

Oneida/Herkimer School Library System
Section 5 – Mission Statement, Goal Statements, Intended Results, and Evaluation Methods
Plan of Service for 2006-2011

Mission Statement:

- *Enable school districts to participate in sharing library resources and support access to information to achieve educational goals*
- *Facilitate the teaching of information skills and strategies*
- *Provide professional growth and long range planning opportunities*
- *Instill the desire for lifelong learning*

Element 1	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Resource Sharing <ul style="list-style-type: none"> a. Cooperative Collection Development b. Delivery c. Interlibrary Loan d. Other (optional) 	<ol style="list-style-type: none"> 1. Maintain and enhance resource sharing co-sers to increase the number and quality of resources in member schools 2. Continue to improve awareness of changes in technology that have an effect on resource sharing and options for access to information. 	<p>Years 1 – 5: Goal 1 Library media specialists and students will conduct research with relevant materials</p> <p>Year 1- 5: Goal 2 Library media specialists will be able to train staff on new digital resources</p> <p>Years 1 – 5: Goal 2 Library media specialists will participate in trainings relating to new resource options</p>	<p>Year 1 – 5: Goals 1 and 2</p> <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Review of data on co-ser usage • Workshop attendance statistics and surveys

Element 2	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
<p>Technology Services</p> <ul style="list-style-type: none"> a. Union Catalog b. Union list of serials c. Integrated library system d. Other (optional) 	<ol style="list-style-type: none"> 1. Install and train library media specialists on new SirsiDynix Horizon Online Union Catalog (CIDER) 2. Encourage and assist libraries to convert to SirsiDynix Horizon for their circulation program 3. Expand information services to adapt to changing needs and technologies. 	<p>Year 1: Goal 1 Library media specialists will have access to the new SirsiDynix Horizon software in C.I.D.E.R.</p> <p>Year 1 – 5: Goal 2 Library media specialists will have access to a real time union catalog as more library media specialists switch their circulation software over to Horizon.</p> <p>Year 1 - 5: Goal 3 Library media specialists will provide current information services to their patrons</p>	<p>Year 1: Goal 1 - will be completed in year 1.</p> <ul style="list-style-type: none"> • It will be evaluated by staff members assessing the success rate of entering data for library media specialists to use. <p>Year 1 - 5: Goal 2</p> <ul style="list-style-type: none"> • Real time catalog will be evaluated for the full 5 years by tracking how many libraries have converted to Horizon as their circulation program. <p>Year 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Review of data on co-ser usage • Workshop attendance statistics and surveys

Element 3	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Special Client Groups	<ol style="list-style-type: none"> 1. Maintain a current and accurate list of regional services for special client groups within our districts. 2. Use interlibrary loan and cooperative collection development to meet special client needs. 3. Incorporate the use of adaptive technologies to make educational resources more accessible within the region. 	<p>Years 1 – 5: Goal 1 Library media specialists will be able to assist patrons with accessing regional resources for people with special needs</p> <p>Years 1 - 5: Goal 2 Library media specialists will be able to acquire resources for patrons with special needs</p> <p>Years 1 – 5: Goal 3 Library media specialists will be able to direct patrons to adaptive technological resources</p>	<p>Years 1 – 5: Goal 1</p> <ul style="list-style-type: none"> • Evaluating services on shared website for currency of services and organizations listed http://www.moboces.org/index.cfm?mid=92&CID=293&bid=17 <p>Years 1-5: Goal 2</p> <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Review of data on co-ser usage <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • Workshop attendance statistics and surveys

Element 4	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Continuing education and training	<ol style="list-style-type: none"> 1. Provide professional development and continuing education opportunities, which meet member school districts' needs and promote awareness of system services. 2. Support growing need for recruitment to the library media profession 3. Maintain and increase the availability in the region of advanced course work for library media specialists 4. Regional sharing of library advocacy through career days, job sharing, revival of future library media specialists clubs, other. 	<p>Year 1 – 5: Goal 1 Library media specialists and district staff will attend workshops on services, technologies and curriculum.</p> <p>Years 1, 3 and 5: Goal 2 Education majors will be aware of the opportunities an MLS degree would provide them professionally</p> <p>Years 1 and 2: Goal 2 Candidates in the IMLS Grant will become certified LMSs</p> <p>Years 1 – 5: Goal 3 Students will have access to distance learning courses for MLS degree</p> <p>Years 2 and 4: Goal 4 Students will be able to attend career day sessions and other advocacy offerings for library media specialists</p>	<p>Years 1 – 5: Goal 1</p> <ul style="list-style-type: none"> • Workshop attendance statistics and surveys <p>Years 1, 3, and 5: Goal 2</p> <ul style="list-style-type: none"> • Surveys from presentations at local colleges and high schools <p>Years 1 and 2: Goal 2</p> <ul style="list-style-type: none"> • Outside evaluator for the IMLS Grant will provide reports and feedback on all components of the grant <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • Course listings from colleges and attendance statistics <p>Years 2 and 4: Goal 4</p> <ul style="list-style-type: none"> • Survey results from workshops and other related events

Element 5	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Consulting and technical assistance services	1. Provide information and technology expertise to members	Years 1 – 5: Goal 1 Library media specialists will receive timely and knowledgeable response to their inquiries for assistance	Years 1 – 5: Goal 1 <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Log of feedback from service questions

Element 6	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Coordinated Services	1. Coordinate services with model schools, teacher centers, other BOCES, library automation and state associations to enhance services to members	Years 1 – 5: Goal 1 Library media specialists will benefit from coordinated services for professional development	Years 1 – 5: Goal 1 <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Workshop attendance statistics and surveys

Element 7	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Awareness and Advocacy	<ul style="list-style-type: none"> • The SLS will continue developing the use of telecommunications to share among members and the community at large • SLS will maintain a collection of digital presentations that can be used by members before groups of stakeholders to help explain the importance of both school libraries in academic success of students and SLSs in helping school libraries create information literate students. • Promote the use of the Leatherstocking Scope & Sequence document and the Title 3 collection of lessons 	<p>Years 1 and 2: Goal 1 Library media specialists will be proficient in the use of their digital telecommunication units for trainings and virtual field trips</p> <p>Years 1 – 5: Goal 2 Library media specialists will make presentations with materials developed by SLS to promote libraries and certified Library media specialists</p> <p>Years 1 – 5: Goal 3 Library media specialists will be able to select and use appropriate lessons from the Leatherstocking Scope and Sequence and the Title 3 collection of librarian developed lessons to meet their curriculum needs</p>	<p>Years 1 and 2: Goal 1</p> <ul style="list-style-type: none"> • Log of the quality of participation in telecommunication opportunities • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Workshop attendance statistics and surveys <p>Years 1 – 5</p> <ul style="list-style-type: none"> • Record of shared presentation materials and the success of the presentation <p>Years 1 – 5</p> <ul style="list-style-type: none"> • Annual survey of library media specialists • Informal sharing at liaison and council meetings • Workshop attendance statistics and surveys

Element 8	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Communications among member libraries	<ol style="list-style-type: none"> 1. The SLS department will improve communications with liaisons and library media specialists about SLS services, resources and activities through the expansion of their telecommunications system 2. The SLS staff will serve a connecting role to encourage mentoring for less experienced library media specialists by high performers in the region 3. Use online resources to minimize duplication of documents and enhance availability. 	<p>Years 1 and 2: Goal 1</p> <ul style="list-style-type: none"> • Districts in the IMLS Grant will use telecommunications for meetings relating to the grant <p>Years 3 – 5: Goal 1</p> <ul style="list-style-type: none"> • Districts not in the IMLS will attend meetings through the telecommunications format <p>Years 1 and 2: Goal 2</p> <ul style="list-style-type: none"> • Candidates in the IMLS Grant and their mentors will share their experiences with SLS members • Library media specialists will participate in mentoring training <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • Library media specialists will receive an electronic newsletter via email from SLS on a bi-monthly basis • Library media specialists will access the SLS website for current information and documents 	<p>Years 1 and 2: Goal 1</p> <ul style="list-style-type: none"> • Documentation of setup of appropriate telecommunications equipment • Log of use of telecommunications system <p>Years 3 – 5: Goal 1</p> <ul style="list-style-type: none"> • Documentation of setup of appropriate telecommunications equipment • Log of use of telecommunications system <p>Years 1 and 2: Goal 2</p> <ul style="list-style-type: none"> • Monitoring the use of the Mentoring Blog. • Logs kept by mentors and mentees will be synthesized and shared with SLS members • Survey results from mentoring training • Annual member survey results <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • A collection of back issues will be kept on file on the BOCES server • Review of the website for currency and content

Element 9	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Cooperative efforts with other library systems	<ol style="list-style-type: none"> 1. Continue to work with Madison-Oneida BOCES SLS and Model Schools for the Leatherstocking Conference 2. Expand the partnership developed through the upgrade of the union catalog with Madison-Oneida BOCES SLS and Jefferson-Lewis BOCES SLS 3. Assist in the maintenance of the shared list of regional resources for special client needs established by Madison-Oneida BOCES SLS 	<p>Years 1 – 5: Goal 1</p> <ul style="list-style-type: none"> • Library media specialists will acquire new skills and materials by attending the Leatherstocking Conference <p>Years 1 – 5: Goal 2</p> <ul style="list-style-type: none"> • SLS Directors will access their support network to offer improved collaborative services <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • Library media specialists and patrons will have access to up-to-date resources for special client needs 	<p>Years 1 – 5: Goal 1</p> <ul style="list-style-type: none"> • Leatherstocking survey results • Informal oral evaluations from liaison and council members <p>Years 1 – 5: Goal 2</p> <ul style="list-style-type: none"> • Lists of planned collaborative activities and their survey results <p>Years 1 – 5: Goal 3</p> <ul style="list-style-type: none"> • List of corrections and contributions shared with Madison-Oneida BOCES SLS for their webpage

Element 10	Goal Statements	Intended Results Provide year by year description	Evaluation Method Provide year by year description
Other (optional)	<ol style="list-style-type: none"> 1. Develop new offerings through co-sers that will enhance services for members 	<p>Years 1 – 5: Goal 1</p> <ul style="list-style-type: none"> • Library media specialists will have enhanced library programs through access to more aidable services and materials 	<p>Years 1- 5: Goal 1</p> <ul style="list-style-type: none"> • Statistics on participation in new co-sers • Annual survey of library media specialists statistics and comments