	08/16/2018	\$13.24/hr

b. RECOMMENDATION FOR ACADEMIC SUMMER SCHOOL - PROCTOR/RATER

Hourly rate - paid by timesheet for proctor/rater and/or tutorial assignment.

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		Title	Start Date	End Date	Salary
1.	CHRISTY A. BATTINELLI	TUTORING	07/31/2018	08/17/2018	\$21.67
2.	THERESA K. CHESEBRO	SUMMER - PROCTOR/RATING FOR EXAMS	07/31/2018	08/17/2018	\$21.67
3.	LINSEY T. CONNARTON	TUTORING	08/08/2018	08/17/2018	\$21.67
4.	MARY E. CORIGLIANO	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
5.	SARA M. ENGELL	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
6.	BRITTNEY M. KESSLER	SUMMER - PROCTOR/RATING FOR EXAMS	08/17/2018	08/17/2018	\$21.67
7.	SUSAN LINCOLN	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
8.	RICHARD A. MARRAZZO	SUMMER - PROCTOR/RATING FOR EXAMS	07/30/2018	08/17/2018	\$21.67
9.	GRETCHEN S. NICHOLS	SUMMER - PROCTOR/RATING FOR EXAMS	07/09/2018	08/17/2018	\$21.67
10.	KAREN M. PAULEY	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
11.	BRITTANY R. ROUNDTREE	SUMMER - PROCTOR/RATING FOR EXAMS	07/30/2018	08/17/2018	\$21.67
12.	JAMIE M. WILLIAMS	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/16/2018	\$21.67

ITEM VI. D. ACTION ITEMS

**ITEM VI. D. 1. APPROVAL OF POLICY 0020 TOBACCO, NICOTINE AND E-CIGARETTE USE PROHIBITED; 0030 CODE OF ETHICS FOR ALL BOARD OF COOPERATIVE EDUCATIONAL SERVICES; 4206 TAX EXEMPT BONDS – POST ISSUANCE COMPLIANCE; 4500 GENERAL PROCUREMENT BONDS; 4501 COMPETITIVE BIDDING; 4502 NON-BID PURCHASING; 5300 INTERNET SAFETY (REQUIRED); 5304 INFORMATION SECURITY BREACH POLICY; 6107 MENTORING PROGRAMS FOR FIRST YEAR TEACHERS; 7101 IMMUNIZATIONS.
(SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

Section 0000 General Commitments

- 0020 TOBACCO, NICOTINE AND E-CIGARETTE USE PROHIBITED
- 0030 CODE OF ETHICS FOR ALL BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Section 4000 FISCAL MANAGEMENT

- 4206 TAX EXEMPT BONDS – POST ISSUANCE COMPLIANCE
- 4500 GENERAL PROCUREMENT BONDS
- 4501 COMPETITIVE BIDDING
- 4502 NON-BID PURCHASING

Section 5000 – SUPPORT OPERATIONS

- 5300 INTERNET SAFETY (REQUIRED)
- 5304 INFORMATION SECURITY BREACH POLICY

Section 6000 - PERSONNEL

- 6107 MENTORING PROGRAMS FOR FIRST YEAR TEACHERS

Section 7000 - STUDENTS

- 7101 IMMUNIZATIONS

ITEM VI. D. 2. APPROVAL OF CTE EQUIPMENT RESERVE REPLENISHMENT

That the BOCES Cooperative Board approve the transfer of \$133,461.29 into the CTE Reserve effective June 30, 2018.

ITEM VI. D. 3. APPROVAL OF THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE (EBALR)

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established an Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law, Section 6-p; and

WHEREAS the Employee Benefit Accrued Liability Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2017-18 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available unspent funds into the Employee Benefit Accrued Liability Reserve in the amount of \$400,000.

ITEM VI. D. 4. APPROVAL OF OCCUPATIONAL THERAPIST INTERN FOR SCHOOL YEAR 2018-2019

Moved, that the Oneida BOCES allow Thao Pham to complete a Physical Therapy Internship pre the regulations outlined by Utica College, from March 2, 2015 through May 1, 2015.

ITEM VI. D. 5. APPROVAL OF LEAD EVALUATORS

Moved, that the Cooperative Board recommends Elizabeth Hartnett, Matthew Bashant and Michelle Hall be certified as Lead Evaluators of teachers for the Annual Professional Performance Review.

ITEM VI. D. 6. APPROVAL OF CONTRACT(S)

None

Yes	No	Absent	Abstain
Michelle Anderson		Elaine M. Falvo	
Steve Boucher		Michael J. Moore	
Doreen Corbin		Gary W. Porcelli	
Evon M. Ervin		John J. Salerno	
John A. Griffin			
Charlene A. Hartman			
Gary P. Nelson			
Russell Stewart			

Motion carried, 8-0

ITEM VII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

A. PROGRAM PRESENTATIONS 2018 - 2019

Mr. Boak and the Senior Council gathered various programs for 2018 – 2019 for the Cooperative Board to review and choose what they would like to be updated about during the year.

The Cooperative Board chose the following:

- School Food Service
- Status of Safety Service
- Buzz Curriculum
- ESSA Updates
- Trip to China/update
- Wellness
- Bridges / Lions Quest
- PTECH – what does the future look like

B. NYSSBA CONVENTION WORKSHOP SESSIONS SELECTIONS

Mr. Boak handed out a chart with the convention workshops listed for those attending the NYSSBA Convention.

ITEM VIII. OLD BUSINESS

ITEM IX. REPORTS

A. CHIEF OPERATING OFFICER'S REPORT AND LEGISLATIVE UPDATE

- Revised District Superintendent's Search Timeline
- Restructured Board Retreat Discussion: The Board will not hold a retreat on October 5 and 6, 2018. 2017-2018 financial and program updates will be forwarded to the Board with the agenda for the October 10, 2018 Cooperative Board meeting. Members of the Senior Leadership Team will present the reports to the Board on October 10, 2018. A Board retreat will be scheduled once a new District Superintendent has been identified for the purpose of setting 2019-2020 organizational goals.
- NYSSBA Survey

- NYSSBA DS Salary Cap Legislation Advocacy Meeting – Thursday, September 20, 2018, 10:30 a.m.
 - o District Superintendent Salary Cap:
Senator DeFrancisco (S.3203)/Assemblywoman Nolan (A.2112)
 - o Letter supporting this legislation from President Falvo on behalf of the Oneida-Herkimer-Madison BOCES Cooperative Board

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Stewart
Seconded by: Mrs. Ervin

Moved, that the Board enter Executive Session at 5:30 p.m. to discuss matters leading to the appointment, employment, suspension, and dismissal, of particular persons and also negotiations.

Motion carried 8-0

The Board returned to General Session at 6:09 p.m.

ITEM XI - ITEM VI. C.d.1.a.1 from Personnel Appointments (Item #1)

Motion by: Mr. Nelson
Seconded by: Mrs. Corbin

1. Recommend that **RENEE M. ANDRE** be appointed as a **TEACHER OF ART** in the Special Education Programs, for a four year probationary appointment in the Art tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$48,942.00.

Certification:

- * Level I certificate in Teaching Assistant
- * Level III certificate in Teaching Assistant
- * Initial certificate in Visual Arts
- * Initial certificate in Students with Disabilities 1-6
- * Initial certificate in Childhood Education 1-6

Education:

- * Associates Degree in Advertising Design & Production from MVCC
- * Associates Degree in Photography from MVCC
- * Bachelor of Arts Degree in Art from Empire State College
- * Masters of Science Degree in Childhood & Special Education from Touro College
- * Attended SUNY IT Utica for Technical Communications
- * Attended Rochester Institute of Technology for Graphic Design

Work Experience:

- * From March, 2017 through the present as a Teacher of Special Education at Oneida-Herkimer-Madison BOCES

- * From September, 2016 through March, 2017 as a long term substitute Teacher of Special Education at Oneida-Herkimer-Madison BOCES
- * From November, 2015 through January, 2016 as a short term substitute Teacher of Special Education at Oneida-Herkimer-Madison BOCES
- * From September, 2006 through September, 2016 as a Teaching Assistant at Oneida-Herkimer-Madison BOCES
- * From 1993 through 1995 and 1998 through 2006 as a Server/Trainer at Zebb's Restaurant
- * From 1996 through 1998 as an Electric Engineer Photo-mask Production Technician at HTA Photo-Mask, San Jose, CA
- * From 1995 through 1996 as a Portrait Photographer at Life-Touch National School Studios, Campbell, CA

Yes	No	Absent	Abstain
Steve Boucher		Elaine M. Falvo	Michelle Anderson
Doreen Corbin		Michael J. Moore	
Evon M. Ervin		Gary W. Porcelli	
John A. Griffin		John J. Salerno	
Charlene A. Hartman			
Gary P. Nelson			
Russell Stewart			

Motion carried, 7-0-1

ITEM XII. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VI.)

None

MOTION TO ADJOURN

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 6:10 p.m.

Deborah Kimball
Clerk of the Board
September 12, 2018