

MEMORANDUM

TO: IMLS Grant Organizational Group

Howard Mettelman
Ken Ford
Patricia Skelly
Jeffrey Roudebush
Robert Service
Dr. William Gokey

Daniel Gilligan
Ann Turner
Daniel Lowengard
James VanWormer
Antoinette Kulak
Charles Molloy

Vincent Condro
Marilyn Skermont
Judith Robinson
Kay Bishop
Sue Janczek
David Penniman

FROM: Karin Kell Deyo, Grant Coordinator
Patricia Skelly, School Library System Coordinator

DATE: October 20, 2005

SUBJECT: Agenda – November 2, 2005 Organizational Committee Meeting
1:00 p.m.

The next meeting of the *Embracing Excellence: School Libraries for the New Century* grant initiative has been scheduled for **Wednesday, November 2, 2005 at 1:00 p.m.** in the large conference room of the Information & Technology Division Building, third floor, 502 Court St., Utica. **Please note: this meeting was rescheduled from the planned October 28 meeting time, based on schedule conflicts for administrators.**

The agenda for the meeting is as follows:

- I. Introduction**
- II. Review of Minutes**
- III. Policy Issues (see attached list)**
- IV. Other**

If you are unable to attend this meeting, please contact Mary McCormick, School Library System, (793-8505 or mmccormick@oneida-boces.org) prior to October 27, 2005.
Thank you