



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2018-2019

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MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2018

The Regular meeting of the Board of Cooperative Educational Services was held on August 8, 2018 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Mrs. Elaine M. Falvo, President
Mr. Steve Boucher, Vice President
Mrs. Doreen Corbin
Mr. John A. Griffin
Mr. Michael J. Moore
Mr. Gary P. Nelson
Dr. Gary W. Porcelli
Mr. John J. Salerno
Mr. Russell Stewart

MEMBERS EXCUSED

Mrs. Michelle Anderson
Mrs. Evon M. Ervin
Mrs. Charlene A. Hartman

OTHERS PRESENT

Mr. Jack J. Boak, Jr.
Mr. Charles Cowen
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Elaine M. Falvo, *President*, Steve Boucher, *Vice President*,
Michelle Anderson, Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart

The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services in response to the emerging educational needs of our school districts.

ITEM I. CALL TO ORDER

A quorum was noted and the meeting was called to order at 4:28 p.m. by President Falvo.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

none

ITEM IV. RECOGNITION OF VISITORS

None

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

- Shoemaker Scholarship acceptance letter from Erin Fleming

ITEM V. B. Correspondence

- SBI "Board of Education Leadership Development – What Board Officers Need to Know", August 20, 2018.
- NYSSBA Convention – SBI Bus Information
- SBI Professional Learning Certificate presented to Mr. John Griffin

(Mrs. Corbin arrived at 4:32 p.m.)

ITEM VI. A. MINUTES OF THE REORGANIZATIONAL/REGULAR MEETING OF JULY 12, 2018

Motion by: Mrs. Corbin
Seconded by: Mr. Griffin

Moved, that, the minutes of the Reorganizational/Regular Meeting of July 12, 2018, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Steve Boucher		Michelle Anderson	Gary P. Nelson
Doreen Corbin		Evon M. Ervin	Russell Stewart
Elaine M. Falvo		Charlene A. Hartman	
John A. Griffin			
Michael J. Moore			
Gary W. Porcelli			
John J. Salerno			

Motion carried, 7-0

ITEM VI. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Salerno
Seconded by: Mrs. Corbin

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2018 (Item VI B-1); all as shown below:

ITEM VI. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2018

Report of the Treasurer for June 2018

Capital	926,795.27
General	14,302,190.86
School Lunch	13,463.65
Special Aid	0.00
Trust/Agency	15,955.76
Trust/Expand	<u>69,773.92</u>
Total	\$15,328,179.46

and the Treasurer's Report for the Extra-Curricular Fund for June 2018 showing a fund balance of \$5,615.87.

ITEM VI. B. 2. APPROVAL OF 2017-2018 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2017-2018 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Capital Region BOCES	\$ 1,327.60	Staff Dev., School Curr.
Delaware-Chenango BOCES	\$20,072.50	Printing, Health Care

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Capital Region BOCES and Delaware-Chenango BOCES for the 2017-2018 school year.

ITEM VI. B. 3. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2018-2019 Shared Service Contractor (Seller) with Schools

Oneida BOCES Contractor (Seller) With Schools

Clinton	\$3,361,452.41	Initial contract for all BOCES services for 2018-2019 including administration, career & technical education, handicapped services, alternative education.
Holland Patent	4,616,743.80	
New Hartford	5,988,567.07	
Waterville	3,462,865.69	
Whitesboro	7,483,780.27	

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Clinton Central School, Holland Patent Central School, New Hartford Central School, Waterville Central School and Whitesboro Central School for the 2018-2019 school year.

ITEM VI. B. 4. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2018-2019 Shared Service Contractor (Seller) with Other BOCES

Oneida BOCES Contractor (Seller) With Other BOCES

Hamilton-Fulton BOCES	\$16,877.79	Initial contract for all BOCES services for 2018-19 including coop. music, sharing, portable planetarium
Washington-Saratoga BOCES	\$ 5,209.98	

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Hamilton-Fulton BOCES and Washington-Saratoga BOCES for the 2018-2019 school year.

ITEM VI. B. 5. APPROVAL OF 2018-2019 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2018-2019 Shared Service Contractor (Buyer) With Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Broome-Delaware BOCES	\$ 36,542.60	Initial contract for all BOCES
Delaware-Chenango BOCES	19,081.00	services for 2018-2019
Herkimer-Fulton BOCES	282,423.20	
Jefferson-Lewis BOCES	3,300.00	
Madison-Oneida BOCES	9,120,411.60	
Onondaga-Cortland BOCES	61,130.00	

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Broome-Delaware BOCES, Delaware-Chenango BOCES, Herkimer-Fulton BOCES, Jefferson-Lewis BOCES, Madison-Oneida BOCES and Onondaga-Cortland BOCES for the 2018-2019 school year.

ITEM VI. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	TONY J. KARAM	SUMMER SPECIAL ED TEACHER	07/05/2018	07/05/2018
2.	SHAWNA M. SYNAKOWSKI	TEACHER OF SPEECH AND HEARING IMPAIRED	09/01/2011	08/31/2018
3.	LEEJUN TAYLOR	TEACHER OF FOREIGN LANGUAGE	09/06/2016	07/24/2018

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	ADAM L. CLEVELAND	DIRECTOR OF MANAGEMENT INFORMATION SYS	02/11/2010	08/10/2018
2.	SHAINA M. FAUBERT	AUDIO VISUAL AIDE	06/19/2018	07/23/2018
3.	CLAIRE A. HARDY	CLERK HOURLY	07/11/2016	05/31/2018 (revised)
4.	ERIKA L. KISTOWSKI	CAREER EXPLORATION SPECIALIST	07/13/2015	07/13/2018
5.	CODY J. MOON-PERKINS	PRINTING AIDE	05/14/2018	07/13/2018 (verbal)
6.	JOHN L. OBERNESSER	LABORER	06/22/2017	06/21/2018
7.	GARRETT C. QUAYLE	NETWORK ADMINISTRATOR II	06/21/2010	08/10/2018
8.	DENISE M. SOMMERS	NURSE PRACTITIONER	10/02/2017	08/22/2018
9.	JOSHUA S. URTZ	MOTOR VEHICLE OPERATOR	05/31/2016	07/01/2018 (verbal)

b. UNPAID LEAVE(S) OF ABSENCE

1. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	MEGAN L. CLAPP	ACCOUNT CLERK	07/12/2018	TBD	Disability

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **MICHELLE A. HALL** be appointed as an **ASSISTANT PRINCIPAL-CTE** in the Career & Technical Education Programs, for a three year probationary appointment in the Assistant Principal for Career & Technical Education tenure area, commencing August 09, 2018 and ending August 08, 2021 at an annual salary rate of \$79,900.00, prorated.

Certification:

- * Initial certificate in School Building Leader
- * Professional certificate in School District Leader
- * Permanent certificate in Pre K-6
- * Permanent certificate in Reading Teacher
- * Permanent certificate in Special Education

Education:

- * Bachelor of Science in Special Education K-12 from SUNY Buffalo
- * Master of Science in Reading from SUNY Cortland

Work Experience:

- * From June, 2018 through the present as a summer school assistant principal at Oneida-Herkimer-Madison BOCES
- * From September, 2000 through the present as a teacher at the New York Mills Union Free School District
- * From, December, 1999 through August, 2000 as a special education teacher at the Oneida-Herkimer-Madison BOCES

2. Recommend that **PAULA L. LARKIN** be appointed to an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** position in the Information and Technology Division, for a three year probationary appointment in the Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data tenure area, commencing August 22, 2018 and ending August 21, 2021 at an annual salary rate of \$61,000.00, prorated.

Certification:

- * Professional certificate in Early Childhood Ed. B-2
- * Professional certificate in Childhood Ed. 1-6

Education:

- * Attended SUNY Albany for General Studies, transferred
- * Bachelor's Degree in Elementary Education, dual certified from SUNY Oneonta
- * Master's Degree in Elementary Education from SUNY Cortland

Work Experience:

- * From September, 2007 through the present as a teacher at Waterville Central School District
- * From February, 2013 through the present as a curriculum developer at Oneida-Herkimer-Madison BOCES
- * From June, 2009 through August, 2013 as a summer school teacher at Waterville Central School District
- * From 2006 through 2008 as a substitute teacher at Waterville Central School District and Brookfield Central School District

3. Recommend that **JANICE L. MURRAY** be appointed to an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** position in the Information and Technology Division, for a three year probationary appointment in the Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data tenure area, commencing August 22, 2018 and ending August 21, 2021 at an annual salary rate of \$67,500.00, prorated.

Certification:

- * Professional certificate in Library Media Specialist

Education:

- * Bachelor's Degree in English from Utica College
- * Master of Science in Library and Information Science School Media from Syracuse University

Work Experience:

- * From 2013 through the present as a library media specialist at New Hartford Central School District
- * From 2012 through 2013 as a library media specialist at Baldwinsville Central School District
- * From 2011 through 2012 as a library media specialist at Syracuse City School District

4. Recommend that **TIMOTHY ROWLAND** be appointed as a **SUPERVISOR - SPECIAL EDUCATION** in the Special Education Programs, for a three year probationary appointment in the Supervisor Special Education tenure area, commencing September 01, 2018 and ending August 31, 2021 at an annual salary rate of \$79,900.00.

Certification:

- * Pending School Building Leader
- * Pending School District Leader
- * Professional certificate in SWD 1-6
- * Permanent certificate in Pre K-6

Education:

- * Bachelor of Science in Elementary Education from SUNY Geneseo
- * Master of Science in Inclusive Special Education from Syracuse University
- * Completed program at Stony Brook University for his certification in School District Leadership and School Building Leadership

Work Experience:

- * From September, 2017 through the present as an interim Supervisor of Special Education at Oneida-Herkimer-Madison BOCES
- * From September, 2007 through August, 2017, as a Special Education Teacher at the Oneida-Herkimer-Madison BOCES
- * From November, 2006 through September, 2007 as a permanent substitute teacher at Chittenango Central School District
- * From November, 2005 through November, 2006 as a Teaching Assistant at Chittenango Central School District
- * From September, 2004 through November, 2005 as a Teaching Assistant at Fayetteville-Manlius Central School District

5. Recommend that **KELSEY A. STEVENS** be appointed as a **TEACHER OF DEAF PROGRAM** in the Information & Technology Division, for a four year probationary appointment in the Foreign Language tenure area, commencing September 01, 2018 and ending August 31, 2022 at an annual salary rate of \$39,916.00.

Certification:

* Currently working toward certification

Education:

* Associates Degree in American Sign Language from
Mohawk Valley Community College

* Currently attending SUNY Poly for Psychology

* Expected start date December 2018 to attend Grand Canyon
University for Secondary Education

Work Experience:

* From May, 2017 through the present as a receptionist at Rome
Memorial Hospital

* From September, 2015 through 2017 as a sales associate/builder
at Edible Arrangements

* From June, 2013 through September, 2015 as a baker at
Price Chopper

2. Non-Instructional/Classified Staff

- a. Recommendation for the creation of 1 Director of Facilities I position

- a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **ROBERT J. BARTHOLOMEW** be appointed to a provisional appointment as a **COMPUTER OPERATOR** in Information and Technology Division, commencing July 16, 2018 at an annual salary rate of \$35,000.00, prorated.

ROBERT J. BARTHOLOMEW has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR**, until the results of the next civil service exam are known.

Education:

* Associates Degree in Liberal Arts from Mohawk Valley Community College

Work Experience:

- * From October, 2016 through the present as a digital service representative at Bank of America
- * From December, 2013 through September, 2016 as an assistant store manager at Game Stop, Herkimer
- * From June, 2011 through May, 2013 as an assistant store manager at Game Stop, New Hartford

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **PATRICIA A. CERIO** be appointed to a probationary appointment as a **SAFETY COORDINATOR** in the Administrative Services Division, Safety Office, commencing September 10, 2018 at an annual salary rate of \$82,000.00 prorated.

PATRICIA A. CERIO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SAFETY COORDINATOR**. **PATRICIA A. CERIO** will be required to serve a twelve week probationary period.

Education:

- * Bachelor's Degree in Psychology/Biology from LeMoyne College
- * Attended Onondaga Community College for Biology and Geology

Work Experience:

- * From December, 2013 through the present as a safety coordinator at Center for Instruction, Technology & Innovation (CiTi BOCES)
- * From June, 2012 through December, 2013 as a senior safety specialist and chemical hygiene officer at Questar III BOCES
- * From December, 2009 through June, 2012 as a safety coordinator at Oneida-Herkimer-Madison BOCES
- * From March, 2007 through December, 2009 as an assistant health and safety coordinator at Jefferson-Lewis BOCES
- * From May, 2005 through May, 2006 as a validation scientist at Bristol-Myers Squibb

2. Recommend that **MARK A. SANTOMASSINO** be appointed to a probationary appointment as a **DIRECTOR OF FACILITIES I** in Operations and Maintenance, commencing July 01, 2018 at an annual salary rate of \$75,000.00.

MARK A. SANTOMASSINO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **DIRECTOR OF FACILITIES I**. **MARK A. SANTOMASSINO** will be required to serve a twelve week probationary period.

Education:

- * Associates Degree in Criminal Justice from Mohawk Valley Community College
- * Heavy Equipment Operator certificate through the United States Navy

Work Experience:

- * From 2013 through the present as a Director of Facilities at Oriskany Central School District
- * From 2011 through 2013 as a night coordinator/cleaner at New Hartford Central School District
- * From 1995 through 2011 as a logistics manager at Walmart Logistics
- * From 1991 through 1999 as a heavy equipment operator in the United States Navy

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six or twelve week probationary period.

- | | | Prob. Date |
|----|--|-------------------------------|
| 1. | KARIE L. FLORIAN ASSISTANT DIRECTOR OF PERSONNEL | 07/02/2018 (twenty-six weeks) |

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **MATTHEW L. CAMPION** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing July 12, 2018 and ending June 30, 2019 at a salary rate of \$10.40 per hour.

MATTHEW L. CAMPION meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Waterville Central School District

Work Experience:

* From July, 2018 through the present as a roofing and construction assistant at Steve Marley Construction

* From July, 2017 through August, 2017 as a summer camp counselor for the Village of Waterville

* From February, 2016 through February, 2017 as a dishwasher at Michaels Fine Food and Spirits

2. Recommend that **MATTHEW J. HALEY** be appointed to a temporary appointment as a **CLEANER** in Operations and Maintenance, commencing July 09, 2018 and ending June 30, 2019 at a salary rate of \$12.96 per hour.

MATTHEW J. HALEY meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Oneida High School

* Attended Morrisville College for Mechanical Engineering

Work Experience:

* From January, 2008 through March, 2018 as an equipment operator/mechanic for the village of Vernon.

* From November, 2003 through December, 2007 as in production/assembly at Metal Building Components, Inc./NCI

* From January, 2000 through October, 2003 as an automotive technician/detailer at Sun Chevrolet

3. Recommend that **PATSY J. HARVEY** be appointed to a temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing June 24, 2018 and ending June 30, 2019 at a salary rate of \$13.16 per hour (17-18); and \$13.20 per hour (18-19).

PATSY J. HARVEY meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Bachelor's Degree in Legal Studies from SUNY Canton

Work Experience:

* From May, 2015 through April, 2018 as a paralegal at Emil Rossi Law Office

* From March, 2016 through October, 2017 as a paralegal at Compton & Pimpinella

* From February, 2015 through May, 2015 as a cleaner at Canton-Potsdam Hospital

* From October, 2014 through January, 2015 as a security guard at Securitas Security Services

* From June, 2014 through August, 2014 as an equestrian for the Boy Scouts of America - Curtis S. Read Scout Reservation

4. Recommend that **LUKE C. KRAMER** be appointed to a temporary appointment as an **AUDIO VISUAL AIDE** in the Information and Technology Division, commencing June 07, 2018 and ending September 07, 2018 at a salary rate of \$10.86 per hour.

LUKE C. KRAMER meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attends Clinton Central High School

Work Experience:

* From July, 2017 through June, 2018 as a Laborer at Oneida-Herkimer-Madison BOCES

* From June, 2016 through June, 2017 as a Technical Repair Clerk at Oneida-Herkimer-Madison BOCES

5. Recommend that **JOHN L. OBERNESSER** be appointed to a temporary appointment as an **AUDIO VISUAL AIDE** in the Information and Technology Division, commencing June 22, 2018 and ending September 22, 2018 at a salary rate of \$10.86 per hour.

JOHN L. OBERNESSER meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of New Hartford Central School District
- * Associates Degree in Computer Information Systems
from Mohawk Valley Community College

Work Experience:

- * From June, 2017 through June, 2018 as a Laborer at Oneida-Herkimer-Madison BOCES
- * From 2016 through June, 2017 as a part time cleaner at New Hartford Central School and Upstate Cerebral Palsy
- * From 2015 through 2016 as an I.T. intern at Fiber Instruments and Sales

6. Recommend that **KALIANA L. SOBOLEWSKI** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing July 01, 2018 and ending June 30, 2019 at a salary rate of \$10.40, per hour.

KALIANA L. SOBOLEWSKI meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of New York Mills Union Free School District

7. Recommend that **CODY B. TARKOWSKI** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing July 16, 2018 and ending June 30, 2019 at a salary rate of \$10.40 per hour.

CODY B. TARKOWSKI meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Attends Westmoreland Central High School

8. Recommend that **KRISSANN M. TENBRINK** be appointed to a temporary appointment as a **CLEANER** in Operations and Maintenance, commencing July 09, 2018 and ending June 30, 2019 at a salary rate of \$12.96, prorated.

KRISSANN M. TENBRINK meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Central High, Providence, R.I.
- * Attended Utica School of Commerce for Legal Certificate and Associate Medical Administration

Work Experience:

- * From December, 2011 through the present as a Food Service Helper at Oneida-Herkimer-Madison BOCES
- * From 2014 through 2015 as a child care provider at the YMCA
- * From 2013 through 2014 as a cashier at Five Below
- * From 2012 through 2013 as a hostess/waitress at Packy's Pub

9. Recommend that **ALICIA A. ZIELENSKI** be appointed to a temporary appointment as a **LABORER** in in the Information and Technology Division, commencing July 02, 2018 and ending June 30, 2019 at a salary rate of \$10.40 per hour.

ALICIA A. ZIELENSKI meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Bachelor's Degree in Psychology and Business from LeMoyne College
- * Master's Degree in School Psychology from Alfred University

Work Experience:

- * From September, 2017 through May, 2018 as an academic consultant at Alfred University
- * From June, 2017 through August, 2017 as a camp counselor at Kelberman Center
- * From June, 2015 through August, 2016 as a mentor of individuals with autism at Advocates Inc.
- * From May, 2013 through August, 2016 as a mentor of individuals with autism at Access CNY

e. RECOMMENDATION FOR CHANGE IN FTE

			Date	FTE
1.	SUSAN N. MOJAVE	PERFORMING ARTS SPECIALIST	07/23/2018	0.8

f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

		Title	Start Date	End Date	Salary
1.	ANDREW K. FORD	LABORER	07/01/2018	06/30/2019	\$10.48
2.	AMANDA L. MARRO	CLERK HOURLY	07/01/2018	06/30/2019	\$11.14
3.	CLIFFORD B. MC BRIDE	LABORER	07/01/2018	09/01/2018	\$10.48
4.	HANNAH M. VOSS	CLERK HOURLY	07/01/2018	06/30/2019	\$11.42

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	JOANNE DALEY	FFA ADVISOR	09/01/2018 - 06/30/2019	\$1,250.00
2.	PHILIP A. LACELLE JR	FFA ADVISOR	09/01/2018 - 06/30/2019	\$1,250.00
3.	KIMBERLY E. PETRONELLA	SKILLS USA ADVISOR	09/01/2018 - 06/30/2019	\$1,250.00
4.	JOHN T. STRATTON	SKILLS USA ADVISOR	09/01/2018 - 06/30/2018	\$1,250.00

e. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
Daily rate is 1/200th of salary.

	Title	Start Date	End Date	Max Days	Salary
1.	RACHEL E. GARGUILO Prog. for Speech & Hearing Handicapped	07/05/2018	08/15/2018	24 (revised)	\$53,369

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2018, for the period indicated. The actual need for any individual will not be determined until July 1, 2018. The decisions will be based upon enrollments at that time. Assignments may be for one period (\$1496.50) or two periods (\$2993) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5986) for a full class load.

	Title	Start Date	End Date	Salary
1.	WENDY J. BOLOS Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr

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		Title	Start Date	End Date	Salary
2.	REBECCA L. BROSEMER	Science	07/05/2018	08/17/2018	\$2,993
3.	MARIA A. COMFORT	Science	07/05/2018	08/17/2018	\$2,993
4.	JOHN M. DECKER	Mathematics	07/05/2018	08/17/2018	\$2,993
5.	VERONICA L. EVANS	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
6.	MICHAEL A. FERRIS	Social Studies	07/01/2018	08/17/2018	\$5,986
7.	GREGORY FIASCHETTI JR	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr.
8.	JENNIFER GROSSI	Mathematics	07/05/2018	07/26/2018	\$2,993
9.	TERRY L. JONES	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
10.	WILLIAM J. KEISER IV	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
11.	JEAN KNAUL	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
12.	JEFFREY J. LENARD	Elementary	07/05/2018	08/17/2018	\$2,993
13.	JAMES R. LOMONACO	Driver Education	07/05/2018	08/17/2018	\$5,986
14.	HOLLY MELNIKOW	Mathematics	07/05/2018	08/17/2018	\$2,993
15.	DAMIAN W. MONAGHAN	Mathematics	07/05/2018	08/17/2018	\$2,993
16.	MARY B. OLENDER	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
17.	TRAVIS H. OWENS	Driver Education	07/05/2018	08/17/2018	\$5,986
18.	JENNIFER L. REID	Elementary	07/09/2018	08/02/2018	\$1,496.50
19.	JESSICA E. SBIROLI	Elementary	07/09/2018	08/02/2018	\$1,496.50
20.	ROBERT T. SPENCER	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
21.	MICHAEL J. STONE	Teaching Assistant	07/05/2018	08/17/2018	\$13.24/hr
22.	STEPHEN W. SZYMANSKI	Social Studies	07/05/2018	08/17/2018	\$2,993
23.	MICHELLE A. WALRATH	Science	07/05/2018	08/17/2018	\$2,993
24.	JOSEPH F. WHITE	Driver Education	07/05/2018	08/17/2018	\$5,986

c. RECOMMENDATION FOR ACADEMIC SUMMER SCHOOL - PROCTOR/RATER

Hourly rate - paid by timesheet for proctor/rater and/or tutorial assignment.

		Title	Start Date	End Date	Salary
1.	REBECCA L. BROSEMER	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
2.	MARIA A. COMFORT	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
3.	JOHN M. DECKER	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
4.	JENNIFER GROSSI	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
5.	ROGER H. KEMLER	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
6.	HOLLY MELNIKOW	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
7.	DAMIAN W. MONAGHAN	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
8.	JENNIFER L. REID	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
9.	JESSICA E. SBIROLI	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
10.	SHARI SPINELLI	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67
11.	STEPHEN W. SZYMANSKI	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2018	08/17/2018	\$21.67

d. RECOMMENDATION FOR SUMMER SCHOOL APPOINTMENTS - ADMINISTRATION

		Title	Start Date	End Date	Salary
1.	MICHELLE A. HALL	Assistant Principal	07/05/2018	08/17/2018	\$4,489.50
2.	DONNA WEGRZYN	Nurse	07/09/2018	08/02/2018	\$19.31/hr

e. RECOMMENDATION FOR SUMMER YOUTH EMPLOYMENT PROGRAM

		Title	Start Date	End Date	Salary
1.	GERALD K. GREENE	Career Exploration Specialist	07/05/2018	08/17/2018	\$18.00/hr 6 hours/day for 20 Days = 120 hrs

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS -
 NON-INSTRUCTIONAL**
 Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JILL A. MACDONALD	NURSE PRACTITIONER	06/25/2018	08/30/2018	7	\$59,931
2.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2018	08/31/2018	5	\$77,692
3.	DENISE M. SOMMERS	NURSE PRACTITIONER	07/01/2018	08/31/2018	2	\$59,931

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS -
 NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2018. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2018. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	BECKY D. INSERRA	Nurse/RN	07/05/2018	08/17/2018	\$19.31/hr.

ITEM VI. D. ACTION ITEMS

ITEM VI. D. 1. APPROVAL OF POLICY 0020 TOBACCO, NICOTINE AND E-CIGARETTE USE PROHIBITED; 0030 CODE OF ETHICS FOR ALL BOARD OF COOPERATIVE EDUCATIONAL SERVICES; 4206 TAX EXEMPT BONDS – POST ISSUANCE COMPLIANCE; 4500 GENERAL PROCUREMENT BONDS; 4501 COMPETITIVE BIDDING; 4502 NON-BID PURCHASING; 5300 INTERNET SAFETY (REQUIRED); 5304 INFORMATION SECURITY BREACH POLICY; 6107 MENTORING PROGRAMS FOR FIRST YEAR TEACHERS; 7101 IMMUNIZATIONS.
(FIRST READING)

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

Section 0000 General Commitments

- 0020 TOBACCO, NICOTINE AND E-CIGARETTE USE PROHIBITED
- 0030 CODE OF ETHICS FOR ALL BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Section 4000 FISCAL MANAGEMENT

- 4206 TAX EXEMPT BONDS – POST ISSUANCE COMPLIANCE
- 4500 GENERAL PROCUREMENT BONDS
- 4501 COMPETITIVE BIDDING
- 4502 NON-BID PURCHASING

Section 5000 – SUPPORT OPERATIONS

- 5300 INTERNET SAFETY (REQUIRED)
- 5304 INFORMATION SECURITY BREACH POLICY

Section 6000 - PERSONNEL

- 6107 MENTORING PROGRAMS FOR FIRST YEAR TEACHERS

Section 7000 - STUDENTS

- 7101 IMMUNIZATIONS

ITEM VI. D. 2. APPROVAL OF LEASE AGREEMENT

That the BOCES Cooperative Board approve the attached lease agreement for the 2018-2019 school year in the amount of \$10,000.

ITEM VI. D. 3. APPROVAL OF CONSULTANT COMMITTEE NEW MEMBERSHIP

Moved, that the Cooperative Board recommends the approval of one member, Corey Novak to the Auto Technology Consultant Committee for the term of 7/30/18 to 7/30/21.

ITEM VI. D. 4. APPROVAL RETIREMENT CONTRIBUTION RESERVE

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r; and

WHEREAS the Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2017-18 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of \$300,000 of available unspent appropriations from other codes within each program budget into the Retirement Contribution Reserve.

ITEM VI. D. 5. RE-APPROVAL OF CAREER & TECHNICAL EDUCATION PROGRAMS

Moved, that the Cooperative Board of Education approves the CTE program re-approval applications for submission to the State Education Department for the following programs:

Auto Body
Advertising Design/Multi Media Productions
Automotive Technology
Certified Nursing Assistant
Conservation
Construction Trades
Cosmetology
Criminal Justice I & II
Culinary Arts
Early Childhood Education
Electricity
Emerging Technologies and Cyber Security
Outdoor Power Equipment Technology
Welding

ITEM VI. D. 6. APPROVAL OF CONTRACT(S)

None

Yes	No	Absent	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Evon M. Ervin	
Elaine M. Falvo		Charlene A. Hartman	
John A. Griffin			
Michael J. Moore			
Gary P. Nelson			
Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 9-0

ITEM VII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

A. MAINTAINING THE MOMENTUM: SERVICE PLAN UPDATES 2018-2019

The Senior Council, Mr. Hill, Mr. Cowen, Mr. Morris and Mrs. Turner reviewed the 2018-2019 Service Plan Goals.

ITEM VIII. OLD BUSINESS

Mrs. Falvo spoke about altering the Fall Leadership workshop. There was discussion amongst the Cooperative Board members and it was decided to go to a new format. The Fall Leadership workshop will also be rescheduled to a later date when a new District Superintendent is in place.

The Board recessed for dinner from 6:02 p.m. to 6:40 p.m.

ITEM IX. REPORTS

A. CHIEF OPERATING OFFICER'S REPORT AND LEGISLATIVE UPDATE

- P-TECH 2018-2019 Class Induction
- Update on District Superintendent Search – Summary of Stakeholder Engagement Process, conducted by Interim District Superintendent Starks
- Discussion of Revision to Cooperative Board Leadership Institute (October 5-6, 2018) Agenda – (discussed earlier in meeting)
- Janus Decision / Agency Fee Update

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 6:55 p.m. to discuss matters leading to the appointment, employment, suspension, and dismissal, of particular persons and also negotiations.

Motion carried 9-0

The Board returned to General Session at 7:34 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VI.)

None

MOTION TO ADJOURN

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 7:35 p.m.



Deborah Kimball
Clerk of the Board
August 8, 2018