



Instructional Support Services Cooperative Music Liaison Committee
Minutes for October 4, 2018

Dean Abraham (WEH)	Shawn DePalma (UTH)	Nicole Williams (WBS)
Paul E. Blake (RS)	Caitlin Fenton (RME)	Jenna Wratten (CLM)
Paul Brown (PC)	Michael Fenton (CV)	Stephen Zumchak (BHE)
Richard China (HP)	Joanne Goodemote (NHO)	

Present: Paul Blake, Richard China, Shawn DePalma, Joanne Goodemote, Amy Osborne, Jennifer Wratten, Stephen Zumchak

1.) Introductions – Members introduced themselves, and new members Richard China and Stephen Zumchak were welcomed.

2.) Recap of Music Read, other Professional Development Opportunities – Those who attended the summer Music Read agreed that it went very well. Shawn DePalma offered to host the event in 2019. Other professional development opportunities include the Madison County Music Educators Association (MCMEA) event, which will be held on Superintendent’s Conference Day at J.D. George Elementary in Rome. Also, the Oneida BOCES Teacher’s Center will facilitate professional development for music educators.

3.) Updates –

- I. Betsy reviewed the Cooperative Collection Development option for purchasing music to be used in schools through the Oneida BOCES co-ser. To better explain this option to the districts, Betsy will compose a letter to business managers and administrators, with a cc to music teachers, describing how this option works for schools.
- II. During the summer months, the staff at BOCES undertook a reorganization of the music library. New shelving was purchased, which made room for music that had previously been housed in filing cabinets. Additionally, a substantial amount of time was spent counting musical scores and putting them in order.
- III. Committee members agreed that missing music should be billed to the borrowing districts. To help alleviate the expense of lost pieces, Betsy would like to have all music stamped with a BOCES identification. This would require more

time spent in processing, but it is a job that students could do for community service hours.

- IV. HCMEA and OCMEA music has not been counted or put in order. That will need to be done by HCMES/OCMES members, as the music is housed at BOCES but does not belong to BOCES.
 - V. Donated music – Jenna Wratten suggested that members sort music in their schools before it is sent to BOCES. Guidelines for determining whether to keep or discard of music would be helpful.
 - VI. Betsy shared a form that Colleen Huddleston created to show users how to access SNAP. She also shared a form for new music requests.
- 4.) Afternoon** – Committee members spent the remainder of the day reviewing donated music, and going through the music library.

Next Meeting: Thursday, January 11, 2019

cc: Building Principals
District Superintendents

Scott Morris