



oneida-herkimer-madison boces

Program Guide

2012-13



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Follow me! For helpful tips and suggestions that make enrollment a breeze.

Message from the Principal

What can the Career and Technical Education Center offer you? Plenty if you are motivated and committed to excellence.

Businesses today need trained and skilled employees. Universities require students to be educationally prepared. The need for college and career ready students is so great that businesses and educational institutions have taken this message to schools everywhere in order to develop graduates with appropriate working skills and knowledge.

At the Oneida-Herkimer-Madison BOCES, we have been heeding this call since we began in 1948. We have maintained active partnerships with the business community through our Advisory Council and program consultant committees. Educational staff, businesses, students and parents work together as a team to provide a meaningful educational service for all of our students. We believe this process produces impressive results.

Every year we conduct a student survey to assess where our students are working or going to college. In the past three years, an average of 96 percent of graduates have reported doing one or the other.

In addition to the career and technical programs and integrated academic courses that OHM BOCES offers, we also provide New Visions courses. The New Visions programs include Business Management, Communications, Education, Engineering Technology, Health Professions, Legal Professions, Nanotechnology, Performing Arts and Veterinary Science. The New Visions programs allow students to go on site at participating businesses to learn about the field. More information about New Visions can be found in this publication.

OHM BOCES offers a "guaranteed grads" program. Graduating students receive an employability profile to give potential employers. The profile lists the level of proficiency a student has obtained through the program.

If you are interested in a challenging and hands-on education, we invite you to look through these pages to learn how a career and technical education can be the key to your future.

David Stayton



Career & Technical Education Center

Career and Technical Education Center programs are offered to high school juniors and seniors and focus on preparing students for employment, careers or post-secondary education through the development of 21st century skills. If a student does not wish to enroll in a program for two years, he or she has the option of enrolling in a program for one year.

Students attend one-half day at the Career and Technical Education Center, or internship site, and one-half day at their home schools. Working with state-of-the-art equipment, students apply theory to a wide range of real life work assignments in the Center's shops and laboratories. Positive employment attitudes, job seeking skills and familiarization with related career opportunities are emphasized in addition to skill training and college readiness.

If you would like more information about Career and Technical Education programs, contact your guidance counselor or the Career and Technical Education Center at 315.793.8666



Advertising Design & Multimedia Productions



Advertising Design / Multimedia Productions is a two-year course offering an overview of graphic arts fields including advertising, design, illustration, logo and symbol design, computerized graphic design, basic web page design and typography. First-year students learn design principles, advertising and marketing theories, and basic computer operations. Second-year students create independent design projects in areas including audio production, video production, digital photography and web page design.

The A & P Certificate at MVCC's Rome campus is a 1,905 hour program certified by the Federal Aviation Administration (FAA). A & P techs can teach in certification programs, work as aviation inspectors and provide expertise in accident investigations. This program allows seniors the opportunity to complete nine college credits and the opportunity to continue the program as MVCC students for three semesters, finishing the April after high school graduation.

☀️ Airframe & Power Plant Technology



interested in a career & technology program?

Discuss your plans with your
parents or guardians.

Talk to your high school counselor.

Visit the BOCES Career & Technical
Education Center by calling 793.8666.

Or sign up for the course you wish to take
with your high school.



**"The Career & Technical
Education Center was a
gateway to discovering
my hidden potential.
The experiences I had
there were the building
blocks to my future."**

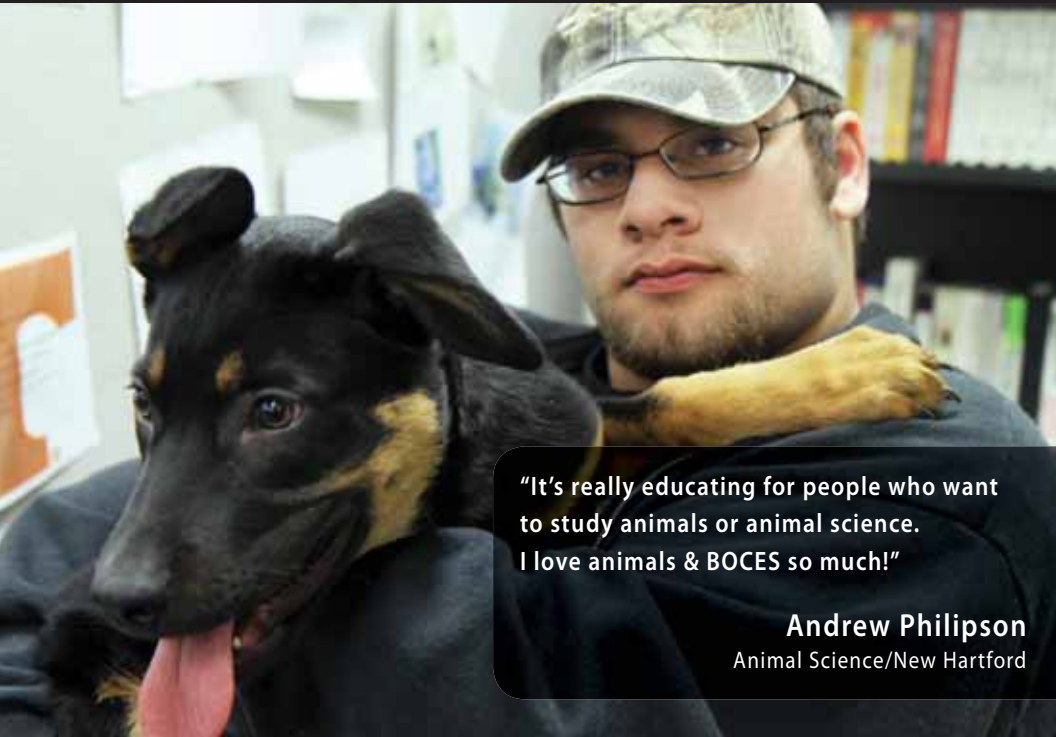
Howard Potter

Owner of A&P Master Images
& CTEC Alumnus



animal science

Students in the Animal Science program study animal behavior, safe handling and restraint, anatomy and physiology, small animal care and management, health and disease, nomenclature, and veterinary terminology. Students will also visit sites to view first-hand how animal science applies to a variety of jobs and occupations.



"It's really educating for people who want to study animals or animal science. I love animals & BOCES so much!"

Andrew Philipson
Animal Science/New Hartford

auto body repair



The Auto Body Repair program provides students with an overview of all facets of this field. Topics range from small dent repair to custom painting, and incorporates automotive welding and collision repair.

This non-credit bearing program provides instruction in automotive technology and auto body repair. Students will learn to service and repair vehicle systems as well as small dent repair and custom painting.

☀ auto body / auto technology occupations



automotive Technology

NATEF National Automotive Technicians
Education Foundation



Students in this NATEF-certified program learn to diagnose, service and repair many different systems in today's vehicles. Areas of study include electrical, electronic, brake, suspension and steering systems. Students also learn about computerized engine controls, engine performance, emission controls, wheel alignment and how to perform New York state vehicle inspections.

This two-year course teaches computer repair and basic networking fundamentals during the first year, which include hardware and software installation, end user support, trouble shooting, telecommunications protocols and network support. Second year students will learn advanced networking technologies and gain an exposure to the field of information system security including issues faced by homes and businesses, the types of damage they may cause, and prudent security measures to counteract them. Students will learn basic terminology involved in cyber security, describe various threats and identify potential technologies to combat these threats. Students completing this program have the opportunity to obtain certification in A+, N+ and Security+.

computer repair, networking & cyber security



CONSERVATION



The Conservation program is a blend of classroom instruction and outdoor hands-on learning, with the importance of a favorable work ethic stressed. Students acquire skills in forestry, fish and wildlife management, heavy equipment operation, timber harvesting, chain saw operation and maintenance, tree climbing, map and compass, GPS, surveying, and more. In our greenhouse, students become skilled in hydroponics, aquaculture and plant propagation. Seniors in Conservation can pay a reduced fee and be eligible to receive three college credits from SUNY Morrisville in their Environmental Science (ENSC 100) course.

The Construction Trades program teaches basic skills in residential construction as students gain experience in foundation work, rough framing, roofing, siding and drywall installation. Students learn how to use and maintain trade tools properly and safely and receive instruction in building codes, blueprint reading and the application of trade math. A great emphasis is placed on hands-on learning through various projects on and off campus.

CONSTRUCTION TRADES



cosmetology

This program is designed to provide students with marketable skills in the field of cosmetology. Once the skills are acquired, students perform services for customers in a salon setting. With further training, experience and upon completion of the required 1,000 hours, including a summer session and internships, students are eligible to take the NY State Appearance Enhancement license exam.



"Coming to Cosmo gives me something to look forward to during the school day."

Sara Hamblin

Cosmetology/New York Mills

Criminal Justice



The two-year Criminal Justice program covers nearly all facets of public safety. The first year includes topics such as New York state penal, vehicle and traffic laws; criminal procedure law; accident investigation and reconstruction; incident command; firefighting; criminal investigation; police patrol tactics; forensics; ballistics; cyber security; terrorism; firearm safety; and more. The second year introduces forensic science including crime scene investigation, anthropology, hair and fiber analysis, soil analysis, blood splatter analysis, and practical, hands-on activities.

culinary arts

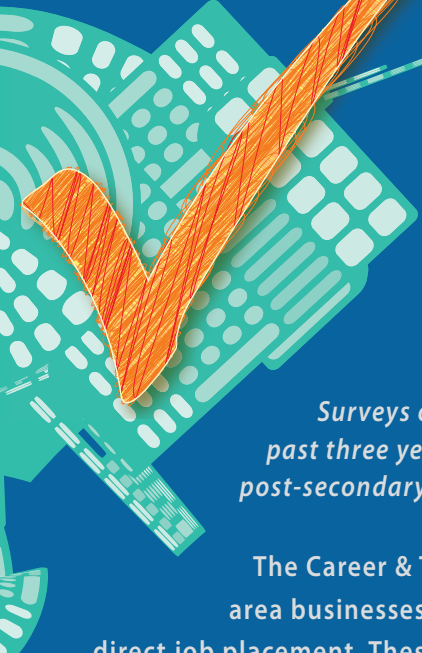
This program is designed for students interested in becoming commercial cooks for restaurants, hotels, hospitals or catering services. Cooking, menu planning, management skills, sanitation and safety practices and table service are covered. Students receive practical experience preparing lunches, dinners and banquets. They also participate in a local internship. The program follows the ProStart curriculum, which is written by the National Restaurant Association.



"I chose construction because it will help me with the career path I want to take."

Trisha Kellogg

Construction Trades/Waterville



Where do our graduates go?

Surveys conducted of former students show that in the past three years, 75 percent of graduates have pursued post-secondary education.

The Career & Technical Education Center works closely with area businesses to identify students who are prepared for direct job placement. These students may be graduating seniors who are looking for full-time work, students currently enrolled in a CTEC program seeking full- or part-time or summer employment, or students involved in a school-to-work program.



"With the current economy and job market the way it is, a BOCES education can give you an upper hand. BOCES made sure I was well equipped with the skills I needed to work with the public."

Dionne Bever

Nail Technician at Bellazza II
& CTEC Alumna

Early childhood education



First-year Early Childhood Education students operate a laboratory nursery school under the direction of the program's teacher. The on-site nursery school gives students practical experience working with three- and four-year-old children. Second-year students gain practical experience working in two 10-week internships at a local kindergarten, day-care center or special education program.

Electricians install, maintain and troubleshoot electrical systems and equipment in homes, offices, institutions and industrial plants. Students learn residential, light commercial and industrial wiring through a variety of hands-on activities and projects. During the second year of the program, students also receive instruction in Heating, Ventilation and Air Conditioning (HVAC).

electricity & hvac





"I have a knack for computers, so this was a good choice for my education and career path."

Daniel Mineo

Computer Repair/Networking/ Cyber Security
Notre Dame



Food Service is a non-credit bearing program allowing students to receive instruction in the food service industry through theory and practical experience in quantity preparation for large groups and short order cooking. Students attend a six-week internship program at local food service establishments and should be 16 years old by Sept. 1 of that school year.

☀ Food Service Occupations



our Promise



If, within the first two school years following graduation, an employer finds a graduate of Oneida-Herkimer-Madison BOCES not competent in the areas he or she was identified as being competent in, then that employee may participate in that portion of the course at OHM BOCES. The student's participation in this portion of the course will be of no cost to the student or employer.

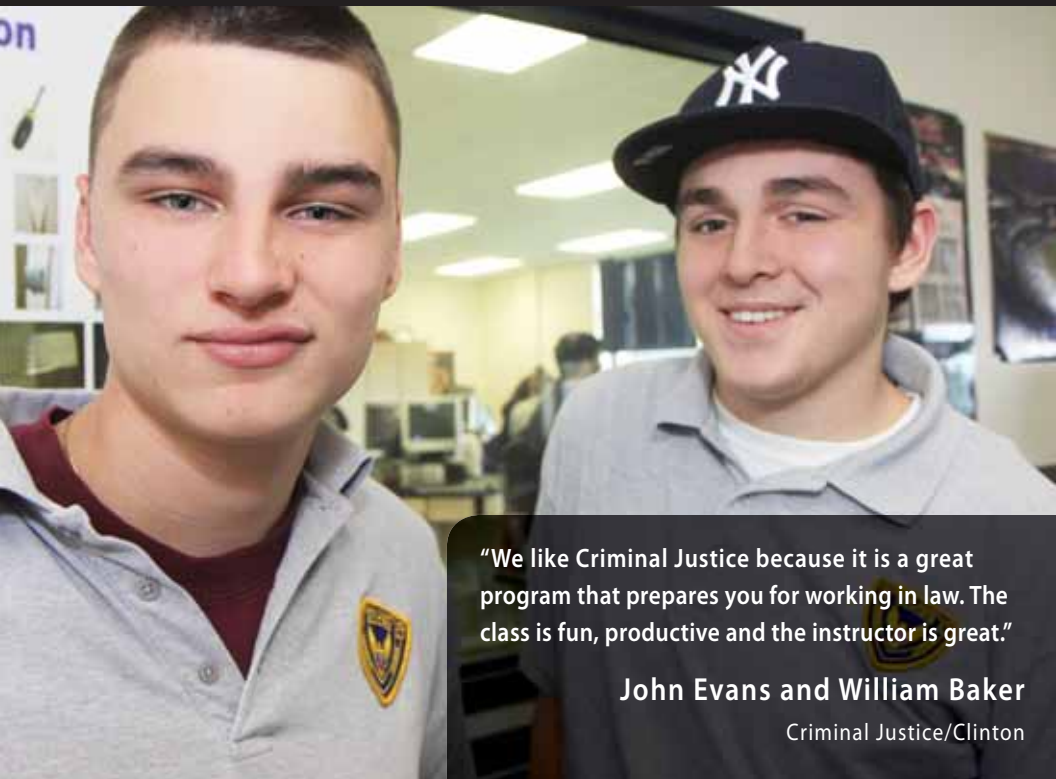
☀ Multi-Occupations



Multi-Occupations is a non-credit bearing program offering career exploration and skills development to encourage and challenge students to discover their abilities and interests. Hands-on, authentic tasks in several occupational clusters provide real work opportunities that may include shadowing and internship experiences. Classroom instruction stresses the importance of basic academic skills. Clusters focus on employability, independent living, social and safety skills to participate within the home and community.

This program prepares students to become licensed nail specialists. Students learn the art of manicures, pedicures, natural and artificial nail enhancement including tips, wraps, acrylic overlay and sculptured nails. Students may then perform nail and waxing techniques on patrons in a laboratory setting. Those who complete the training will meet the requirements to take the New York State Nail Specialist licensing examination and the New York State Waxing Technician licensing examination.


Nail Technology & Waxing



"We like Criminal Justice because it is a great program that prepares you for working in law. The class is fun, productive and the instructor is great."

John Evans and William Baker

Criminal Justice/Clinton



"The Welding program is interesting and I enjoy facing new challenges every day."

Ania Thompson
Welding/MS Academy

new visions: (Seniors Only) business management

The New Visions Business Management program offers college-bound students the opportunity to explore a variety of business professions at local establishments. Students develop competencies useful in a wide range of careers within the business field. This program also integrates English and social studies into the curriculum.



The New Visions Communications program gives college-bound students the opportunity to work in a variety of communications settings, including public relations, marketing, journalism, television and radio. This program is designed to integrate English and social studies into the curriculum through a variety of learning experiences.

☀️ new visions: (Seniors Only) communications



"I love working in the shop because of the hands-on nature of the work."

Cassie Fedor
Outdoor Power/Westmoreland

☀ new visions: (Seniors Only) Education



The New Visions Education program provides college-bound students avenues to explore all aspects of the education profession. Through internships, students will get to see first-hand what administrators, teachers, social workers, school psychologists, school counselors and other related staff do on a daily basis. Instruction in the history and philosophy of education will be included in the curriculum in addition to English and social studies.



Did you know?

- To be eligible for induction into the Career & Technical Honor Society students cannot be absent more than 10 days per year.
- Many scholarships require excellent attendance as a criteria.
- Students who successfully complete their program and demonstrate good attendance are eligible to receive a Completion Certificate from their Career & Technical Education program.

☀️ new visions: (Seniors Only) Engineering



New Visions Engineering Technology is an innovative program that gives college-bound seniors an in-depth look at different areas of engineering as they work with professionals in the field. This program is designed to integrate English and social studies into the curriculum through a variety of learning experiences.

The New Visions Health Professions program is open to seniors who plan to enroll in post-secondary two- or four-year colleges to study a health-related field. Students in the program explore a variety of health occupations on site at Faxton-St. Luke's Healthcare, as well as other health facilities. Students develop competencies useful in a wide range of careers within the health field; they also earn credit in English and social studies.

☀️ new visions: (Seniors Only) health professions



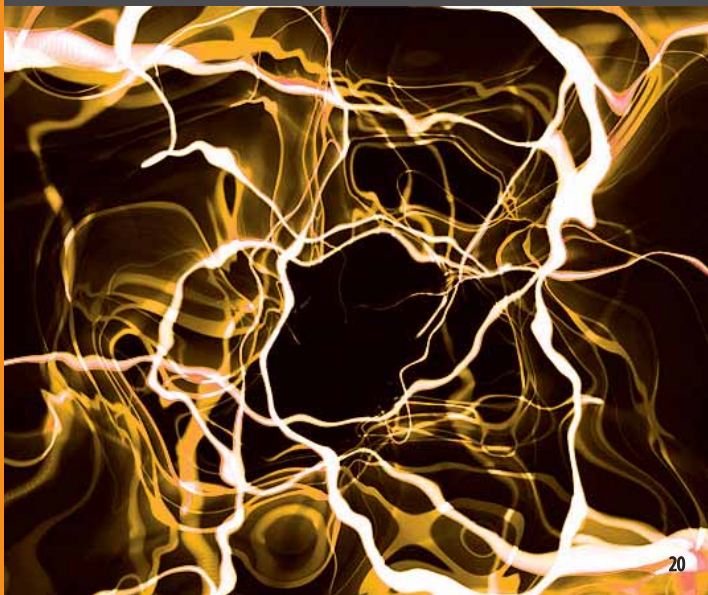
☀ new visions: (Seniors Only) legal professions



The New Visions Legal Professions program provides an opportunity to explore a variety of legal professions at offices located in Oneida County. This program is designed to integrate English and social studies into the curriculum, as well as introducing students to law in private and public offices, city courts and family courts.

This subfield of electronics relates to the study and manufacture of electronic components that are very small. Students will learn topics including semiconductors, capacitors, inductors, resistors, insulators and conductors. Design engineers in this field may attempt to develop smaller, faster and cheaper devices featuring microelectronic components. Students in the field of nanotechnology may study potential new materials with applications in areas of medicine, electronics and energy production and their environmental and economic impact.

☀ new visions: (Seniors Only) Nanotechnology



☀ new visions: (Seniors Only) performing arts



New Visions Performing Arts is an emerging program designed for seniors interested in topics including art, dance, drama, music and stagecraft. Through internships, students may have the opportunity to investigate performance in front of an audience and/or behind the scenes where artists craft their work. This program is designed to integrate English and social studies into the curriculum through an examination of the history of performance art.

fact

Each spring we award \$20,000 in scholarships and awards to seniors. These awards and scholarships generally go to those students exemplifying all or some of the following qualities:

- Good academic standing
- Positive attitude
- Excellent attendance
- Good citizenship/community service
- Work potential - both in and out of the classroom





"I think repairing cars is a great skill to know and it is a fun class."

Alex Siegfried
Auto Body Repair/Oriskany

This is a one-year program for college-bound seniors and offers an opportunity to explore the various aspects of veterinary science and internships. General areas of instruction include animal behavior, animal handling and restraint, species and breed identification, animal anatomy and physiology, basic lab techniques, animal care, animal welfare, animal health and disease. High School Regents Living Environment (Biology) and Chemistry are highly recommended prerequisites for this course.

new visions: (Seniors Only) veterinary Science



Nurse Assistant

This one-year course teaches students basic skills of personal care required for patient comfort through classroom theory and instruction in the work environment, where students spend six weeks (100 clinical hours) gaining valuable experience. Once students complete the class, they are eligible to take the written and performance test offered by the New York State Department of Health to become a Certified Nurse Assistant.



"I like the feeling of being able to help others feel better."

Carrie Ann Young
CNA/Westmoreland

Outdoor power & Recreational Equipment Technology



In the Outdoor Power/Recreational Equipment Technology program, students learn to repair, rebuild and tune up several basic types of engines including snow blowers, lawn mowers, rototillers, farm tractors, construction equipment, motorcycles, jet skis and snowmobiles. Students also learn metal skills, including electric arc, MIG and oxyacetylene welding.

Did you know?



Students completing any of the New Visions programs receive four credits, including one in English 12, one in Government and Economics, and two in Career and Technical Education.

The New Visions programs also offer three college credits from MVCC in their English 110 course and the opportunity to secure additional college credits in Computer Applications and Concepts I. This is at no cost to students.

Welding students learn to construct and repair equipment, machinery, parts and piping by fusing metal parts together. Students follow layouts, blueprints, work orders and verbal directions using oxyacetylene, MIG, TIG or arc welding apparatus. When prepared, students can take a test required for specific welding certifications.

welding





"Shadowing is a great opportunity to see if you really want to go with the career choice you've made. I had a lot of fun and learned a lot of information that will help me pursue my career of choice."

Marsha Chamberlin
Career Shadowing/Oriskany

School-to-Career Programs

The School and Business Alliance utilizes several career development strategies to assist students in making successful transitions from school to post-secondary studies to a successful career: career shadowing, business speakers and tours, college tours and summer work opportunities.

The Regional Program for Excellence internships offer highly motivated high school juniors and seniors opportunities to explore their career choices in a work setting with respected professionals. Students complete 75 hours by receiving release time from their classes to meet with mentors for a weekly three-hour block or during summer months.

Tech Prep offers the opportunity for students to take challenging, real-world coursework in high school. By completing a four-unit sequence in technology, business or healthcare, students build the skills needed to be successful in both college and work.

CAREER & TECHNICAL EDUCATION PROGRAM CREDITS



Regents Diploma with a Technical Endorsement

Most credit-bearing Career and Technical Education programs at the Oneida-Herkimer-Madison BOCES are approved by the State Education Department. If students successfully complete the CTE program, complete 22 units of high school credits, pass the five required Regents examinations, and pass a technical assessment (which is part of the CTE program), students are eligible to receive the Regents diploma with a technical endorsement.

High School Credit

For each successfully completed year, you can receive four credits. For a one-year program, you can receive four Career and Technical Education (CTE) credits or three CTE credits and, with home school approval, one credit of English 12. In the one-year Nurse Assistant program, students can also receive a credit in science. For a two-year program, you can receive eight credits. These can be eight CTE credits or (with home school approval) five, six, or seven CTE credits and up to three academic credits including English 12, math, and science. See your high school counselor for more information.

College Credit Integration

All of the New Visions programs offer three college credits from MVCC for English 110. This is at no cost to students. Seniors in Conservation can pay a reduced fee and be eligible to receive three college credits from SUNY Morrisville in their Environmental Science (ENSC 100) course. Also, students in traditional programs may have the opportunity to obtain six college credits in their junior year (Computer Applications and Concepts I and Personal Finance) and an additional six credits (Introduction to Business and Principles of Marketing) in their senior year.

Articulation

Through articulation agreements between a post-secondary institution and the Oneida-Herkimer-Madison BOCES, students may gain advanced standing in certain programs and, for others, actual credit for a college-level course. The terms of the articulation generally include the following: students must have completed the BOCES course within the past school year, maintained a B average or better, demonstrated excellent attendance and received recommendation from the BOCES instructor. For more specific information, contact the BOCES guidance department at 793.8618 or 793.8660. All Career and Technical Education programs have established (or are pending) articulation agreements with local colleges and trade schools.

Established articulation agreements exist at:

Baran Institute of Technology · Bryant & Stratton · Fulton-Montgomery Community College · Herkimer County Community College · Mohawk Valley Community College · Nashville Auto-Diesel College · Paul Smith's College · Schenectady County Community College · SUNY - Canton · SUNY - Cobleskill · SUNY - Delhi · SUNY - Morrisville · The Art Institute of Pittsburgh · Utica School of Commerce

WORK EXPERIENCE PROGRAMS

Internships

During school hours, a student may be assigned to observe and participate in a variety of activities related to his/her curriculum at an off-campus site. Students do not receive wages and may not replace a paid employee.

New Visions Internships

Students in the New Visions program spend four days a week in workplace internships in the animal science, business management, communications, education, engineering technology, health, legal, nanotechnology, and performing arts fields. One day each week is spent in the classroom working on related curriculum projects, listening to guest speakers, or taking virtual field trips.

Direct Job Placement

The Career and Technical Education Center works closely with area businesses to identify students who are prepared for direct job placement, for either full- or part-time work, or summer employment.

CLUBS & ACTIVITIES

Skills USA

Skills USA offers leadership and citizenship development to complement the CTE student's skill training. Members may also participate in local, state, and national Skills USA competitions.

FFA Conservation Club

The National FFA organization is the oldest vocational organization in the United States and is recognized by the federal government as an important part of vocational education. FFA promotes leadership development through activities that benefit students and the community. Students gain valuable leadership experience toward success in the workforce. Membership is open to any BOCES CTE student.

Advisory Council Representatives

At the Career and Technical Education Center your opinions count. To make sure student perspectives are heard and considered when important decisions are made, two students are selected each year as members of the Career and Technical Education Advisory Council. These students attend all council meetings and actively take part in all discussions.

Honor Society

Each May, outstanding students are inducted into the Career and Technical Honor Society. They are students who have shown excellent academic achievement in their Career and Technical program, good attendance, active participation in organizations, and a serious interest in a vocational or technical field. All students, including adult students, are eligible if they meet the requirements.

SCHOLARSHIPS/AWARDS

OHM BOCES Career and Technical Education students are eligible to compete for several scholarship and awards thanks to the generous contributions of the following sponsors:

Airgas East
American Beverage
American Legion Utica Post #229
Aramark Corporation
Babe's
Bon Appetit
BPO Elks Utica Lodge 33
David Beck Auto Body
Burmax Co., Inc.
CTEC Honor Society
Cameo Beauty Supply
Carbone Automotive Group
Carlo Masi
Sam Cavo Award
Cazenovia Equipment Co.
Celia Construction
Centrex Clinical Labs
J. S. Chambrone Award
Clinton Tractor
The Computer Room
Michael Duniec Memorial
Duffy's Equipment
ESI
Faxton - St. Luke's Medical Staff
Faxton - St. Luke's Volunteers
First Source Federal Credit Union
40 & 8
The Fountainhead Group, Inc.
Friends of the New Hartford Public Library
Gilroy, Kernan & Gilroy, Inc.
Donna Grippe
Hart's Hill Inn
Heritage Health Care Center
Home Builders Assn. of Mohawk Valley
Hummel's Office Plus
IBEW/NECA
Joseph Flihan Co.
King Refrigeration and Air Co.
Kiwanis Club of New Hartford
Koenig & Selzer Asset Management Group
L&A Builders Trade
Leatherstocking Defensive Driving
Looseleaf Law
Cris Lewis
MVCC Foundation
McQuade & Bannigan, Inc.
Mohawk Valley Counselors' Association
Mohawk Valley Network
Mohawk Valley School Resource
Officer Coalition
Murnane Building Contractors
NAPA Auto Supply/Volvo Auto Supply
New York State Woodsmen's Field Days
Ninety-Nine Restaurant
Northern Safety
OHM BOCES Teachers' Association
OPI
O'Connell Electric
Oneida County Law Enforcement Coalition
Price Chopper Supermarkets
Sally's Beauty Supply
Skills USA
Slocum Dickson Foundation
Stiefvater Distributors, Inc.
Symeon's
SYSCO
UNO Chicago Grill
Upstate Office Equipment
Utica School of Commerce Advisory Board
Utica School of Commerce
Utica Valley Electric
Utica Zoo
Walmart
Whitesboro Fire Department
Whitesboro Frame & Body, Inc.
Whitestown Assn. of American Veterans
Whitestown Assn. of American
Veterans Auxiliary
Whitestown Sons of the American Legion
Wood Creek Reptiles
Zebb's Deluxe Grill & Bar

JOIN US!

Career & Technical Education Open House

Wednesday, March 14, 2012
6:00-8:00 p.m.



NOTICE OF COMPLIANCE

The Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby gives notice that it does not discriminate on the basis of sex, race, creed, color, national origin, marital status, religious affiliation, disability, age, veteran status, political affiliation or sexual orientation in the recruitment and appointment of employees; employment pay and benefits; counseling services for students; access by students to educational programs; course offerings; and student activities. This policy is in compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the New York State Civil Rights Law 40-a-c. Any alleged grievances should be reported to the Supervisor of Human Resources at (315) 793.8576, Oneida BOCES, Box 70 Middle Settlement Road, New Hartford, New York 13413-0070.

OHM BOCES • Box 70 • Middle Settlement Road • New Hartford, New York 13413-0070



"There is a lot to learn about the culinary field and I like learning it hands on."

Elliott Fuller

Culinary Arts/Utica



"I like that we get to have hands-on study that helps people feel and look their best."

Lindsay Bellair

Cosmetology/
Brookfield



"I like taking cars apart and putting them back together. It is a great feeling to know I have the skill to do that."

Jonathan Torres

Auto Technology/Utica

ONEIDA • HERKIMER • MADISON
Serving the following component school districts:

Brookfield • Clinton • Holland Patent • New Hartford • New York Mills • Oriskany • Remsen
Sauquoit • Utica • Waterville • Westmoreland • Whitesboro

