

**Oneida/Herkimer BOCES
School Library System Council Meeting
Information and Technology Division
502 Court St., Utica
MINUTES**

Karen Cronkhite, Waterville
Patricia Dawes, Clinton
Dr. Angela Elefante, Utica
Darlene Ford, Mid York
Tom Giammaria, Mohawk

Vicki Greenman, Richfield
Springs
Krista Hartman, MVCC
Nancy Howe, CLRC

TBD, HCCC
Carrie Storm, New Hartford
Mary Sundberg, Poland
Frank Sutliff, West Canada
Cosimo Tangorra, Ilion

Tuesday, October 6, 2009

Absent: Karen Cronkhite, Dr. Angela Elefante, Darlene Ford, Tom Giammaria, Krista Hartman, Cosimo Tangorra

- I. Call to order:** by Chairperson Frank Sutliff
- II. Overview of Advisory Council's role:** Council by-laws define the role of members in depth, and can be found in Council binders, however the role of the members is primarily to oversee the program and the budget generally, and to approve the budget.
- III. Approval of Minutes:** Motion was made to approve the minutes without corrections or amendments. Carrie Storm moved to approve, Pat Dawes seconded the motion.
- IV. 2009-2010 State Grant Budget:** Pat Skelly distributed a handout (enclosed) detailing what the current state grants to SLS are, and explained the various budgets. At present the figures that have been proposed by the state are incorrect, and SLS is waiting to learn what the actual grants will be. The 891 (Operating Aid) funds have been released, 892 (Categorical Aid for Automation) funds are being held in Albany, with an expected release later in October, and the 894 budget funds (Supplemental Aid) will be released in December, contingent on financial matters staying at the status quo. If there are shortfalls in the state's overall budget the 894 funds may not be released at all. The State Education Department has approved SLS's proposed budget; Pat requested approval of the budget by Council. Motion to approve by Carrie Storm, seconded by Mary Sundberg
- V. 2008 Annual Report:** Pat distributed a copy of the Annual Report (enclosed), which has been submitted to The State Education Department. Motion to approve: Vicky Greenman, seconded by Carrie Storm.
- VI. Virtual Reference Library:** The School Library System is offering a new service, the Virtual Reference Library. The Virtual Reference Library (VRL) will be a resource of electronic reference books, purchased through the SLS by participating school districts and accessible to those districts. Ken Ford presented the service to the Oneida BOCES Cabinet, and all districts have joined the service. Mr. Ford will present the service for approval at the next Herkimer BOCES Cabinet meeting. A committee of representatives will be formed to oversee the selection of VRL resources, with a projected budget of \$48,000 for the first year. Cost to districts is based on population. Currently Galenet resources and World Book Reference books will be included, with Galenet serving higher end researchers and World Book Reference appropriate for younger users and less intensive research. Pat Dawes asked when the service would be in place; Pat Skelly indicated that it should be available by the end of this calendar year. Frank Sutliff asked how the resources would differ from electronic databases; Pat Skelly explained that these are actual ebooks, which can be used by groups of students (entire classes) at the same time. Also, many VRL resources will include federated searching.

- VII. OPALS:** OPALS is the open source software program that runs CIDER. Since it is open source, the costs associated with it are for support, rather than the actual software, and are therefore lower than a standard software program. The lower cost will presumably make it easier for districts to move to OPALS as their local OPAC program, which would enable live searching and circulation of materials. To date about 15 trainings on the new software have been offered, and the majority of our library staff members in the districts have been trained.
- VIII. Coordinator's Report:**
- A.** Leatherstocking Conference is scheduled for October 28. Deadline for registration has been extended to October 14, because of a delay in sending brochures to districts.
 - B.** Administrator's Breakfast is scheduled for October 26, with Meg Ormiston (Leatherstocking keynote speaker) doing a presentation on navigating the digital maze. This program is being done in collaboration with the OHM BOCES Information and Technology Division, OHM Program and Professional Development, the Mohawk Valley School Administrators Organization, and Herkimer BOCES.
 - C.** Administrator's Workshop on October 8, presented by SLS and Media Services, to explain what the two departments do and what resources they provide to schools.
 - D.** Pat Skelly will do Smart Board training in Oriskany on October 7, 10 and 11.
 - E.** Krista Hartman will do three sets of workshops at SLS, with the first four part workshop beginning on October 14.
 - F.** Pat will present information at Westmoreland Central on November 3, with subject matter to include digital resources, Web Max (on behalf of Media Services), and the VRL.
 - G.** 30 web cameras have been ordered for use in a professional development pilot program. The cameras will be distributed to library media specialists willing to participate in the project, which will utilize an upgraded server system.
 - H.** The coser budget has been modified to reflect the addition of the VRL service.
 - I.** The library automation coser is currently held by the RIC. Pat has submitted a request to have that service moved to Oneida/Herkimer SLS, to serve only Oneida/Herkimer SLS schools. At present the request has not been approved or denied.
- IX. Other:** Frank Sutliff shared news that Sarah Kelly Johns, from Lake Placid, is currently running for president of the AASL. Frank also asked that if anyone is aware of a person with expertise in video editing from VHS, or DVD to You Tube, Face Book, etc., to please let Frank know. He is looking for instruction in this process.
- X. Nomination of Officers for 2009-2010:** Frank Sutliff is willing to serve another term as chairperson. Vicky Green moved to approve, Carrie Storm seconded the motion, motion carried unanimously. Mary Sundberg is willing to serve as Vice Chairperson. Carrie Storm moved to approve, Vicky Greenman seconded the motion; motion carried unanimously
- XI. Next meeting:** November 18 (please note change in date) at 1:30 p.m.

cc: Building Principal/Supervisor
 Mary Beth Farr Ken Ford
 Mark Vivacqua Howard Mettelman