



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2017-2018

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MINUTES OF THE REGULAR MEETING OF MAY 9, 2018

The Regular meeting of the Board of Cooperative Educational Services was held on May 9, 2018 in The Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Mrs. Elaine M. Falvo, President
Mr. Steve Boucher, Vice President
Mrs. Michelle Anderson
Mr. John A. Griffin
Mrs. Charlene A. Hartman
Mr. Michael J. Moore
Mr. Gary P. Nelson
Dr. Gary W. Porcelli
Mr. John J. Salerno

MEMBERS EXCUSED

Mrs. Doreen Corbin
Mrs. Evon M. Ervin
Mr. Russell Stewart

OTHERS PRESENT

Mr. Howard D. Mettelman, Executive Officer
Mr. Charles Cowen
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Elaine M. Falvo, *President*, Steve Boucher, *Vice President*,
Michelle Anderson, Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services
in response to the emerging educational needs of our school districts.*

OTHERS PRESENT – STUDENT PRESENTERS

David Stayton, Principal
David Cognetti, Assistant Principal
John Stratton, Skills USA Advisor
Kim Petronella, Skills USA Advisor
Stiven Carrasco, student
Nicollette Cardinal, student
Madison Decker, student
Andrew Tilbe, student
Jeff Cardinal, parent
Jodi Cardinal, parent
Russ Stevener, Principal Holland Patent
Craig Tilbe, parent
Meagan Timplake, parent

OTHERS PRESENT

Ms. Jacklin G. Starks, District Superintendent, Madison-Oneida BOCES

ITEM I. CALL TO ORDER

A quorum was noted and the meeting was called to order at 4:35 p.m. by Mrs. Falvo.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

CTE Program

Mr. Stayton thanked Mr. Mettelman and the Cooperative Board for their continued support and he introduced Ms. Kim Petronella, Skills USA Advisor. Ms. Petronella also thanked everyone for their support. Ms. Petronella spoke about the program, the recent Skills USA NYS Leadership and Skills Conference and the upcoming National Skills USA Competition in Louisville, Kentucky in June. She then introduced the student presenters.

Nicollette Cardinal attends Advertising Design & Multimedia Productions and is from Holland Patent CSD. She shared that the program has taught her a lot about team work. Nicollette will graduate in June and intends to enroll at Monroe Community College in Rochester to major in Cinema and Screen Studies.

Madison Decker attends Culinary Arts and is from Waterville CSD. She spoke about the creation of the book they created for the competition. Madison participates in the regional Bernadette A. Eichler Youth Ambassador Program wherein she is given Broadway Utica season tickets each year in exchange for posting their thoughts about the show on social media as well as submitting a short critique of each show to Broadway Utica. Madison is also part of her school's art club and makeup crew for musical productions. Upon graduation, Madison attends to pursue studies in Communications.

Andrew Tilbe attends New Visions Nanotechnology and is from Waterville CSD. He spoke about his experience at the Skills competition. Andrew has been an active member on his schools cross country and track/field teams. He has also participated in several school musical groups including the men's choir, mixed choir, swing choir, drama club, jazz band, etc. After graduation, Andrew plans to attend the Rochester Institute of Technology.

Mr. Stayton noted that Ms. Petronella and Mr. Stratton and the Skills USA program has been recognized as Gold Level Chapter of Distinction for 2018.

Mr. Stayton introduced Stiven Carrasco who attends Construction Trades and is from Utica City SD. Stiven is the current Area 2 President for Skills USA. Mr. Stayton presented Stiven with a \$500.00 check as he is the recipient of the Thomas Olivo Leadership Award.

Stiven thanked Mr. Stayton and his advisors Ms. Petronella and Mr. Stratton. He also thanked Mr. Mettelman and the Board for their support. He shared that Skills USA is far more than a club, he sees it as a tool to help close the gap of failure in America.

Stiven also had a surprise, he presented Mr. Mettelman with a Skills USA jacket embroidered with Mr. Mettelman's name.

Mrs. Falvo presented the following Board members with awards from the New York State School Boards Association:

Mr. Boucher was awarded with the Board Mastery Award
Mr. Griffin was awarded with the Board Lifetime Achievement Award
Mr. Moore was awarded with the Board Lifetime Achievement Award

Congratulations to all.

ITEM IV. RECOGNITION OF VISITORS

Mrs. Falvo welcomed Ms. Jacklin G. Starks, District Superintendent of Madison-Oneida BOCES

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

ITEM V. B. Correspondence

2017-2018 End-of-Year Events

[Dr. Porcelli arrived at 5:00 p.m.]

ITEM VI. A. MINUTES OF THE REGULAR MEETING OF APRIL 11, 2018 AND THE MINUTES OF THE ANNUAL MEETING OF APRIL 11, 2018

Motion by: Mr. Boucher
Seconded by: Ms. Anderson

Moved, that, the minutes of the Regular Meeting of April 11, 2018 and the minutes of the Annual Meeting of April 11, 2018, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Michelle Anderson		Doreen Corbin	
Steve Boucher		Evon M. Ervin	
Elaine M. Falvo		Russell Stewart	
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Gary W. Porcelli			
John J. Salerno			

Motion carried, 9-0

ITEM VI. APPROVAL OF CONSENT AGENDA (C., D., E.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Dr. Porcelli
Seconded by: Mr. Nelson

FINANCIAL REPORTS/AWARDING OF CONTRACTS

ITEM VI. C. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MARCH 2018

Moved, that the Cooperative Board accepts the Report of the Treasurer for March 2018 and the Budget Adjustment Report for March 2018 (Item VI B-1 and B-2); all as shown below:

Report of the Treasurer for March 2018

Capital	392,756.09
General	15,542,078.95
School Lunch	30,633.17
Special Aid	513.77
Trust/Agency	15,591.53
Trust/Expand	<u>71,666.61</u>
Total	\$16,053,240.12

and the Treasurer's Report for the Extra-Curricular Fund

for March 2018 showing a fund balance of \$5,882.12.

ITEM VI. C. 2. MOTION TO ACCEPT THE 2017-2018 BUDGET ADJUSTMENT REPORT FOR MARCH 2018

**Budget Revisions—2017-18
March 2018 Report**

2017-18 Adopted Budget	\$62,217,686
Commitment Changes	3,060,371
Net Changes	+ <u>5,259,026</u>
Total	\$70,537,084

ITEM VI. C. 3. MOTION TO ADOPT THE BOCES 2018-2019 BUDGET

Moved, that the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, authorizes the expenditures of the sums set forth in the 2018-2019 budget in the amount of \$63,899,734.

ITEM VI. D. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

D. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	GAIL DOHERTY	TEACHER OF ESL	09/01/2003	01/01/2019
2.	GAIL M. LENNON	TEACHER ASSISTANT	10/16/2003	06/30/2018
3.	GAIL F. LEWIS-MALOZZI	TEACHER ASSISTANT	11/17/2004	06/30/2018

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	JOHN H. BOSHART	FOOD SERVICE HELPER	08/28/1991	06/30/2018

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	MEGHAN R. WOSNJUK	TEACHER ASSISTANT	01/12/2018	04/27/2018

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JAMIE L. GENTILE	FOOD SERVICE HELPER	10/25/2016	05/05/2018
2.	LEONARD MURPHY III	STOREKEEPER	01/16/2018	05/04/2018
3.	TRISHA L. PERRAULT	FOOD SERVICE HELPER	12/19/2014	04/13/2018
4.	JANET ZICK	SABA SCHOOL NURSE INSTRUCTOR	07/06/2004	06/22/2018

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	SARAH VABER	SCHOOL SOCIAL WORKER	05/07/2018	06/15/2018	Child care

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	ROBIN R. MASTERS	ACCOUNT CLERK TYPIST	05/10/2018	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **MICHAEL A. FERRIS** be appointed as a **TEACHER OF SOCIAL STUDIES** in the Alternative Education Programs, for a four year probationary appointment in the Social Studies tenure area, commencing May 01, 2018 and ending April 30, 2022 at an annual salary rate of \$44,322.00, prorated.

Certification:

- * Permanent certification in Social Studies 7-12

Education:

- * Bachelor of Arts in Social Studies from Utica College of Syracuse University
- * Master of Social Science from Maxwell School of Citizenship and Public Affairs

Work Experience:

- * From August, 2011 through the present as a substitute teacher at Rome City School District
- * From 1986 through 2018 as a substitute teacher at various local school districts
- * From 1999, 2002, 2004, 2013 - 2018 as an Adjunct History Instructor at Mohawk Valley Community College
- * From 2014 and 2015 as a ESL Global Studies Teacher for summer school at Oneida-Herkimer-Madison BOCES
- * From 1998 - 1999; 2000; 2002; 2003 as a Global Studies/History Teacher for summer school at Madison-Oneida BOCES
- * From 1998 and 1999 as a long-term Option II Special Education substitute at the Utica City School District

- b. **RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **CHRISTOPHER L. JAQUIN** be appointed as a **TEACHER OF MUSIC** in the Academic Itinerant Programs, for a long-term substitute appointment commencing April 02, 2018 and ending June 30, 2018 at an annual salary rate of \$49,788.00, prorated.

Certification:

- * Initial certification in Music

Education:

- * Associates Degree in Arts and Sciences from SUNY Morrisville
- * Bachelor of Music in Music Education from SUNY Fredonia
- * Music Performance/Ethnomusicology from Bowling Green State University
- * Music Performance/Ethnomusicology from Kent State University

Work Experience:

- * From 2016 through 2017 as a music and band teacher at Sackets Harbor Central School District
- * From 2015 through 2016 as a band teacher at Syracuse University Academy of Science Charter School
- * From 2012 through 2015 as a substitute teacher in Clinton CSD, Westmoreland CSD and Whitesboro CSD
- * From 2005 through 2007 as band director at Louis Armstrong Middle School, New York City
- * From 2003 through 2005 as a music teacher at Florida Union Free School District

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **KATHY HOUGHTON** be appointed as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, for a temporary appointment commencing April 09, 2018 and ending June 30, 2018 at a daily rate of \$300.00.

d. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | | |
|----|------------------|----------------|---------------------------|
| 1. | PETER A. CATALDO | Social Studies | Tenure Date
09/01/2018 |
|----|------------------|----------------|---------------------------|

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **ROBIN R. MASTERS** be appointed to a provisional appointment as a **SENIOR ACCOUNT CLERK** in the Information and Technology Division, commencing May 10, 2018 at an annual salary rate of \$39,000.00, prorated.

ROBIN R. MASTERS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR ACCOUNT CLERK**, until the results of the next civil service exam are known.

Education:

- * Associates Degree in Occupational Services / Business Administration from Utica School of Commerce

Work Experience:

- * From January, 2003 through October, 2007 as an Accounts Payable Clerk at C & S Wholesale Grocers, Inc.
- * From October, 2007 through the present as an Account Clerk Typist at Oneida-Herkimer-Madison BOCES

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twelve week probationary period.

- | | | Prob. Date |
|----|--|------------|
| 1. | THERESA L. VANHATTEN SR OFFICE SPECIALIST I | 04/17/2018 |

c. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **TERESA FOBARE'S** temporary appointment as a **BUSINESS MANAGER** in the Administrative Services Division, commencing April 1, 2018 and ending June 30, 2018 at an adjusted salary rate of \$300.00/day.

d. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	AMBER J. DENZA	ASSISTANT COOK	12/01/2017

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	EMILY B. BALIAN	TEACHER OF FOREIGN LANGUAGE	04/10/2017 - 6/30/2018	\$1,200.00 - mentoring (prorated)

ITEM VI. E. ACTION ITEMS

**ITEM VI. E. 1. APPROVAL OF POLICY 1002 COMMUNITY USE OF BOARD OF COOPERATIVE EDUCATIONAL SERVICES FACILITIES; 2010 RESIGNATION, DISMISSAL, FILLING VACANCIES; 5003 FIRE AND EMERGENCY DRILLS AND BUS EMERGENCY DRILLS; 5200 SCHOOL WELLNESS POLICY; 6504 LEAVE FOR CANCER SCREENING
(SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 1002 Community Use of Board of Cooperative Educational Services Facilities
- 2010 Resignation, Dismissal, Filling Vacancies
- 5003 Fire and Emergency Drills and Bus Emergency Drills
- 5200 School Wellness Policy
- 6504 Leave for Cancer Screening

ITEM VI. E. 2. APPROVAL OF CONSULTANT COMMITTEE MEMBERSHIP

Moved, that the Cooperative Board recommends the approval of two members, Theresa Daniels and Dan DeLuke to the Culinary Arts Consultant Committee for the term of 5/30/18 to 5/30/21.

ITEM VI. E. 3. APPROVAL OF CTE RESERVE/PURCHASES

Moved, that the Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) New Holland L228 Skid-Steer ~ \$54,082.45; 2) Hydraulic Ironworker Machine ~ \$15,250.00; 3) Front-end Alignment Lift ~ \$22,650.00; and 4) Resistance Spot Welder ~ \$28,829.83. Purchases to be made upon approval from the New York State Education Department.

ITEM VI. E. 4. APPROVAL OF SEQRA RESOLUTION

Moved, that the Cooperative Board approve the environmental impact resolution as provided by our attorneys.

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of Education of Oneida-Herkimer-Madison Board of Cooperative Educational Services (the “Board”) has considered the impacts to the environment of following Scope of Work to be completed as part of its Energy Performance project:

design, construction or installation, management and maintenance of energy related improvements and equipment

WHEREAS, the Board has reviewed the Scope of Work presented and has further consulted with its Architects, March Associates, with respect to the potential for environmental impacts resulting from the Proposed Action, and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concluded that the project involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure, and replacement, rehabilitation and reconstruction of structures in kind, now therefore;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Proposed Actions does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

ITEM VI. E. 5. APPROVAL OF ENERGY PERFORMANCE CONTRACT

Moved, that the Cooperative Board approve the resolution to enter into the energy performance contract with Right Light Energy Services.

RESOLUTION APPROVING THE EXECUTION AND DELIVERY OF AN ENERGY PERFORMANCE CONTRACT, A LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS IN CONNECTION WITH AN ENERGY PERFORMANCE PROJECT TO BE UNDERTAKEN BY THE ONEIDA-HERKIMER-MADISON BOCES AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH CONTRACTS.

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services (the "BOCES") desires to undertake an energy performance project (the "Project") consisting of the design, construction or installation, management and maintenance of energy related improvements and equipment; and

WHEREAS, the BOCES acting in accordance with the energy law, the education law and Commissioners regulations has issued and advertised a written request for proposals ("RFP") in accordance with the BOCES's procurement policies, procedures or guidelines in order to procure an energy performance contractor and after review of the responses thereto has selected Right Light Energy Services LLC ("RLES") as such contractor; and

WHEREAS, the Board of Education of the BOCES (the "Board") desires to provide for the Project by executing and delivering an energy performance contract with RLES, and desires to finance the Project by executing and delivering an installment purchase contract with a financial institution pursuant to the energy performance contract; and

WHEREAS, the Board has determined, upon the advice of its architects, March Associates, that the Project is a Type II action pursuant to the SEQRA law and regulations, which will not have a significant impact on the environment;

BE IT RESOLVED, as follows:

Section 1. The Board hereby approves the Project including an energy performance contract in the aggregate amount of \$368,635.76.

Section 2. The form and substance of the energy performance contract, entitled Energy Based Performance Contract between the BOCES and RLES and of a lease/purchase agreement and escrow agreement to be entered into with a financial institution (collectively, the "Project Documents"), in the form approved by the President of the Board, the District Superintendent and BOCES' Counsel, are hereby approved.

Section 3. The President of the Board is hereby authorized to execute and deliver the Project Documents and related documents, and, where appropriate, the Clerk is hereby authorized to affix the seal of the BOCES thereto and to attest the same, with such changes, variations, omissions and insertions as the President shall approve, the execution thereof by the President to constitute conclusive evidence of such approval.

Section 4. The officers, employees and agents of the BOCES are authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of the Project Documents and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such other acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all of the terms, covenants and provisions of the Project Documents.

Section 5. This resolution shall take effect immediately.

ITEM VI. E. 6. APPROVAL OF FINANCING FOR ENERGY PERFORMANCE CONTRACT

Moved, that the Cooperative Board approve the financing arrangement resolution with Key Government Finance, Inc. as provided by our attorneys.

RESOLUTION AUTHORIZING ENERGY PERFORMANCE CONTRACT FINANCING

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services (the "BOCES") desires to undertake an energy performance project (the "Project") consisting of the design, construction or installation, management and maintenance of energy related improvements and equipment; and

WHEREAS, the BOCES desires to finance the Project by executing and delivering a lease purchase agreement for the purchase of equipment, machinery or apparatus in order to carry out the Project; and

WHEREAS, the cost of the lease/purchase agreement is not to exceed the principal amount of \$368,635.76, all or a portion of which is to be financed at an interest rate not to exceed 3.96% for a period of no more than ten years plus associated costs; and

WHEREAS, the BOCES desires to take certain preliminary actions to provide such financing and further desires to delegate the authority to negotiate, approve, execute and deliver an lease/purchase agreement and to carry out all other necessary or appropriate actions in furtherance thereof and of the Project;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves the Project and authorizes that it be undertaken at a cost not to exceed the amount set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and Part 38 of the Regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the project.

Section 3. The BOCES has evaluated the financing alternatives available to it and hereby determines that it is in the best interests of the BOCES to finance the Project pursuant to an lease/purchase agreement because financing the Project provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Project. The use of a lease/purchase agreement provides the BOCES with a means to directly finance the Project.

Section 4. A finance vendor, Key Government Finance, Inc. has been identified by bid process and in accordance with section 3 9.8 of the regulations of the NY Department of Audit and Control. The Board hereby awards the bid to Key Government Finance, Inc. and authorizes the President of the Board to execute and deliver a lease/purchase agreement and related documents for the Project on behalf of and in the name of the BOCES, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and to attest the same, with such changes, variations, omissions and insertions as the President shall approve, the execution thereof by such person to constitute conclusive evidence of such determinations and approval. The form and substance of the lease/purchase agreement to be entered into for the Project, as so approved, and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such lease/purchase agreement, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all of the terms, covenants and provisions of such lease/purchase agreement which are binding upon the BOCES

Section 6. This lease/purchase agreement shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of non-appropriation of funding.

Section 7. The BOCES may make an original expenditure from its general fund for the Project and it reasonably expects to reimburse itself for any such expenditure from the proceeds of the lease/purchase contract. This resolution shall constitute a declaration of official intent for the purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Project.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is thirty (30) years, pursuant to subdivision 11 paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the lease/purchase agreement except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of the lease/purchase agreement will not cause the BOCES to exceed the limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. Lessee hereby designates the Agreement as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue code of 1986, as amended. Lessee controls will not issue tax-exempt obligations (including the lease/purchase agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the lease/purchase agreement is executed and delivered.

Section 12. This resolution shall take effect immediately.

ITEM VI. E. 7 APPROVAL OF PARTICIPATION WITH ONEIDA COUNTY FOR BIDDING

Moved, that the Cooperative Board approves participation with Oneida County’s competitive bid program for goods and services when it is financially beneficial to the BOCES.

ITEM VI. E. 8 APPROVAL OF BID AWARD FOR PLASTIC COIL FORMING MACHINE WITH COMPONENTS

Moved, that the Cooperative Board approves the purchase of a New CF30 Plastic Coil Forming Machine with In-line Components for Single CB30QS, from Spiral Binding LLC.

Spiral Binding LLC	\$58,485.00
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Mr. Mettelman requested the Board move Executive Session to follow Item VI E. 8.

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Boucher
Seconded by: Mr. Nelson

Moved, that the Board enter Executive Session at 5:07 p.m. to discuss matters leading to the appointment, employment, suspension, and dismissal, of particular persons.

Motion carried 9-0

[Ms. Anderson left at 6:00 p.m.]

The Board returned to General Session at 6:58 p.m.

ITEM VI. E. 9. APPROVAL OF CONTRACT(S)

Motion by: Mr. Salerno
Seconded by: Dr. Porcelli

Employee Separation Agreement

Resolution to approve the Agreement made by and between the Oneida-Herkimer-Madison Board of Cooperative Educational Service and its District Superintendent, Howard D. Mettelman, and Ryan McCoy, a non-tenured educator.

Yes	No	Absent	Abstain
Steve Boucher Elaine M. Falvo John A. Griffin Charlene A. Hartman Michael J. Moore Gary P. Nelson Gary W. Porcelli John J. Salerno		Michelle Anderson Doreen Corbin Evon M. Ervin Russell Stewart	

Motion carried, 8-0

Mr. Griffin left at 7:02 p.m.
Mr. Salerno left at 7:02 p.m.

The Board recessed for dinner from 7:02 p.m. to 7:30 p.m.

ITEM VII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

A. COOPERATIVE BOARD CALENDAR 2018-2019/DRAFT

Mr. Mettelman reviewed the draft Board Calendar and noted that this will be an action item at the June 13th Board meeting.

B. UPDATE ON DISTRICT SUPERINTENDENT SEARCH

This item was discussed in Executive Session

ITEM VIII. OLD BUSINESS

A. BOARD POLICY UPDATE: LEAVE FOR CANCER SCREENING

Mr. Mettelman reviewed the policy.

B. SCHOOL LUNCH PROGRAM: ANALYSIS OF PROPOSED WAGE INCREASE

Mr. Mettelman reviewed the wage information.

ITEM IX. REPORTS

**A. AUDIT COMMITTEE MEETING MINUTES, AUDIT COMMITTEE MEETING, APRIL 18, 2018
(E. Falvo, C. Hartman, G. Nelson, G. Porcelli)**

Mrs. Falvo reviewed the minutes that were in the Board packet.

**B. BOCES CONSORTIUM OF CONTINUING EDUCATION POLICY BOARD MEETING, APRIL 18, 2018
(G. Nelson, J. Salerno)**

Mr. Nelson reviewed the minutes that were in the Board packet.

**C. WELLNESS AND SHARED DECISION MAKING COMMITTEE MEETING, MAY 3, 2018
(G. Nelson, R. Stewart)**

Mr. Nelson reviewed the minutes of both the Wellness and Shared Decision Making meetings.

D. REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE

1. Shoemaker meeting and election in JUNE
2. Rural Schools – July 8-10
3. 7th Grade Construction Career Day
4. Farm Your Future
5. YWCA Award Winner Christina Warner

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VI.)

None

MOTION TO ADJOURN

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 7:45 p.m.

Deborah Kimball
Clerk of the Board
May 9, 2018