



## Oneida-Herkimer-Madison BOCES

502 Court Street • Utica, NY 13502  
www.oneida-boces.org

### Oneida-Herkimer-Madison BOCES

#### Substitute Teacher Calling Service

T: 315-223-4780

F: 315-793-8554

subcall@oneida-boces.org

September 14, 2021

**Subject:** *COVID Requirements for Substituting in Districts*

Dear Substitute,

On September 2, 2021, the New York State Commissioner of Health implemented new requirements for all school employees relative to the ongoing COVID-19 pandemic. Pursuant to 10 NYCRR 2.62, the following requirements are effective immediately.

**If a school is in a geographic area identified by the Centers for Disease Control and Prevention as having low, moderate, substantial or high transmission rates, all employees are subject to weekly COVID-19 testing, unless they submit evidence of being fully vaccinated for COVID-19.**

Substitutes who have been hired and are taking positions with local school districts will be required to:

1. Demonstrate proof of being fully vaccinated for COVID-19 to the district upon entry of the building; **OR**
2. Substitutes who are unvaccinated or who choose not to share their vaccination status to provide to the district proof of COVID-19 testing **72 hours** prior to accepting a substitute position.

All information regarding vaccination and testing statuses will be maintained in a confidential location within the districts. Schools are required to document testing and vaccination information in accordance with applicable privacy laws, and provide the data to the Department of Health.

Thank you for your continued professionalism during this time.

Sincerely,

Oneida-Herkimer-Madison BOCES Substitute Teacher Calling Service