



## Oneida/Herkimer BOCES School Library System

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### News to Muse From the Oneida/Herkimer BOCES SLS

#### **Desk Talk**

Leatherstocking 2006 was a huge success. Mike Eisenberg and Kathleen Baxter received rave reviews on our evaluations. Our local presenters were equally well-received. It was a very stimulating and educational day. It was also a great opportunity to re-establish connections with colleagues as well as to establish new friendships. We welcome your recommendations for improvements or ideas for sections/presenters. Our goal is to give you the most valuable professional development that we possibly can. Thank you all for attending and for your honest feedback. We look forward to seeing you at Leatherstocking 2007!

#### **New Data Entry Staff Member Joins SLS**

Anne Nassar, a certified library media specialist, has taken the position of data entry specialist/library aide in our SLS office. Anne enjoys working with bibliographic data and is looking forward to moving data entry into the smooth running department we all envision it being. We will get her trained in the Horizon software as fast as we can so that we can begin to get the 2006-2007 records back to you in a timely manner. We welcome Anne to our staff and hope you will all do the same.

#### **Tips and Tricks To Make Life Easier for SLS and You**

To make sure that we process records accurately and promptly, please remember these important tips:

- In the section where we ask about what format records are being sent in (shelf list, vendor disk, title pages, marc records), we need you to put the NUMBER of records in front of the format you are sending. Not a check mark.
- If we receive records without transmittal forms we will return them to you to attach the transmittal form. Trying to process records without a properly filled in form slows us down too much.
- Keep the white copy for your records. We get the pink and yellow
- Use a separate form for each job even if you send them in the same envelope. Don't put deletes, changes and adds on the same transmittal form. This makes it difficult for us to record the work order and make sure we process all parts.
- If you are emailing records as an attachment, send the transmittal form by courier until we get an on-line version of the form set up for you. Just put in the body of the email that the transmittal form is coming via courier. On the transmittal form note that records were sent by email. We will notify you as soon as we have a form linked on our website.

## Notes of Interest

- TeachingBooks.net usage statistics for October for Oneida/Herkimer School Library System:
  - 8163 pages turned since the start of your license.
  - 1114 pages turned in the past month.
  - 209 sessions in the main section of TeachingBooks in the past month.
  - 21 sessions in the Educator Area of TeachingBooks in the past month.
  - 230 total sessions in all of TeachingBooks in the past month.



## The Spark Club – Wellness News Off and Running

The Spark Club record books are ready for distribution! We are ready to register members in our walking and fitness club, and we hope you will join our club!

We will be collecting statistics from all of our members on a quarterly basis. There are various ways to record your participation in the club, either by distance walked, time spent walking, or time spent doing other aerobic exercise, for those of you who prefer other forms of aerobic exercise. There is no minimum level of participation, but our goal is two miles per day for five days a week, or forty minutes of equivalent exercise five days a week. We will track the overall progress of our club members; we hope to walk to distant places, and will feature health information from those places as we progress.

For every 100 miles walked (or equivalent) we will have prizes and special recognition. In the spring members will be invited to join our Wellness Fair (details to follow). While winter presents an extra challenge to exercise, it is nonetheless critical that we power up and power through the cold months to achieve our goals of good health and fitness. Together we can do this!

To register, please send your name, email address and phone number to Mary McCormick ([mmccormick@oneida-boces.org](mailto:mmccormick@oneida-boces.org)), or 502 Court St. Third Floor, Utica, NY 13502. In return you will receive the Spark Club journal to use for tracking your progress and you will be registered as a member of the Spark Club. While we do not have any firm data to support this, we are quite certain that JUST BY REGISTERING you will feel a boost in your overall energy and sense of well-being!

## Professional Development - Upcoming Events

- **LiveMeeting** training on using CIDER.
- **SLS/Media Liaison Meeting** – January 10, 2007 9 a.m.
- **SLS Advisory Council** – November 29, 2006 - 1 p.m.
- **Oneida/Herkimer Superintendents' Day** – March 23, 2007 - Barbara Stripling and Pam Berger – Inquiry Based Learning