

**Oneida/Herkimer BOCES  
School Library System Council Meeting  
Information and Technology Division  
502 Court St., Utica  
MINUTES**

Karen Cronkhite, Waterville  
Patricia Dawes, Clinton  
Dr. Angela Elefante, Utica  
Darlene Ford, Mid York  
Tom Giammaria, Mohawk

Vicki Greenman, Richfield  
Springs  
Krista Hartman, MVCC  
Nancy Howe, CLRC

TBD, HCCC  
Carrie Storm, New Hartford  
Mary Sundberg, Poland  
Frank Sutliff, West Canada  
Cosimo Tangorra, Ilion

**Monday, January 25, 2010**

Absent: Karen Cronkhite, Patricia Dawes, Dr. Angela Elefante, Tom Giammaria, Krista Hartman, Carrie Storm, Cosimo Tangorra

- I. Call to order:** by Chairperson Frank Sutliff at 1:31 p.m.
- II. Approval of Minutes:** Motion was made to approve the minutes from October 6, 2009 without corrections or amendments. Darlene Ford moved to approve, Mary Sundberg seconded the motion.
- III. Virtual Reference Library:** Pat Skelly demonstrated the new VRL content. Advantages for staff and students having eReference Books are that they have all the features of other electronic resources (search, dictionary, email, etc) and multiple simultaneous users. All Oneida BOCES schools and Poland, Dolgeville, Oppenheim-Ephratah, Richfield Springs have access this year. The rest of the Herkimer BOCES schools will sign on next school year. Any council member who does not have access and would like to explore these resources please contact Pat Skelly for username and password.
  - A. Gale products:**
    - a. [Encyclopedia of World Biography](#) , 2<sup>nd</sup> ed., 23v, 2004
    - b. [American Decades](#) , 10v, 2001
    - c. [American Revolution](#) , 2007
    - d. [Arms & Armour](#) , 2007
    - e. [Castle](#) , 2007
    - f. [Civil War](#) , 2007
    - g. [Early Humans](#) , 2007
    - h. [Explorer](#) , 2007
    - i. [Knight](#) , 2007
    - j. [Mythology](#) , 2007
    - k. [North American Indian](#) , 2007
    - l. [Olympic Games](#) , 2007
    - m. [Pirate](#) , 2007
    - n. [Shipwreck](#) , 2007
    - o. [Titanic](#) , 2007
    - p. [Viking](#) , 2007
    - q. [World War I](#) , 2007
    - r. [World War II](#) , 2007
    - s. [Real-Life Math](#) , 2v, 2006

- B. World Book products
    - a. Living Green
    - b. Early Peoples
    - c. Inventions and Discoveries
- IV. **CIDER/OPALS Update:** After demonstrating the VRL products Pat showed the CIDER regional union catalog. Reviewed procedure for schools moving to OPALS as their circulation program. Reported very positive feedback on using CIDER for ILL and an increase in ILL statistics. Pat also showed the **DATABASE TAB** to explain the new LSTA Grant she is applying for that will involve the OPALS software used to run CIDER. The O/H SLS will be joining 6 other SLSs in Central and Northern NY, to combine their LSTA grant money for 2010-2012 to pay MediaFlex to make all of the districts' databases accessible through OPALS with patrons having to use only ONE password to access all of them.
- V. **State Mid-Year Cut:** The 4.6% cut to SLS funds will be taken out of the Supplemental Funds. Since Operational and Categorical Aid have already been released, the full amount will come out of Supplemental, \$9,698. This year's total appropriation, reflecting both the first cut and the midyear cut, will be \$201,122. Without any cuts we would have gotten \$233,303.
- VI. **Coordinator's Report:**
- A. **LSTA Grant** – Pat reviewed the elements of the LSTA grant that she is applying for with 6 other SLS Directors. Each will submit an individual grant application but the funds will all go to MediaFlex for the development of a feature in OPALS software that will allow patrons to access their schools' databases with the use of only one password. This will be a significant improvement in reducing the hurdles students feel they have to overcome in using databases instead of just Googling a research topic. The grant is a two year grant and must be submitted by March 4, 2010.
  - B. **Upcoming Professional Development**
    - a. **Administrators' Workshop** is scheduled for February 10, 2010 – this workshop is designed to build the awareness of administrators of the depth of services provided by School Library System and Media Technology Departments. It's a hands-on 3 hour exploration of all of the services and helps administrators understand what they have at their fingertips to support their curriculum and their staff. They already pay for it – now they can make the most of it!
    - b. **Allison Zmuda – March 10, 2010 - Cosponsored by SLSA and CNY SLSA – Librarians as Leaders** – will be held at Syracuse Teachers' Center
    - c. **Summer Workshops** will include:
      - 1. Podcast/Vodcast and Jing production – hands-on work time (2 days)
      - 2. Twitter/Facebook – what is it, why use it for your library, should it be unblocked at your school (1 day)
      - 3. Literature Exploration (1 day) – speaker to be determined
  - C. **Completed Professional Development**
    - a. **Kathleen Baxter – Cosponsored by SLSA and CNY SLSA – Boys and Books** – hugely successful over 65 librarians from Central NY area, all evaluation extremely positive, high energy speaker
    - b. **Smart Board trainings** have been very successful. Did 2 sessions in fall. Doing 3 sessions now. Our focus is on adding Digital Resources from the library and Media Services to build the richest, fullest lessons possible using Notebook 10 software.

- D. CMA** virtual meeting space is up and running. 5 librarians are acting as pilot group as we work out glitches and then we will pull in the other 23 who also received webcams as part of this project. We hope to build onto our professional development offerings with this system.
- VII. Other:**
- A. SLMPE – The State Education Department School Library Media Program Evaluation Rubric** – Pat presented the new SLMPE document that the state has rolled out for districts to use to evaluate their Library Media Program. It is not meant to be a job evaluation for their librarian but an evaluation of their program and how it is meeting the needs of their students. It is based heavily on the Inquiry Method of learning. It has set a much higher standard than the previous document and goes much more in-depth in evaluating the program. Administrators and LMSs need to look it over carefully and use support materials when implementing it in their schools. Pat will be going over it in-depth with the Communication Coordinators at their March 20<sup>th</sup> meeting.
- VIII. Next meeting:** March 30, 2010 at 1:30 p.m.

cc: Building Principal/Supervisor  
Mary Beth Farr                      Ken Ford  
Mark Vivacqua                        Howard Mettelman