



Oneida-Herkimer-Madison BOCES Reference Check

The person listed below has applied for a position with Oneida-Herkimer-Madison BOCES and has given your name as a reference. It would help us in the evaluation of this person if you would complete this form. Your reply will be kept confidential.

Applicant's name: _____

Position applied for: _____

	Outstanding	Above Average	Average	Below Average	Not Observed/ Not Applicable
Professional Attitude					
Teaching or Supervisory Ability					
Skill in Classroom					
Teacher-Pupil Relations					
Teacher-Staff Relations					
Teacher-Community Relations					
Loyalty and Dependability					
Cooperation					
Willingness to Work					
Knowledge of Field					

1. For how long and in what capacity have you known this candidate? _____

2. Was the candidate under your immediate supervision? Yes _____ No _____

3. Please comment on the candidate's strengths and weaknesses: _____

4. Additional remarks: _____

Information provided by:

Signed: _____ Date: _____

Print Name: _____

Position: _____ Phone: _____

School District/Company: _____

To be completed by Supervisor/Administrator – check one:

Please return this form to the attention of the individual named below

Name of person completing phone evaluation

Name: _____

Title: _____

Address: _____