

Minutes – O/H SLS Council Meeting, October 25, 2012

Leeann Dooley, Little Falls Wendy Egresits, Whitesboro Vicky Greenman, Richfield Springs Krista Hartman, MVCC	Deirdre Joyce, CLRC Zane Mahar, Sauquoit Valley Carol Rahme, Utica Cindy Staley, Dolgeville	Mary Sundberg, Poland Frank Sutliff, West Canada Valley Andrew Urbanek, HCCC Heather Urtz, MidYork
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Absent: Deirdre Joyce, Andrew Urbanek

- I. **Call to Order** - meeting called to order by Pat Skelly at 1:40 p.m.
- II. **Overview of Council Member Responsibilities** - be informed about SLS budget; act as liaisons to districts; drive vision of SLS; five Council meetings per year, attend by remote means if needed; vote on Plan of Service, budget, bylaws; three year terms for members. Last meeting of the year is with C3 members.
- III. **Members introduced themselves.**
- IV. **Election of officers** – Chairperson: Frank Sutliff nominated Krista Hartman, Vicky Greenman seconded the motion. Motion passed. Vice chairperson: Vicky Greenman nominated Mary Sundberg, Wendy Egresits seconded the motion. Motion passed.
- V. **Approval of Minutes May 2011** - Frank Sutliff made motion to approve, Heather Urtz seconded the motion.
- VI. **Dates for 2012-2013 meetings** – October 25, November 29, 2012; January 29, March 28, May 23, 2013
- VII. **Terms of service** – members serve three year terms, but are able to serve consecutive terms.
- VIII. **Review of Bylaws** –
 - a. Teachers are increasingly difficult to get as Council members, due to the difficulty associated with leaving the classroom. Revise bylaws to change to two more librarians. Frank Sutliff asked if this was a requirement by state; Pat Skelly will check. Cindy Staley questioned if wording should be left open to include teacher, librarian, and or tech person/coordinator.
 - b. CLRC council representative has questioned whether or not she had voting privileges. Add statement to by-laws that all members have voting privileges.
 - c. Council members went through current by-laws, making revisions in wording. By-laws will be updated, reflecting changes.
 - d. Motion to approve revisions pending clarification of Council make-up by Mary Beth Farr, DLD: Cindy Staley, to approve, Wendy Egresits seconded the motion. Motion passed.

IX. **State Grants** – the proposed budget was approved by state. The three grants total \$186,234, with an additional \$5,470 in LSTA grant. These figures are down slightly from previous year.

X. **Empire State Information Fluency Continuum** - correlates to common core and AASL learner standards. Total document is 497 pages long. SLS is having them printed for districts. This document is based on Stripling Method of Inquiry. Document and endorsements will be on the SLSA and SLS webpages. Vote to endorse: Wendy Egresits, Leeann Dooley seconded the motion. Motion passed.

XI. Coordinator's Report –

- a. Address Mission Statement via sub-committee or full Council? Members prefer sub-committee. Four members volunteered: Heather Urtz, Cindy Staley, Wendy Egresits, and Carole Rahme.
- b. LSTA grant funds went to development of app for SEARCH for Success, Pat Skelly did a demo of the app on her iPad.
- c. Paige Jaeger (Washington-Saratoga BOCES SLS director) had a team of assessment experts develop questions, for pre and post test. Charging \$1000 per SLS, with no opportunity to preview the work. Pat Skelly is not going ahead with purchase. Zane Mahar asked what percentage of LMS need assessment. SLS will do a survey to solicit answer to this question. At discretion of district, Utica will assess all levels of library media specialists.
- d. Leatherstocking Conference on Monday, October 29, with Barbara Stripling as keynote speaker. Discussion about the possibility of skipping a year: this is a flagship event, cost is low for participants, and venue is local. Problems with release time for many districts, but not all. Consensus was to keep the Leatherstocking Conference an annual event.
- e. The SLS is going to start using My Learning Plan for registration.
- f. The first web ex training was held on October 24, Library Pathfinders with Vicky Greenman. The training went very well, and web ex will be used more extensively in the future.
- g. SLS started an itinerant librarian position last year and the librarian in that position this year is Katherine St. Laurent. She is teaching professional development classes at SLS as well as working at Westmoreland Elementary School. She won award for grad school project, and will be presenting the project at the upcoming NYLA conference.

XII. **Annual Survey** - results distributed and explained.

XIII. **Annual Report** -distributed and explained. Motion to approve: Leeann Dooley seconded by Mary Sundberg.

XIV. **SLS Brochure** – a brochure that has been used by SLS, describing SLS services, was shown by Pat Skelly. The brochure will be revised by a subcommittee of C3.

- XV. **Library Curriculum** – a library curriculum is being written by six librarians. The curriculum will be available on the Brain Honey platform. All librarians will have access to finished product, either in PDF format or through the Brain Honey platform. The curriculum writers will demonstrate the curriculum in the near future.
- XVI. **Other Business** – Krista Hartman: MVCC has cooperative program with SUNY Oneonta, which is coming to an end, however MVCC is negotiating with SUNY Cortland. First degree planned (K-12 levels) is Literacy and Leadership. Zane Mahar will get more information on this. This program is expected to start in the fall of 2013.
- XVII. **Motion to Adjourn** - Heather Urtz, seconded by Vicky Greenman. Meeting adjourned at 3:30 pm.

cc: Building Principal/Supervisor
Ken Ford Howard Mettelman
Mark Vivacqua Mary Beth Farr