

**Oneida/Herkimer BOCES
School Library System Council Meeting
Information and Technology Division
502 Court St., Utica
MINUTES**

Kathy Caruana, Utica
Mary Lou Caskey, Mid York
Mary Pat Connors, New Hartford
Krista Hartman, MVCC

Nancy Howe, CLRC
Janet Joslyn, Herkimer
Arnold Kaye, Whitesboro
Ken Long, Ilion
Mary Mandel, Holland Patent

Mary Mullin, HCCC
Joy Patterson, Little Falls
Patricia Skelly, O/H SLS
Mary Sundberg, Poland
Frank Sutliff, West Canada

Monday, January 28, 2008

Meeting conducted over Microsoft Live Meeting virtual conference. Attendees signed in at 1:30 p.m.

Absent: Kathy Caruana, Mary Mandel, Mary Mullin, Shannon Perri, Frank Sutliff, Janet Joslyn, Ken Long

- I. Attendees signed into Live Meeting on the computer and introduced themselves through the BOCES phone bridge.
- II. **Approval of Minutes** – moved by Joy Patterson, seconded by Krista Hartman, approved through the polling slide in Live Meeting.
- III. **Annual Report** – Pat Skelly shared the email from the State Education Department approving the O/H SLS Annual Report of 2006. The email was uploaded on LM for all attendees to see. Attendees had the option to download in PDF format all documents shared during the virtual meeting.
- IV. **Upcoming Professional Development** –
 - a. During the month of March Eric Howd, a trainer from TC3 BOCES, will facilitate the advanced session of Adobe Acrobat Professional 8.
 - b. March 14 Media Services and SLS will co-sponsor a workshop on research skills for Herkimer BOCES Superintendent Day. Oneida BOCES librarians will be invited, also.
 - c. SLS/MVCC workshops are continuing, with three stand-alone workshops on internet resources - scheduled to begin in February. SLS will resend the flyer.
- V. **Supplemental Aid Amendment** – due to the fact that SLS could not find a qualified database trainer at the salary offered, the plans for the 07-08 supplemental aid had to be amended. The money went to the offering of a \$500 Collection Improvement Mini-grant. To receive the mini-grant, librarians submitted a rationale for the weeding and purchases they would make to improve a particular section of their collection. Deadline was January 29, 2008. Another use for the money was offering ten \$500 (plus \$100 for the BOCES bus to the conference) scholarships to attend the annual state conference for school librarians (SLMS) in Tarrytown, NY in May.
- VI. **Move to Adjourn** – Mary Lou Caskey moved that the meeting be adjourned; Arnold Kaye seconded the motion. Meeting adjourned at 1:55 p.m.

Next meeting: March 18, 2008 via Live Meeting (virtual meeting) unless otherwise notified. Email invitations to join the Live Meeting session will be sent 2-3 days prior to the meeting.

cc: Building Principal/Supervisor
Mary Beth Farr Ken Ford
Sandra Simpson Howard Mettelman