



Instructional Support Services Cooperative Music Liaison Committee

Minutes for January 11, 2019

Dean Abraham (WEH)	Shawn DePalma (UTH)	Amy Osborne (BHE)
Paul E. Blake (RS)	Caitlin Fenton (RME)	Nicole Williams (WBS)
Paul Brown (PC)	Michael Fenton (CV)	Jenna Wratten (CLM)
Richard China (HP)	Joanne Goodemote (NHO)	

Present: Richard China, Shawn DePalma, Caitlin Fenton, Michael Fenton

- I. Welcome
- II. Updates from Media Services- \$1200 left in music budget for this year. We had a couple of schools purchase CCD music, and one school was able to run their Smart Music digital license through the CoSer; we have purchased the new NYSSMA Manual. The program has spent about \$17, 000 at JW Pepper on music this year. About \$5,000 has been spent on music filing supplies. **Regional Sharing by Committee Members**
- III. JW Pepper Music Read Planning – Shawn DePalma will be hosting the Music Read at Proctor High School this year, on July 24. Patty Scaramella will lead the vocal section, and Mike Fenton will do Band, while Shawn takes care of Orchestra. Also, JW Pepper will be at the NYSSMA Summer Music Conference in Albany on August 11-13th. Suggestions for improvement include advertising more effectively, through OCMEA and HCMEA.
- IV. Music Purchasing Procedures- discussion was held on whether the first come, first serve model still work. A model could be developed where every school could submit titles in order of prioritization by a deadline and purchases based on proportionate contribution be put in place, with the left over for other requests. It was agreed that the first come, first serve works at this point
- V. Donated music- Should the Committee adopt a policy about condition, parts, etc.? It costs human capital to process all of the donations. Consensus was that if music has missing parts, is in poor condition, or is really old, it should not be accepted for donation. Music teachers can be canvassed to see if they need extra fill in parts.
- VI. Colleen has finished getting the chorus cataloged and numbered

- VII. Student Assistance with Music Library – we are still looking for students to help count and inventory HCMEA and OCMEA music. We could also use help checking music parts. We are having trouble tracking what isn't being returned. We would also like all music to be stamped with the Music Library stamp so that if people find parts in their collection that belong to the library, they will be able to identify them.
- VIII. Donated Music Guidelines, Parts Work- We need to make sure all the band and orchestra parts are there before we add it to the catalog
- IX. Wrap-up

cc: Building Principals
District Superintendents
Matthew Bashant
Scott Morris