

Oneida/Herkimer BOCES
Embracing Excellence: School Libraries for the New Century
Organizational Committee Meeting
September 30, 2005
502 Court St., Utica
MINUTES

Howard Mettelman	Daniel Gilligan	Vincent Condro
Ken Ford	Ann Turner	Anne Reilly
Mary Ann Stiefvater	Daniel Lowengard	Marilyn Skermont
Patricia Skelly	James VanWormer	Debbie White
Jeffrey Roudebush	Antoinette Kulak	Judith Robinson
Robert Moorhead	Erin Dinneen	Kay Bishop
Robert Service	Mattie Sagaas	Sue Janczek
Dr. William Gokey	Joy Patterson	David Penniman

Present: Karin Kell Deyo, Ken Ford, Patricia Skelly, Mary McCormick, Erin Dinneen, Mattie Sagaas, Joy Patterson, Vincent Condro, Anne Reilly, Debbie White, Judith Robinson, Kay Bishop, Sue Janczek, Jim Cichon, Susan Scheu, Gail Dickinson

Meeting called to order at 2:05 p.m.

- I. Introductions were done of all participants: Karin Kell Deyo connected from Taunton, MA, Gail Dickinson from Old Dominion University, and Judith Robinson, Kay Bishop and Sue Janczek from University of Buffalo.
- II. Description of the grant:
 - a. Karin Kell Deyo outlined the grant, including the three primary goals: address the need for certified library media specialists in our area; improve school libraries; and, establish an ongoing relationship with the University of Buffalo to continue providing an MLS degree program in our area after the grant has concluded.
 - b. The University of Buffalo participants stated that they have dropped the residency requirement from their curriculum.
 - c. Gail Dickinson would like course evaluations from University of Buffalo as an evaluation tool for the grant; while the evaluations are considered confidential and therefore not available to her, she can have summaries of those evaluations.
 - d. The leadership and technology institute that is a component of the grant will include a mentoring project for new library media specialists.
- III. Roles and responsibilities for participants: The organizational chart was reviewed, and the committees were described. The Organizational Committee will be responsible for establishing goals and policies for the project. To that end, it would be desirable to have primarily administrators, curriculum specialists, business leaders and members of the Mid York staff on the Organizational Committee. The Advisory Committee will implement the goals that have been established and use the rubric as an evaluation tool. The project manager, School Library System staff, district representatives, and library media specialists should comprise this committee. The Building Committees will implement the rubric portion of the grant, along with implementing activities that were developed by the Advisory Committee. School library media specialists, other school staff members, students and parents should populate this committee. Pat Skelly will assist in the building level evaluations.

- IV. University of Buffalo information: For the practicum portion of the grant the University of Buffalo will not do the actual observation. Pat Skelly will do this in conjunction with University staff. Local students not awarded a scholarship through the grant may still take the classes offered by the University of Buffalo; a class section has been allocated to local students. The university will also be making connections to sites in Rochester and Fredonia. Student applicants to the program will need to have applications in by late February or early March.
- V. Other:
 - a. Technology component: Oneida BOCES will utilize its technology capabilities to facilitate ongoing remote connections, both for meetings and for classes. It is planned that local libraries will be able to connect remotely to allow easier meetings.
 - b. Dissemination: Pat Skelly and other administrators will speak about the grant project at conferences and other venues, locally, statewide, and on a national level, as appropriate.
- VI. Future Meetings: The Organizational Committee should plan on meeting every month, at least through the end of this calendar year. Participating districts are asked to submit names for the Advisory Committee by October 14, 2005. Those names should be forwarded to Pat Skelly. Any changes to the Organizational Committee should also be sent to Pat Skelly.
- VII. Next Meeting: The next meeting of the Organizational Committee will be October 28 at 9:00 a.m. at the Information and Technology Center, 502 Court St., Utica, NY.

Meeting was adjourned at 3:30 p.m.