Instructional Support Services Cooperative Music Liaison Committee
Minutes for October 8, 2014

Present:
Paul E. Blake (RS)  Caitlin Fenton (RME)
Paul Brown (PC)  Joanne Goodemote (NHO)
Sarah DePalma (HPH)  Amy Osborne (BHE)
Charity Dreier (BFH)  Jenna Wratten (CLM)

Absent:
Jane Beck (WBS), Mark Bunce (CV), Kristyn Cutler (WEH), Jeremy Ukena (UTH)

Also Present: Patricia Skelly, Colleen Huddleston, Theresa VanHatten

1.) Welcome and Introductions
   a. Pat welcomed committee back and new member Amy Osborne from Little Falls Central School District.

2.) Updates
   a. Pat went over the website and SNAP. She demonstrated to the committee how to search for additional resource available to music teachers: Cider, VRL and Gale Virtual Reference Library.
   b. The committee addressed the issue of music being sent out or coming back with missing parts. It was discussed that a generic sheet may need to go out with the music to ensure that all parts are with band and orchestra music. The decision was made that this would be too difficult to track.
   c. Student Assistance was discussed again. Joanne Goodemote brought in 10 students from her district previously to help correlate our sheet music resource with the catalog. Her students were a big help to her and seemed to enjoy the experience. Students could also use this for their community service hours. Pizza and soda were enjoyed by all (On us of course!) Joanne said it was such a great experience that she and other committee members were interested in possibly bringing in students from their districts during the school year or next summer. If anyone is interested, they should contact Theresa VanHatten to book a date(s) 793-8514 or tvanhatten@oneida-boces.org

3.) Meeting Dates
a. It was decided that one additional meeting will be held during the current school year: January 22, 2015.

4.) Evaluate Music from Utica (Proctor)
   a. Music was donated over the summer from the Utica School District. The committee decided during Catalog Improvement Time what to keep, archive and discard.

5.) Miscellaneous
   a. Pat will be looking into a Regional Read & Sing sponsored by J.W. Pepper for Summer 2015 Training for music teachers. (Will be hosted at Clinton Central School).
   b. Cooperative Sheet Music Service Procedures & Practice Manual – The committee discussed and decided to add another item in the manual pertaining to All-County Music. Each county will be billed for lost music that they borrow. The invoices will be sent to the chairperson for the perspective associations.
   c. Archived music is now searchable in SNAP. Go to advanced search and there will be a box to select.
   d. Paul Brown showed Pat an Excel version of the print catalog that is easier to search. Pat will show it to Aileen to see what would be involved in changing the current format.

6.) Catalog Improvement - Examining & evaluating the current collection with recommendations to BOCES staff.

Meeting adjourned 2:30 p.m.
Next Meeting: Thursday, January 22, 2015

cc: Building Principals Howard Mettelman
    District Superintendents Mark Vivacqua
    Kenneth Ford