

**Oneida/Herkimer BOCES  
School Library System Council Meeting  
Information and Technology Division  
502 Court St., Utica  
MINUTES**

Kathy Caruana, Utica  
Mary Lou Caskey, Mid York  
Mary Pat Connors, New Hartford  
Krista Hartman, MVCC

Nancy Howe, CLRC  
Janet Joslyn, Herkimer  
Arnold Kaye, Whitesboro  
Ken Long, Ilion  
Mary Mandel, Holland Patent  
Mary Mullin, HCCC

Shannon Perri, House of the Good  
Shepherd  
Joy Patterson, Little Falls  
Mary Sundberg, Poland  
Frank Sutliff, West Canada

**Monday, November 26, 2007**

**Meeting called to order 1:30 p.m.**

Absent: Kathy Caruana, Mary Lou Caskey, Mary Pat Connors, Nancy Howe, Mary Mandel, Mary Mullin, Shannon Perri, Joy Patterson, Frank Sutliff

- I. **Approval of Minutes** – moved by Krista Hartman, seconded by Janet Joslyn, approved.
- II. **Annual Report** – a copy of the Annual Report was distributed to Council members. Pat Skelly reviewed the report with members, explaining the format, which places narrative responses to questions at the end of the report. The report must be approved by the Advisory Council. Because there was not a quorum of members present the report will be sent to all members and voting done via an electronic survey.
- III. **Professional Development** –
  - a. During the month of October two workshops were presented by Eric Howd, a trainer from TC3 BOCES. Adobe Acrobat 8, and Surveys 101 were presented. Both workshops had maximum attendance for the lab facilities and were very well received.
  - b. November 15 was the annual Leatherstocking Conference. Will Richardson was the keynote presenter and Katherine Kan presented workshops on graphic novels. Attendance was very good, with about 150 people present.
  - c. In January Eric Howd will return for a workshop on Advanced PDF Documents. The School Library System will also work in collaboration with Media Services to do a workshop on enhancing PowerPoint presentations with sound, video streaming, photos, music, and links to the Internet.
  - d. SLS/MVCC workshops are continuing, with one series in progress now and another series of workshops scheduled to begin in February.
- IV. **Library Automation Co-Ser** – As was previously requested by the Advisory Council, Pat Skelly has been exploring the possibility of holding the Library Automation co-ser at Oneida BOCES. Currently we are part of a cross contract arrangement with Madison BOCES. The co-ser draft has been written and submitted to the State Education Department for approval. If approved, options for implementing the co-ser would be considered. There was a brief discussion of the problems that have arisen with the SIRSI Dynix software, and what other options may be available when the contract expires in 2010.
- V. **Other** – Krista Hartman indicated that the teachers and librarians who are attending the SLS/MVCC workshops would like access to materials held at the MVCC library. After discussion it was decided that the best way to implement this would be to add MVCC as a choice when doing inter library loan requests. Pat Skelly will explore the specifics of this and work to make inter library loan with MVCC possible.
- VI. **Move to Adjourn** – Arnold Kaye moved that the meeting be adjourned; Ken Long seconded the motion. Meeting adjourned at 2:25 p.m.

**Next meeting: January 28, 2008 via Live Meeting (virtual meeting)**

cc: Building Principal/Supervisor  
Mary Beth Farr                      Ken Ford  
Sandra Simpson                      Howard Mettelman