

11/30/11 I. Resource-Sharing		
Name	Activity	Date (if applicable)
Patricia Skelly, Theresa VanHatten	Investigating e-versions of titles for the Common Core Standards	10/1/2011
Kenn Runniger	Uploaded new bibliographic records from emails for 7 schools / 20 different files, many of which needed corrections to the records before uploading	10/25/2011
Paricia Skelly, Mary McCormick, Sue Palmieri	Planning PR and training for OverDrive under the direction of Sue P.	11/29/2011
Patricia Skelly, Aileen Sweeney	Improving access to online resources, setting up Content Reserve accounts for LMS to create purchase lists of ebooks with CCD money	9/11-11/11
Mary McCormick	Processing and tracking CCD purchases for districts	9/11-11/11
Kenn Runniger	Researched and processed EILL 248 completed requests	9/11-11/11
Mary McCormick, Melissa Porter	Database discussion w/ Crystal Sweet at ODY	11/28/2011
11/30/11 II. Technology Services for Member Libraries and Library Systems		
Name	Activity	Date (if applicable)
Patricia Skelly	Assigned user names, passwords, and authentication data for all libraries in the new SEARCH for Success database management system in OPALS	10/11 - 11/11
Patricia Skelly	Attended 2 teleconferences relating to the LSTA Grant with 7 other SLS Directors for monitoring progress and making suggestions for improvements in the new SEARCH for Success database management system in OPALS	9/11-11/11
Mary McCormick, Aileen Sweeney	Coordinated and established accounts for LMSs in OverDrive	10/11 - 11/11
Patricia Skelly, Mary McCormick	Coordinating the rolling out of new Webex service for use in professional development. Ken Ford appointed Mary as the administrator of the new account.	11/28/11
Patricia Skelly, Melissa Porter	Planned timeline for learning all digital resources and preparation for trainings in districts of these resources	10/11-11/11
11/30/11 III. Special Client Group Needs		
Name	Activity	Date (if applicable)
Patricia Skelly	Promotion of new VRL titles which make high level research materials available to all school library patrons	10/11 - 11/11

11/30/11 IV. Continuing Education & Training		
Name	Activity	Date (if applicable)
Patricia Skelly, Melissa Porter	Planning trainings for digital resources	11/11
Patricia Skelly, Mary McCormick, Aileen Sweeney	Continuing development of on-line registration program for all ISS trainings	10 /11 - 11/11
Patricia Skelly, Kim Casselman, Mary Diehl	SMART Board training with infusion of digital resources - tried new Saturday class format	10/11 - 11/11
Kim Casselman	SMART Board training with infusion of digital resource - at Remsen - Level 1 - 5 weeks	10/11-11/11
Patricia Skelly	Booked Sara Kelly-Johns for March 16 - Superintendent's Day - Professional Development for LMSs - topic Common Core Standards	11/11
11/30/11 V. Consulting and Technical Assistance Services		
Name	Activity	Date (if applicable)
Mary McCormick	Assisting librarians get access to resources - setting up NewsBank	October 2011
Ken Runniger	Assisted ODY librarian with cataloging material so she is ready for conversion to OPALS as local OPAC	11/11
Patricia Skelly	Discussed eBooks & devices with librarians and administrators	10/11 - 11/11
Patricia Skelly, Mary McCormick, Kenn Runniger, Aileen Sweeney	Replied to email & phone calls regarding issues with CIDER, OverDrive, Databases, CCD, library facility issues, Common Core questions, how to present to school boards, etc.	10/11 - 11/11
11/30/11 VI. Coordinated Services		
Name	Activity	Date (if applicable)
Patricia Skelly, Mary McCormick	Worked on sharing database pricing & free trials negotiated through SLSA (School Library System Association of NY)	10/11 - 11/11
11/30/11 VII. Awareness & Advocacy		
Name	Activity	Date (if applicable)

Patricia Skelly, Scott Morris, Deb Bauder	Presented SLS services to BOCES Board	11/9/11
Patricia Skelly	Communicated with local legislators through email regarding funding issues for SLS	10/11 - 11/11
VIII. Communication with Member Libraries		
Name	Activity	Date (if applicable)
Patricia Skelly	Forwarded pertinent email to all librarians with information from the DLD regarding common core standards, grant opportunities, contests for students, regional events for professional development outside of our SLS offerings, vendor promotions, etc.	10/11 - 11/11
Patricia Skelly	C3 meeting - agenda included NY Heritage Project, Common Core Standards, II. Instructional Support Services Progress, OPALS update, demonstration of digital resources, accessible through Brain Honey, available to Science teachers who get our kits (LMS requested accounts so they could include local resources, too), Cindy Staley, from Dolgeville Central, shared her "5 min. staff meeting resource ideas". She presented, to her staff, a one sheet handout regarding 2 Common Core Shifts and database examples that would help them fulfill those items.; shared request that Barry Britt return to do a presentation on copyright issues, possible in January. Because of the cost of his trainings, we will need to have a minimum of 35 people for the presentation; CCD money can be used for OverDrive purchases	11/16/11
Patricia Skelly	Small Discussion Groups - Common Core Standards: C3 members were split into groups and worked together to assess the Common Core Standards weblinks sent to Pat by the DLD	11/16/11
11/30/11 IX. Cooperative Efforts with Other Library Systems		
Name	Activity	Date (if applicable)
Patricia Skelly	Met with Andrew Urbanek to begin discussions of how we can work together	10/18/11
Patricia Skelly	Attended Regional NYALS meeting relating to reaching legislators regarding library issues & awareness	10/18/11
11/30/11 X. Other Goals		
Name	Activity	Date (if applicable)