Instructional Support Services Cooperative Music Liaison Committee
Minutes for January 21, 2016

Jane Beck (WBS)  Kristyn Cutler (WEH)  Joanne Goodemote (NHO)
Paul E. Blake (RS)  Sarah DePalma (HPH)  Amy Osborne (BHE)
Paul Brown (PC)  Charity Dreier (BFH)  Jeremy Ukena (UTH)
Mark Bunce (CV)  Caitlin Fenton (RME)  Jenna Wratten (CLM)

Absent: Jane Beck (WBS), Paul E. Blake (RS), Paul Brown (PC), Mark Bunce (CV), Kristyn Cutler (WEH), Sarah DePalma (HPH), Amy Osborn (BHE), Jeremy Ukena (UTH)
Also Present: Patricia Skelly, Colleen Huddleston, Theresa VanHatten

1.) Welcome & Updates
   1.) Welcome – Pat welcomed the committee back. The committee discussed members who are unable to attend. BOCES will be contacting them to ask about a possible replacement who can attend the two meetings a year as we want to have as many districts as possible represented. Jeremy Ukena from Utica and Jane Beck from Whitesboro have retired and will need to be replaced.

2.) Updates
   a. According to Colleen the lost music has not been as bad as in past years.
   b. Colleen suggested that we send an inventory sheet out with band and orchestra music. This will help to keep the inventory more up-to-date. Caitlyn Fenton gave Colleen ideas about how this can be done.
   c. Music that has lost pieces and is out-of-print will be noted in the online catalog in the annotation. When too many pieces are lost and the music is not “usable” the title will then be weeded.
   d. Joanne Goodemote has said that she once again has students who need community service hours and will help us with the inventory sheets.
   e. Jenna Wratten will be looking into a workshop with John Armstrong - Music Literacy with Bel Canto Solfeggio. She will let Pat know about the specifics so the committee can decide if they want to proceed with the workshop.
   f. Pat will be sending out a survey via Survey Monkey to the attendees of last year’s Regional Read & Sing Sponsored by J.W. Pepper.

3.) 2016 Regional Read & Sing Sponsored by J.W. Pepper – The committee has decided that due to the success of the first workshop they would like to hold another one this summer. The date will be Tuesday, June 28, 2016 and again it
will be hosted by Jenna Wratten at Clinton High School. The committee decided to implement a few changes to improve summer 2016’s workshop which include: a 30-minute introduction at the beginning with all music teachers to go over the Cooperative Music Service and using SNAP for music ordering. Also they would like to use the upcoming year’s “Editor’s Choice” and “Top Picks.” Next year should be bigger and better.

4.) Remodeling of Colleen’s Area – BOCES construction students have been coming in and doing a remodel of Colleen’s area in the music library. She is still temporally located in another area of the division. Her contact info is the same. Construction should be done by the end of February.

5.) Meeting Dates for 2016-2017 school year were set:
   - Thursday, October 6, 2016
   - Friday, January 13, 2017

6.) Catalog Improvements - Continued examining & evaluating the current collection with recommendations to BOCES staff for improving the catalog.

Meeting adjourned 2:30 p.m.
Next Meeting: Thursday, October 6, 2016

cc: Building Principals Howard Mettelman
    District Superintendents Mark Vivacqua
    Kenneth Ford