

**Oneida/Herkimer BOCES
School Library System Council Meeting
Information and Technology Division
502 Court St., Utica
MINUTES**

Kathy Caruana, Utica
Mary Lou Caskey, Mid York
Mary Pat Connors, New Hartford
Krista Hartman, MVCC

Nancy Howe, CLRC
Janet Joslyn, Herkimer
Arnold Kaye, Whitesboro
Ken Long, Ilion
Mary Mandel, Holland Patent
Mary Mullin, HCCC

Shannon Perri, House of the Good
Shepherd
Joy Patterson, Little Falls
Matt St. Peter, Waterville
Mary Sundberg, Poland
Frank Sutliff, West Canada

November 29, 2006

Meeting called to order 1:10 p.m.

Absent: Ken Long, Nancy Howe, Mary Pat Connors, Arnold Kaye, Mary Mullin, Joy Paterson, Matt St. Peter

- I. **Approval of Minutes** – Minutes from September 20 meeting were reviewed. Mary Lou Caskey moved that they be approved; Mary Sundberg seconded the motion. Motion was passed.
- II. **IMLS Grant** – Pat Skelly reported that the grant implementation is moving along well, with all components in place. There are ten students on scholarship; the technology, leadership and mentoring projects are all progressing well. Pat may attend a convention in Reno, NV in 2007 to discuss the grant at a public forum, but this possibility is still under review.
- III. **Upcoming Programs**
 - A. **MVCC Collaboration:** The School Library System is working in collaboration with staff at MVCC to provide a series of four workshops for librarians which will provide training in Information Technology Skills. The first workshop was held November 28; enrollment is at full capacity (18). If there is sufficient interest the series will likely be offered again in the spring and summer.
 - B. **Superintendents Conference Day 2007:** Planning is underway for the March 23 Superintendents Conference Day program. This year's speakers are Pam Berger and Barbara Stipling, and the focus of the talk will be on using the enquiry method. The possibility of including an author on the agenda is being explored, dependant on cost and availability.
 - C. **Leatherstocking Conference 2007:** November 15, 2007 has been chosen as the date for the next Leatherstocking Conference.
- IV. **Microsoft Live Meeting** – The School Library System has purchased a license for Microsoft Live Meeting software, and Pat has started training on the product. This software will allow the user to do interactive webinars and meetings with up to 25 participants. Also, meetings can be recorded and posted to the SLS website for viewing at a later time. This software will be used in presentation of professional development projects, including after school lessons for librarians.
- V. **Invitational Grant** – The School Library System will be applying for a \$5000.00 invitational (non-competitive) LSTA grant. Pat is planning to use half of the funds for a speaker and half to add hours for the data entry person's work schedule. Cleaning up the union catalog is a priority as we move to the new catalog, and an emphasis will be placed on having the best data possible, in a timely manner.

VI. **Other**

- A. **Data Entry** – A new data entry person has been hired. Anne Nassar, a library media specialist, has been hired to fill the position and is currently on staff.
- B. **Program and Professional Development Collection** – The PPD collection of professional books and materials is now available on CIDER.
- C. **SirsiDynix Updates** – We have encountered several problems with the Horizon system, largely because the product was designed primarily for public and not academic libraries. Meetings are being held to work out these problems, and all stake holders are committed to the success of this endeavor.
- D. **Annual Report** – Official acceptance has not come yet, but the preliminary assessment has been very positive.
- E. **Spark Club** – Log book for the SLS wellness club, The Spark Club, was shared. Anyone interested in joining is welcome, and log books can be obtained by contacting the SLS office.
- F. **Motion to Adjourn** – Krista Hartman moved that the meeting be adjourned, Mary Sundberg seconded the motion.

Next meeting: January 17, 2207.

Information and Technology Center
502 Court St.
Utica, NY

Meeting adjourned at 2:40

cc: Building Principal/Supervisor
Ken Ford Howard Mettelman Mary Beth Farr
Frances Roscello Sandra Simpson