

**Information Services Communication Coordinators Committee (formerly Liaison Committee)**  
**Minutes for May 20, 2010**

Present:

Michelle Babbie	Megan McCoy	Tom Schmidt	Karen Zaleski
Linda Chesebro	Hilda Moses	Cindy Staley	Helen Zyma
Jim Cichon	Nancy Noonan	Terri Stile	Katie Parker
Sharon Crowe	Karen Pelletier	Crystal Sweet	
Andrea Kaczor	Anne Reilly	Debbie White	
Sarah Keesler	Susan Scheu	Mary Widomski	

Absent:

Alicia Adamczyk, Linda Bluey, Leeann Dooley, Paul Girsdansky, Vicky Greenman, Kathleen Smith, Carrie Storm

**A. Welcome** – Pat and Sylvia welcomed everyone to the last meeting for 2009-2010. Dates for next year's set of meetings were handed out. Attendees were asked to share them with whoever would be representing their district in 2010-2011. Info will be sent again in the fall.

**B. BOCES I&T Division – Department Coordinators –**

- a. Kamil Rahme, Tech Repair Coordinator 793-8507, shared information regarding summer maintenance procedures and why it is so important for the longevity of the equipment to have regular servicing.
- b. Jean Palmer, School Communications 793-8610, discussed services available through her department – designing publications, doing PR for schools – call for estimates if you are interested in using district's budget funds on a project.
- c. Kim Cimino, Printing Services 793-8510, showed examples of what new equipment can do and explained vast array of projects they can handle – new laser engraving machine will allow them to make plaques, mugs, trophies, etc.
- d. Patricia Zuck, Elementary Science Center Specialist 793-8619, explained the purpose of elementary science kits Pre-K-8. Invited our committee to Exploring Nature through Children's Books by Laura Carey (Rogers Environment Ed. Center) June 8, 2010 1-3:30 pm at the Professional Development Building Oneida BOCES New Hartford.

**C. Media Services News:**

- a. SNAP—the new WebMAX demonstrated to committee members. SNAP has many new features including federated searching. Sylvia and Kim Casselman are introducing teachers as schools request a short demo. SNAP will be operational June 1, 2010.
- b. Summer Training—see [www.oneida-boces.org/media](http://www.oneida-boces.org/media) for the dates and registration.
- c. Summer Schools—Summer School teachers must email [dsnnow@oneida-boces.org](mailto:dsnnow@oneida-boces.org) for their summer SNAP Powered by WebMAX logins.
- d. Regents Review 2.0—is now available on WebMAX for teachers and students. If you need logins for your senior high students please email [dsnnow@oneida-boces.org](mailto:dsnnow@oneida-boces.org) or [kcasselman@oneida-boces.org](mailto:kcasselman@oneida-boces.org). You way also have a link sent to your email.
- e. Defined Learning—We will be adding to our digital collection with new materials on STEM (Science Technology Engineering Math) and Careers. If you want a demo password and login, email Sylvia [ssallustio@oneida-boces.org](mailto:ssallustio@oneida-boces.org)
- f. Multiple Book training for Elementary August 26, 8-11am and Middle/High School, 11:30-2pm. Teachers need to know how to navigate SNAP when ordering books. See Summer Training above. Pat Zuck from the Science Center discussed the multiple books available to match the science curriculum. Teachers are welcome to browse the library.

- g. Media Technology Services Web Site—under construction. We are adding new material to make our site easier to use. Teacher will be able to give us their new info for Media Services, SNAP Newsletter, etc. See [www.oneida-boces.org/media](http://www.oneida-boces.org/media) for the June Newsletter.
- h. BOCES Sheet Music Library—training August 30, 9-12noon and August 31, 9-12 noon. Music teachers will benefit from SNAP training and browsing the Music Library. Please encourage all your music teachers to attend.

**D. Connie Watkins** – Shared information about her two latest children’s books and school visits (*Joey Days*, and *That Was, the Kitten, That Was*) Books are available through Amazon and B&N

**E. SLS News:**

- a. CIDER – questions added to annual survey regarding ease of use and how it impacted their desire and/or involvement in ILL
- b. OPALS as circ program – Three districts have begun the process of converting to OPALS as their circ software - Brookfield, Dolgeville, Utica. Brookfield is furthest along in the process and will be switched over in time for the start of the new school year.
- c. Summer Workshops – all but 2 are full – please share information about Project Look Sharp and Starr Latronica’s Literature events with teachers
- d. End of Year Survey – coming out this week, only to be taken by librarians not support staff, very important for SLS development, (hope to get over 60 responses this year!!)
- e. School Visits – reviewed purpose of the regular school visits conducted by SLS – not an evaluation, not reported to anyone - allows Pat to build awareness of programs and issues, and to connect with each librarian individually as opposed to always in meeting settings. These visits are separate from direct requests from librarians for assistance in their libraries
- f. Professional sharing – LMnet, finding common program for us – Crystal Sweet shared how she uses LMnet to get answers to questions regarding running her library, Pat talked about the fact that she has not found one product for SLS discussion group that is not blocked in some or all of the libraries. She is still searching for solution but we may end up having to work to get at least one of the educational products unblocked.
- g. District staffing changes due to economy – please report any changes to Pat. She reports them to the state. They are tracking the impact on school libraries across the state.
- h. VRL – round 2 – all 24 districts are in the VRL service for 2010-2011 – committee will meet soon to begin selection of titles for round 2. Trainings will be offered again in fall for districts new to the service.

**F. Small Group Discussion:** End-of-Year procedures were shared in small group setting. Members discussed how the close out their libraries for the year – sharing tips and tricks.

**G.** Lunch was provided by SLS & Media Services. SLS Council joined C<sup>3</sup> for the End-of-Year Luncheon. C<sup>3</sup> meeting was over after lunch. No afternoon session was held.

**H. Next meeting:** Tuesday, September 14, 2010 8:45 a.m. – 2:30 p.m. in the Conference Room at BOCES on Court St.