

MSA Intake Application



Oneida • Herkimer • Madison

BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

Return completed application to:

Mary Lourdes Tangorra, Supervising Principal
OHM BOCES Middle Settlement Academy

Ph: 315-223-6030 Fax: 315-223-6028 Email: mtangorra@oneida-boces.org

Date: _____ MSA Program: _____

Student's Name: _____ Grade: _____ District ID: _____

Age: _____ Date of Birth: _____ Gender: _____

Ethnicity 1: _____ Ethnicity 2: _____ Hispanic: _____
(Yes/No)

Home Street Address _____ City _____ Zip Code _____

Name of Primary Parent/Guardian _____ Home Phone _____ Cell Phone _____ Work Phone _____

Home District: _____ District Counselor: _____

Counselor Phone: _____ Counselor Email: _____
District Counselor's Email Mandatory

Reason for Referral: _____

The following records are **required** to determine eligibility for admission:

Mandatory Student Records:

- _____ Copy of Permanent Record Card
- _____ All Previous Report Cards
- _____ Attendance
- _____ Discipline Log/Child Study
- _____ Scores of State Tests
- _____ Medical Records

Services in Place:

- _____ Counseling _____
- _____ Probation Officer _____
- _____ Prep _____
- _____ Preventative _____
- _____ Kids Oneida _____
- _____ IRT _____
- _____ PIN or PINS Diversion _____
- (Application or Affidavit Date: _____)
- _____ Other _____

Mandatory Student Records If Applicable:

- _____ IEP
- _____ 504 Plan
- _____ Psychological Evaluation
- _____ Completed Science Lab Hours and Titles
- _____ Copy of Hearing Officer's Decision
(including statement of conditions of return)

SchoolTool Transfer:

- _____ Yes, I transferred student
- _____ No, I did not transfer student

(A student will not be contacted for an intake appointment until all required documentation has been received by MSA.)

District Guidance Department Chair Review: _____ Date: _____

Home School Principal Approval: _____ Date: _____

Chief School Officer Approval: _____ Date: _____

One Copy for Originator and One Copy for MSA

If you choose to email application and button on right does not pull up an email window,
save PDF and send as an email attachment to mtangorra@oneida-boces.org.