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BOCES

BOARD OF COOPERATIVE
EDUCATIONAL SERVICES

Information and Technology Division
502 Court Street, Utica, NY 13502

MEMORANDUM

To: School Library System Advisory Council

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Mary Sundberg, Poland
Frank Sutliff, West Canada
Wendy Egresits, Whitesboro
(alternate)

FROM: Patricia M. Skelly

DATE: April 22, 2008

SUBJECT: *Agenda–May 12, 2008 Lunch and Council Meeting 12:00 p.m.*

The council and liaison members will be having lunch together at Babe's on Genesee St. Please contact Mary McCormick by May 9 with a yes or no response so that we have an accurate number for our reservation and so that we know that no one has been missed. Thank you. The council meeting will follow immediately after lunch back at BOCES on Court St.

The agenda for the meeting is as follows:

- I. Open meeting**
- II. Approval of Minutes**
- III. Review of council by-laws**
- IV. Review of council procedures**
- V. Review of terms of service**
- VI. Review of CCD plan and description**
- VII. SLS Coordinator's Report**
- VIII. Other**

If there are any additional items you wish to add to the agenda or you cannot attend this meeting, please contact the School Library System (phone 793-8505 or email mmccormick@oneida-boces.org) **prior to May 9, 2008**. Thank you.

cc: Building Principal/Supervisor
Ken Ford Howard Mettelman
Sandra Simpson Mary Beth Farr