

MEMORANDUM

TO: IMLS Grant Organizational Group

Howard Mettelman
Ken Ford
Patricia Skelly
Jeffrey Roudebush
Robert Service
Dr. William Gokey

Daniel Gilligan
Ann Turner
James VanWormer
Antoinette Kulak
Carol Zygo
Carla Percia

Vincent Condro
Marilyn Skermont
Judith Robinson
Kay Bishop
Sue Janczak

FROM: Patricia Skelly, School Library System Coordinator

DATE: April 19, 2006

SUBJECT: Agenda – May 4, 2006 Organizational Committee Meeting
1:00 p.m.

The next meeting of the *Embracing Excellence: School Libraries for the New Century* grant initiative has been scheduled for **Thursday, May 4, 2006 at 1:00 p.m.** in the training lab of the Information & Technology Division Building, third floor, 502 Court St., Utica. We will be joined through the video conferencing network by our partners at the University of Buffalo.

The agenda for the meeting is as follows:

- I. Review of progress to date**
- II. Release time for field experience and practicums**
- III. Library evaluation process approval**
- IV. Other**

Please review the attached document from the IMLS Grant Advisory Committee and be ready for discussion and approval.

If you are unable to attend this meeting, please contact Mary McCormick, School Library System, (793-8505 or mmccormick@oneida-boces.org) prior to April 27, 2006. Thank you.