

**Oneida/Herkimer BOCES
School Library System Council Meeting
Information and Technology Division
502 Court St., Utica**

MINUTES

Kathy Caruana, Utica	Nancy Howe, CLRC	Mary Mullin, HCCC
Mary Lou Caskey, Mid York	Arnold Kaye, Whitesboro	Joy Patterson, Little Falls
Mary Pat Connors, New Hartford	Ken Long, Ilion	Mary Sundberg, Poland
Krista Hartman, MVCC	Mary Mandel, Holland Patent	Frank Sutliff, West Canada

September 20, 2006

Meeting called to order 1:10 p.m.

Absent: Ken Long, Nancy Howe, Frank Sutliff, Arnold Kaye

- I. **Approval of Minutes** – Minutes from January 17 and April 25 meetings were reviewed. Mary Pat Connors moved that they be approved; Mary Lou Caskey seconded the motion. Motion was passed.
- II. **Election of President for 2006-07** – Pat Skelly proposed that Kathy Caruana accept the position for this year; Mary Lou Caskey seconded the motion. Motion passed unanimously.
- III. **Annual Report** – Pat Skelly presented the Annual Report for the state as it is now, in draft form. Members reviewed the report and made corrections to names and titles. The report will be completed and submitted by September 30, 2006. Joy Patterson moved that the report be accepted; Mary Sundberg seconded the motion. The motion was passed.
- IV. **SirsiDynix Horizon-Union Catalog Update** – The data entry staff person, Julie Orilio, has resigned, and will leave in two weeks. The data is currently up to date and catalog input is going well. Training for the system with our library media specialists will begin next month, and the polycom system will be utilized to cut down on travel.
- V. **Telecommunications Plans for 2006-2007** – Pat Skelly is forming a committee on telecommunications projects for the upcoming year. Videoconferences with experts from various fields will be held with selected school districts. There will be clear curriculum links to the content of the conferences and books to support the programs will be provided to the schools. The polycom cameras will be utilized as much as possible. Tom Giammaria in Mohawk has agreed to use his library as the Herkimer County site for meetings when group meetings are needed.
- VI. **Leatherstocking Conference 2006** – The theme for this year's conference is *Research Renaissance*. There will be focus on various strands of research, which will be applicable to library media specialists and teachers at every grade level. Mike Eisenberg will be the keynote speaker, with Kathleen Baxter as an additional presenter. Registration deadline is October 6.
- VII. **IMLS grant *Embracing Excellence: School Libraries for the New Century*** – The ten scholarship students started classes in July. The program is going well. The mentor program will begin on September 26; nine mentors will work with our students. The mentors have begun a training program. Joy Patterson requested a list of mentors and protégés; that will be provided to Council members. Krista Hartman asked Pat if she has sat in on any of the classes. Pat has not observed any classes, but indicated that she has received substantial feedback from Jim Cichon, who has almost completed the coursework. Discussion regarding graduate level programs and curriculum was held.

- VIII. **Going Electronic – Annual Library Survey** – The annual SLS survey was presented as an online survey beginning this year. The electronic format saved a great deal of time in tabulating and analyzing results. Response level was very good, and overall the results were very positive.
- IX. **Other** – New members for the Council are needed to fill vacancies, and Pat anticipates that two teachers will be joining the Council. The Policy & Procedures Manual is being revised, and will be presented to the Council for approval at the next meeting. The School Library System Directory is being updated as well, and will be distributed very soon. A request came from a member of the Liaison Committee for specific information on what databases and research techniques area colleges use with their students; Pat will be approaching our local colleges to determine those answers. Mary Mullin mentioned that her college has been approached by an area superintendent to offer a one credit class to high school students on information literacy. Pat requested that she be allowed to serve on that committee as a representative of the consortium districts. The SLS wellness initiative was discussed, as well as the SLS book group. Mary Sundberg moved that the meeting be adjourned; Joy Patterson seconded the motion. Meeting was adjourned at 2:25 p.m.

Next meeting: November 29, 2006, 1:00 p.m.

Information and Technology Center
502 Court St.
Utica, NY

Meeting adjourned at 2:25

cc: Building Principal/Supervisor
Ken Ford Howard Mettelman Mary Linda Todd
Frances Roscello Sandra Simpson